



CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

MIKE KENNEALY
SECRETARY OF HOUSING AND
ECONOMIC DEVELOPMENT

Commonwealth of Massachusetts
Division of Occupational Licensure
Board of Certification of Operators of Drinking Water
Supply Facilities
1000 Washington Street, Suite 710
Boston, Massachusetts 02118

EDWARD A. PALLESCHI
UNDERSECRETARY OF CONSUMER
AFFAIRS AND BUSINESS
REGULATION

LAYLA R. D'EMILIA
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

Board of Certification of Operators of Drinking Water Facilities

MINUTES OF MEETING HELD OCTOBER 1, 2021
(Approval: 12/3/21)

All board members and staff appeared by videoconference.

MEETING CALL TO ORDER: at 10:00 A.M.

MEMBERS	APPOINTMENT	PRESENT	ABSENT
Mr. Michael Maynard	Chairman	X	
Mr. William Salomaa	Vice Chairman	X	
Mr. Blake Lukis	Member	X	
Mr. Dave Coppes	Member	X	
Mr. Andrew Reid	Member	X	
Ms. Ruth Alfasso	Member	X	
Mass. Labor Representative	Vacant		
STAFF	POSITION		
Lynn Read	Board Counsel	X	
Karen R. Brann	Executive Director	X	
Mary McCarthy-Collins	Assoc. Executive Director	X	
Aashna Alim	Office Admin		
Daquiri Purifoy-Blackella	Program Coordinator	X	
Kevin Casey		X	

PREVIOUS MEETING MINUTES:

After brief discussion, a MOTION was made by Member Alfasso and seconded by Member Coppes to accept the June 4, 2021 Board Meeting Minutes as amended. Roll Call Board Vote: – Unanimous – Alfasso, Coppes, Lukis, Maynard, Salomaa, In Favor.

Meeting Minutes -July 9th, 2021 - Tabled



DPL UPDATE/ DISCUSION:

- Ms. Brann reported that DOL has processed the ABC invoices for 2020 and 2021.
- Ms. Brann reported that any application received after 10/15/21 and approved will be issued for period 1/1/22-12/31/23.
- Ms. Read will finalize and send letter to ABC concerning change from Customized Exam to Standardized Exam effective 1/1/22.
- Ms. Read and Board discussed DWB POLICY 94-01 - Policy For Renewal Training Courses. Additional review of Policy needed. Specifically (IX) Distance Learning/On-line Training Approval.

RECIPROCITY: No applications received

TRAINING CONTACT HOUR APPLICATIONS:

Organization	Course	Course ID #	TCHs	Comment
Tata & Howard	Emergency Response Plan Training	DWT-2021-63-COVID19-63	7	Classroom
Tata & Howard	Emergency Response Plan Training	DWT-2021-68-COVID19-68	7	On-line
RCAP Solutions	Basic Math for Operators	DWT-2021-68-COVID19-68		On-line
Bristol Community College	ERG 145: Using CMMS, SCADA, WIMS, GIS to Make Work Orders and Process Control Decisions	DWT-2021-68-COVID19-68	12	On-line

The DW Board will not be offering an extension for obtaining TCHs during the 12/31/2021 licensing period. There are a number of online training classes offering TCHs and the DW Board will continue to monitor the situation.

TEMPORARY EMERGENCY CERTIFICATE & PROVISIONAL CERTIFICATE STATUS (COVID-19):

Name of PWS	TEC #	Status
Rutland Water Dept.	TEC#550-COVID19	4/1/22
Fall River Water Dept.	TEC#550-COVID19	4/1/22

APPLICATION REVIEW:

Last Name	First Name	Applying for	Outcome
Gerardi	Felicia	D2-Full	Approved
Radigan	Jonathan	D1-Full	Approved
McCormick	Terrance	D2-Full	Approved for OIT
Marot	Braydon	T3-Full	Approved
Hirtle	Scott	T3-Full upgrade	Approved
Leahy	Michael	T3-Full upgrade	Approved
Bertarelli	Matthew	D1-Full	Approved
Duffy	Kevin	D1-Full	Approved
Klein	John	D2-Full	Approved
DiRusso	Eric	D2-Full	Approved
Murphy	Sean	T3-Full	Approved for OIT
Ketchen	David	T2-Full	Approved
Filippone	John	D1-Full	Approved
Ortiz	Gary	D2-Full	Approved
Malcolm	Ryan	D4-Full	Approved
Coombs	Jason	T4-Full upgrade	Approved
Rose	Melissa	T2-Full upgrade	Approved
Carrancho Jr.	John	D2-Full	Approved
Benfeito	Daniel	T3-Full upgrade	Approved
Hayden	Anna	T2-Full	Approved
Dela Motte	Edward	D2-Full	Approved

*Member Coppes recuses himself from any MWRA license applications.

**Member Lukis recuses himself from any Framingham license applications.

***Member Reid recuses himself from any Chelmsford Water District license applications.

MOTION was made: To approve licenses indicated in the above chart, made by Member Salomaa and seconded by Member Coppes. Roll Call Board Vote: – Unanimous – Alfasso, Coppes, Lukis, Maynard, Reid, Salomaa, In Favor.

EXECUTIVE SESSION – Closed under G.L. c. 30A, § 21(A)(1), Character Rather than Competence:

MOTION: To exit the Open Meeting and enter closed Executive Session under G.L. c. 30A, § 21(A)(1), for discussion of character rather than competence, and then to enter Investigative Conference, closed under G.L. c. 112, § 65C, and Open Meeting will **not** resume afterward, was made by Member Lukis and seconded by Member Reid. Roll Call Board Vote: – Unanimous – Alfasso, Coppes, Lukis, Maynard, Reid, Salomaa. In Favor.

See separate minutes of Executive Session.

INVESTIGATIVE CONFERENCE (Closed Session under G.L. c. 112, § 65C)

During the investigative conference, the Board took the following actions:

2019-001468-IT-ENF:	Tabled
2020-000627-IT-ENF:	Tabled
2020-000685-IT-ENF:	Tabled
Complaint by DEP:	Tabled

Adjourn

Respectfully Submitted By:

Michael J. Maynard

Michael J. Maynard, Chair
Board of Drinking Water & Supply Facility Operators

Documents Used in the Open Meeting:

Agenda for October 1, 2021
Draft Minutes of Open Meeting held June 4, 2021
Draft Letter to ABC
Policy No. 94-01