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Commonwealth of Massachusetts
Division of Occupational Licensure
Board of Certification of Operators of Drinking Water
Supply Facilities
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OCCUPATIONAL LICENSURE

Board of Certification of Operators of Drinking Water Facilities

MINUTES OF MEETING HELD June 3, 2022

All board members and staff appeared by videoconference.

MEMBERS	APPOINTMENT	PRESENT	ABSENT
Mr. Michael Maynard	Chairman	X	
Mr. William Salomaa	Vice Chairman	X	
Mr. Blake Lukis	Member	X	
Mr. Dave Coppes	Member	X	
Mr. Andrew Reid	Member		X
Ms. Ruth Alfasso	Member		X
Mass. Labor Representative	Vacant		
STAFF	POSITION		
Lynn Read	Board Counsel	X	
Mary McCarthy-Collins	Executive Director	X	
Aashna Alim	Office Admin	X	

MEETING CALL TO ORDER: at 10:00 A.M.

APPROVAL OF PREVIOUS MEETING MINUTES:

- A MOTION was made by Member Coppes and seconded by Member Lukis to accept the March 4, 2022, Open Meeting Minutes. Roll Call Board Vote: – Unanimous – Coppes, Lukis, Maynard, Salomaa in favor.

DPL UPDATE:

- Executive Director McCarthy-Collins brought forward potential dates to change the July meeting dates. It was decided the July meeting would be held on 7/22/22.
- After discussion with Ms. Read, a MOTION was made by Member Coppes and seconded by Member Salomaa to adopt the Attorney General’s Remote Open Meeting Procedures, 940 Code Mass. Regs. 29.10. Roll Call Board Vote: – Unanimous – Coppes, Lukis, Maynard, Salomaa in favor.



- Ethics Review: Discussed by Counsel Read/ Conflict of Interest and Required Disclosures.

DISCUSSION:

- Review Policy 94-01 on TCH- Comments
Board Counsel Read edited Member Lukis’ comments. Member Coppes added to Section IX (5) on blanket approval. A remote learning plan would be needed to be submitted to the Board.
A MOTION was made by Member Coppes to approve as amended, subject to Board Counsel’s approval, seconded by Member Lukis. Roll Call Board Vote: – Unanimous – Coppes, Lukis, Maynard, Salomaa in favor.
- Reviewed Contract Operators PowerPoint presentation from April Board Meeting
Discussion points included (slide 4-6).
 - VSS experience should be count toward D1/T1 licensing requirements
 - Contract Operations play a valuable role in providing services to small systems
 - Board needs a standardized format for accepting experience for small systems/ research needed
 - Regulatory comments by MWWA should be presented when DOL holds Public Comment Period for changes to 236 CMR.
 - Operators can only receive experience credit (on licensing application) for a maximum of 2000 hours worked per year.
 - Application should include a “Skills Checklist” which could also factor in the proficiency of operator.

Chairman Maynard will reach out to other states to see if they have a template for a skills checklist.

RECIPROCITY:

- No reciprocity applications received but 4 license verifications of MA license holders were received. Chairman Maynard worked on them with assistance from Ms. Alim.

TRAINING CONTACT HOUR APPLICATIONS:

Organization/Course	Course ID#	TCHs
NEWWA: 2022 Water Quality Symposium	DWT-2022-29-Covid19-29	3
Bristol Community College: Risk Assessment and Management Resiliency Planning, and Emergency Preparedness	DWT-2022-30-Covid19-30	2
Mueller Company: Maintenance and Installation of Fire Hydrants	DWT-2022-31-COVID19-31	5
MA Office of Inspector General: Public Contracting Overview	DWT-2022-32-COVID19-32	2
MA Office of Inspector General: Supplies and Services Contracting	DWT-2022-33-COVID19-33	2
MA Office of Inspector General: MCPPO – Designation Renewal	DWT-2022-34-COVID19-34	2
MA Office of Inspector General: Design and Construction Contracting	DWT-2022-35-COVID19-35	2

TEMPORARY EMERGENCY CERTIFICATE & PROVISIONAL CERTIFICIATE STATUS (COVID-19): None

ITEMS NOT REASONABLY ANTICIPATED BY BOARD: None

PUBLIC PARTICIPATION: No Public comments were offered.

APPLICATION REVIEW:

Last Name	First Name	Applying for	Outcome
Martinelli	Paul	T1-Full upgrade	Approved
Costa	Thomas	T1-Full upgrade	Approved
Costa	Thomas	D1-Full upgrade	Approved
Ritchie	James	D4-Full	Approved
Hanlon	Christopher	D2-Full	Approved
Baker	Jeremy	D1-Full	Approved
O'Loughlin	Thomas	T2-Full upgrade	Approved
Pimentel	Jose	T3-Full upgrade	Approved
Henderson	Ian	T3-Full upgrade	Approved
Caira	Maria	D3-Full	Approved
Menard	Randy	T2-Full	Approved
Ferreira	Jacquelyn	T1-Full	Approved
Costello	Richard	T1-Full upgrade	Approved
Johnson	Curtley	T2-Full upgrade	Approved
Cardinal	Nathan	D1-Full	Approved
Ruel	Joseph	T1-Full	Approved for OIT
Chin	Maya	T2-Full	Approved
Sullivan	Sean	D1-Full	Approved for OIT
Torelli	Julie	T4-Full	Approved
Greenleaf	Elizabeth	VSS-Full	Approved
Jones	Christina	T1-Full	Approved
Yazwinski	Stanley	D1-Full upgrade	Approved
Yazwinski	Stanley	T1-Full upgrade	Approved

*Member Coppes recuses himself from any MWRA license applications.

**Member Lukis recuses himself from any Dedham-Westwood Water District license applications

***Member Reid recuses himself from any Chelmsford Water District license applications.

A MOTION was made by Member Coppes and Member Lukis to approve licenses indicated in the above chart. Roll Call Board Vote: – Unanimous – Coppes, Lukis, Maynard, Salomaa in favor. Chair Maynard thanked Ms. Alfasso for her help in reviewing the applications.

Adjournment

MOTION: To adjourn was made by Member Lukis and seconded by Member Coppes. Roll Call Board Vote: – Unanimous –Coppes, Lukis, Maynard, Salomaa In Favor.

The meeting was adjourned at or around 11:02 a.m.

Respectfully Submitted By:

Michael J Maynard

Michael J. Maynard, Chair
Board of Drinking Water & Supply Facility Operators

Documents Used in Meeting:

Agenda for June 3, 2022

Draft Minutes of Open Meeting March 4, 2022

Policy on TCHs – Update Remote & BDL Comments

Contract Operations April 1, 2022 Presentation