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Commonwealth of Massachusetts
Division of Occupational Licensure
Board of Certification of Operators of Drinking Water
Supply Facilities
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LAYLA R. D'EMILIA
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OCCUPATIONAL LICENSURE

Board of Certification of Operators of Drinking Water Facilities
DRAFT MINUTES OF MEETING HELD MARCH 4, 2022

All board members and staff appeared by videoconference.

MEMBERS	APPOINTMENT	PRESENT	ABSENT
Mr. Michael Maynard	Chairman	X	
Mr. William Salomaa	Vice Chairman	X	
Mr. Blake Lukis	Member	X	
Mr. Dave Coppes	Member	X	
Mr. Andrew Reid	Member	X	
Ms. Ruth Alfasso	Member	X	
Mass. Labor Representative	Vacant		
STAFF	POSITION		
Mary McCarthy-Collins	Executive Director	X	
Lynn Read	Board Counsel	X	
Aashna Alim	Office Admin	X	

MEETING CALL TO ORDER: at 10:03 A.M.

APPROVAL OF PREVIOUS MEETING MINUTES:

After brief discussion, a MOTION was made by Member Lukis and seconded by Member Alfasso to accept the January 7, 2022, Board Meeting Minutes as amended. Roll Call Board Vote: – Unanimous –Alfasso, Coppes, Lukis, Maynard, Reid, Salomaa In Favor.

APPROVAL OF EXECUTIVE SESSION MEETING MINUTES:

After brief discussion, a MOTION was made by Member Coppes and seconded by Member Salomaa to accept the January 7, 2022, Executive Session Board Meeting Minutes. Roll Call Board Vote: – Unanimous –Alfasso, Coppes, Lukis, Maynard, Reid, Salomaa In Favor.

DOL UPDATE:

- Ms. McCarthy-Collins reported on the number of applications made to the Board electronically and on paper.



- Ms. Read noted that by vote of the legislature, Public Meetings can continue to be held remotely until July 15, 2022.
- Mr. Maynard reported that the change to the Standard versions of the licensing examinations has reduced the number of question categories from ten (10) to five (5), and members discussed that candidates who fail the exam are not sure which categories to study, as score reports are less informative than before. Mr. Maynard also reported that he has received no answer from ABC to the Board's formal request for exam questions in the regulatory category.

DISCUSSION:

Request for Waiver: A request for a "Waiver to Sit for Exam" (T4) was made by Chad Simones. After a discussion of the application waiver, the applicant doesn't meet the criteria for the waiver. A MOTION was made by Member Lukis and seconded by Member Coppes to deny the "Waiver to Sit for the Exam". Roll Call Board Vote: – Unanimous – Alfasso, Coppes, Lukis, Maynard, Reid, Salomaa In Favor.

Policy 94-01: Policy for Renewal Training Courses: Board discussed policy Section (IX), Distance Learning/On-line Training Approval. Pivotal issue is that the organization applying for remote training be able to verify the trainee by having a remote training policy in place. The Board previously provided and approved a "generic" or sample "Remote Training Policy". Applicants should have a similar on-line training policy in place. A policy that includes trainee verification should be submitted as part of the training course application package that is submitted by the organization to the Board for approval. The intent is to protect the integrity of the TCH training requirement. Draft Policy changes will be submitted to Board for review and approval.

RECIPROCITY: No Applications Submitted

TRAINING CONTACT HOUR APPLICATIONS:

Organization/Course	Course ID #	TCHs
RCAP SOLUTIONS/ Controlling Lead & Copper in PWS	<i>DWT-2022-03-COVID19-03</i>	3
RCAP SOLUTIONS/ Management & Finance for Small Water Systems	<i>DWT-2022-04-COVID19-04</i>	3
Horsley Witten Group/Water Sector – ICS 400	<i>DWT-2022-05-COVID19-05</i>	9

TEMPORARY EMERGENCY CERTIFICATE & PROVISIONAL CERTIFICATE STATUS (COVID-19):

Name of PWS	TEC #	Status
Town of Mansfield	TEC# 552-COVID19	Approved
Hill Top Orchards	TEC# 553-COVID19	Approved
Three Rivers Fire District	TEC# 554-COVID19	Approved

ITEMS NOT REASONABLY ANTICIPATED BY BOARD: None

PUBLIC COMMENT:

Ms. Pedersen of Massachusetts Water Works Association commented that policy changes need to be made to permit distance learning for qualifying courses as well as continuing education courses.

APPLICATION REVIEW:

Last Name	First Name	Applying for	Outcome
LaPorte	Kara	VSS-Full upgrade	Approved
Allbee	Christopher	T1-Full	Approved
Allbee	Christopher	D1-Full	Approved
Armitstead	Aaron	D3-Full upgrade	Approved
Duran	John	D4-Full	Approved for D3
Duran	John	T4-Full	Approved for T3
Martell	David	VSS-Full	Approved
Wight	Stephen	T2-Full upgrade	Approved
Comeau	Matthew	D4-Full	Approved
Clark	Christopher	T4-Full upgrade	Approved
Bourbeau	Michael	T1-Full upgrade	Approved
Kraul	Joseph	D2-Full	Approved
Diaz	Carmelo	D3-Full	Approved
Drakoulakos	Alec	D2-Full	Approved for OIT
Blair	Casey	D1-Full	Approved for OIT
Zimmerman	Brian	T2-Full upgrade	Approved
Calo	Robert	D2-Full	Approved
Cahill	Brendan	D1-Full	Approved
Campbell	Matthew	D2-Full upgrade	Approved
Musto	Keith	D1-Full upgrade	Approved
Erickson	David	T2-Full	Approved
Gardiner	Brian	T3-Full	Approved for OIT
Johnson	Mark	D1-Full	Approved
Chicca	Justin	T2-Full	Approved for OIT
Johnson	Mark	T1-Full	Approved
Watson	Alex	D1-Full upgrade	Denied
Watson	Alex	T1-Full upgrade	Denied
Baker	Matthew	D3-Full	Approved
Costa	Kenneth	T4-Full upgrade	Denied
Tomaiolo	Michael	D2-Full	Approved
MacDougall	Michelle	D1-Full	Approved
Spinale	John	T4-Full upgrade	Approved for T3
Hovsepian	Derek	D1-Full	Approved for OIT
Silva	Matthew	D2-Full upgrade	Approved
Silva	Matthew	T2-Full upgrade	Approved
Dionne	Robert	D3-Full	Approved
Austin	Alan	T1-Full	Approved for OIT
Furman	Tiffany	T4-Full	Approved
Downer	George	T1-Full	Approved

Lemay	David	D2-Full	Approved
Brecken	Nicholas	T1-Full	Approved for OIT
McPherson	David	T1-Full	Approved
Keefe	Kevin	D2-Full upgrade	Approved
Keefe	Kevin	T1-Full upgrade	Approved
Asselin	Luke	T1-Full upgrade	Approved
Murphy	Sean	T2-Full upgrade	Approved

*Member Coppes recuses himself from any MWRA license applications.

**Member Lukis recuses himself from any Dedham-Westwood Water District license applications

***Member Reid recuses himself from any Chelmsford Water District license applications.

MOTION was made to approve licenses indicated in the above chart, made by Member Coppes and seconded by Member Alfasso. Roll Call Board Vote: – Unanimous –Alfasso, Coppes, Lukis, Maynard, Reid, Salomaa In Favor.

INVESTIGATIVE CONFERENCE CLOSED UNDER G. L. C. 112, § 65C:

MOTION: To exit the Open Meeting and enter closed Investigative Conference under G.L. c. 112, s. 65C and Open Meeting will **not** resume afterward, was made by Member Lukis and seconded by Member Coppes. Roll Call Board Vote: – Unanimous –Alfasso, Coppes, Lukis, Maynard, Reid In Favor.

During the investigative conference, the Board took the following actions:

- **Cases**
 - 2019-000295-IT-ENF Dismissed

Adjournment

The meeting was adjourned at or around 10:57 a.m.

Respectfully Submitted By:

Michael J. Maynard

Michael J. Maynard, Chair
Board of Drinking Water & Supply Facility Operators

Documents Used in Meeting:

Agenda for March 4, 2022

Draft Minutes of Open Meeting held January 7, 2022

Draft Minutes of Executive Session held January 7, 2022

Draft Policy on Remote Education

Generic/Sample Proposal for Remote Training Contact Hours