



CHARLES D. BAKER
GOVERNOR

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LIEUTENANT GOVERNOR

MIKE KENNEALY
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Commonwealth of Massachusetts
Division of Occupational Licensure
Board of Certification of Operators of Drinking Water
Supply Facilities
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LAYLA R. D'EMILIA
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

Board of Certification of Operators of Drinking Water Facilities

DECEMBER 2021 DRAFT BOARD MINUTES

All board members and staff appeared by videoconference.

MEMBERS	APPOINTMENT	PRESENT	ABSENT
Mr. Michael Maynard	Chairman	X	
Mr. William Salomaa	Vice Chairman		X
Mr. Blake Lukis	Member	X	
Mr. Dave Coppes	Member	X	
Mr. Andrew Reid	Member	X	
Ms. Ruth Alfasso	Member	X	
Mass. Labor Representative	Vacant		
STAFF	POSITION		
Lynn Read	Board Counsel	X	
Karen R. Brann	Executive Director	X	
Mary McCarthy-Collins	Assoc. Executive Director	X	
Aashna Alim	Office Admin		X
Daquiri Purifoy-Blackella	Program Coordinator	X	

MEETING CALL TO ORDER: at 10:00 A.M.

APPROVAL OF PREVIOUS MEETING MINUTES:

After brief discussion, a MOTION was made by Member Coppes and seconded by Member Alfasso to accept the October 1, 2021, Board Meeting Minutes as amended. Roll Call Board Vote: – Unanimous –Alfasso, Coppes, Maynard, Reid, In Favor.

APPROVAL OF EXECUTIVE SESSION MEETING MINUTES:

After brief discussion, a MOTION was made by Member Reid and seconded by Member Coppes to accept the October 1, 2021, Executive Session Board Meeting Minutes. Roll Call Board Vote: – Unanimous –Alfasso, Coppes, Lukis, Maynard, Reid, In Favor.

DPL UPDATE:



- Ms. Brann reported that Division of Occupational Licensure (DOL) has named Mary McCarthy-Collins as the new Executive Director of the Drinking Water Board and the Sheet Metal Board. Ms. Brann will remain as Executive Director of the Plumbing Board.
- Ms. Read reported that letter was sent to ABC verifying the Board's exam change from Customized Exam to Standardized Exam effective 1/1/22. ABC confirmed that they were on track to make the transition at all testing centers.
- Mr. Maynard reported that ABC confirmed that exam questions concerning weights are stated in both metric and standard unit equivalents.
- Ms. Brann reported that on-line license renewal applications are proceeding as designed. Any licensees with issues should send an email to drinkingwaterboard@mass.gov.
- Mr. Maynard asked that any comments on the Frequently Asked Questions on the Board's website be sent to him.
- Mr. Maynard discussed DEP's Operator Data Set Analysis. No formal action taken.
- Ms. Read and Board discussed DWB POLICY 94-01 - Policy For Renewal Training Courses. Specifically (IX) Distance Learning/On-line Training Approval. Additional review of Policy needed.

RECIPROCITY: No applications received.

TRAINING CONTACT HOUR APPLICATIONS:

Organization	Course	Course ID #	TCHs	Comment
BCWUA	Ultra-Sonic Metering & Intelligent Hydrants Technology	DWT-2021-88-COVID19-88	4	
Baystate Roads/UMass	Municipal Finance and Budget	DWT-2021-89-COVID19-89	4	
Baystate Roads/UMass	Class 2 & 4G Hoisting	DWT-2021-90-COVID19-90	4	

TEMPORARY EMERGENCY CERTIFICATE & PROVISIONAL CERTIFICATE STATUS (COVID-19): No applications received.

ITEMS NOT REASONABLY ANTICIPATED BY BOARD:

Ms. Read identified an administrative error in the Meeting Minutes for July 2021 & September 2021 and requested the removal of the reference to an Executive Order dated March 12, 2020 from minutes.

MOTION was made by member Coppes and seconded by member Alfasso to remove the reference to the Executive Order dated March 12, 2020 from the July 2021 & September 2021

Meeting Minutes. Roll Call Board Vote: – Unanimous –Alfasso, Coppes, Lukis, Maynard, Reid, In Favor.

APPLICATION REVIEW:

Last Name	First Name	Applying for	Outcome
Fishlin	Seth	D2-Full	Approved
Devine	Ian	D1-Full upgrade	Approved
Devine	Ian	T1-Full upgrade	Approved
Couris	Nicholas	T3-Full	Approved
Schmidt	Ryan	D1-Full upgrade	Approved
Medina	Jose	D2-Full	Approved
Miller	Steven	D1-Full	Approved
Lynch	John	T2-Full	Approved for OIT
Perdomo Jr.	Luis	D1-Full	Approved
Van Schalkwyk	Daniel	T1-Full	Approved
Van Schalkwyk	Daniel	D1-Full	Approved
Avery	Zachary	D1-Full	Approved
Pinard	James	D3-Full	Approved for OIT
Gardiner	Nathan	T3-Full upgrade	Approved
Whitcomb	Zachary	T2-Full	Approved
Peterson	Robert	T2-Full upgrade	Approved
Peterson	Robert	D2-Full upgrade	Approved
Sparadeo	Christopher	D3-Full upgrade	Approved
Atwood	Joshua	D2-Full upgrade	Approved
Cetina	Luis	D1-Full upgrade	Approved
Gabriel	Seth	T4-Full	Approved
Irizarry	Michael	T1-Full upgrade	Denied
Denaro	Paul	D2-Full	Approved
Short	Cameron	D2-Full	Approved
Klein	John	D3-Full	Approved
Robideau	Derrick	D1-Full upgrade	Approved-D1
McGown	Raymond	T1-Full	Approved-T1
Howland	Sandra	T4-Full upgrade	Approved-T4
Terenzoni	Joshua	T4-Full upgrade	Approved-T4

Costello	James	D3-Full	Approved- D3
Brecken	Nicholas	D1-Full	Approved-D1
Gleason	Noah	D1-Full	Approved-D1
Gagner	Steven	T1-Full upgrade	Approved-T1
Gagner	Steven	D1-Full upgrade	Approved-D1

*Member Coppes recuses himself from any MWRA license applications.

**Member Lukis recuses himself from any Dedham-Westwood Water District license applications

***Member Reid recuses himself from any Chelmsford Water District license applications.

MOTION was made to approve licenses indicated in the above chart, made by Member Coppes and seconded by Member Alfasso. Roll Call Board Vote: – Unanimous –Alfasso, Coppes, Lukis, Maynard, Reid. In Favor.

INVESTIGATIVE CONFERENCE CLOSED UNDER G. L. C. 112, § 65C

MOTION: To exit the Open Meeting and enter into closed Investigative Conference under G.L. c. 112, s. 65C and Open Meeting will **not** resume afterward, was made by Member Lukis and seconded by Member Reid. Roll Call Board Vote: – Unanimous –Alfasso, Coppes, Lukis, Maynard, Reid. In Favor.

During the investigative conference, the Board took the following actions:

- **Cases**
 - 2020-000627-IT-ENF Dismissed
 - 2020-001719-IT-ENF Dismissed

Adjournment

MOTION: To adjourn the Investigative Conference, was made by Member Reid and seconded by Member Coppes. Roll Call Board Vote: – Unanimous –Alfasso, Coppes, Lukis, Maynard, Reid. In Favor.

Respectfully Submitted By:

Michael J. Maynard

Michael J. Maynard, Chair
Board of Drinking Water & Supply Facility Operators

Documents Used in Meeting:

Agenda for December 5, 2021
Draft Minutes of Open Meeting held October 1, 2021
Draft Minutes of Executive Session held October 1, 2021
Statistics – Operators in 2020 and 2021
Draft Policy on Remote Education