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Commonwealth of Massachusetts
Division of Occupational Licensure
Board of Certification of Operators of Drinking Water
Supply Facilities
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OCCUPATIONAL LICENSURE

Board of Certification of Operators of Drinking Water Facilities
DRAFT MINUTES OF MEETING HELD JANUARY 7, 2021

All board members and staff appeared by videoconference.

MEMBERS	APPOINTMENT	PRESENT	ABSENT
Mr. Michael Maynard	Chairman	X	
Mr. William Salomaa	Vice Chairman	X	
Mr. Blake Lukis	Member	X	
Mr. Dave Coppes	Member	X	
Mr. Andrew Reid	Member	X	
Ms. Ruth Alfasso	Member	X	
Mass. Labor Representative	Vacant		
STAFF	POSITION		
Lynn Read	Board Counsel	X	
Mary McCarthy-Collins	Assoc. Executive Director	X	
Aashna Alim	Program Coordinator	X	

MEETING CALL TO ORDER: at 10:00 A.M.

APPROVAL OF PREVIOUS MEETING MINUTES:

After brief discussion, a MOTION was made by Member Lukis and seconded by Member Alfasso to accept the November 5, 2021, Board Meeting Minutes as amended. Roll Call Board Vote: – Unanimous – Alfasso, Coppes, Lukis, Maynard, Reid, Salomaa In Favor.

APPROVAL OF EXECUTIVE SESSION MEETING MINUTES:

After brief discussion, a MOTION was made by Member Coppes and seconded by Member Alfasso to accept the November 5, 2021, Executive Session Board Meeting Minutes. Roll Call Board Vote: – Unanimous – Alfasso, Coppes, Lukis, Maynard, Reid, Salomaa In Favor.

Board Meeting Minutes: December 3, 2021: Tabled

DPL UPDATE:

- Ms. Mary McCarthy-Collins is the new Executive Director of the Drinking Water Board and the Sheet Metal Board.
- Ms. McCarthy-Collins noted the following:



- ✓ License renewal late fees are effective 1/1/22
 - ✓ On-line license renewal applications are proceeding as designed.
 - ✓ Any licensees with issues should send an email to drinkingwaterboard@mass.gov.
- Mr. Maynard noted the following:
 - ✓ After analyzing DEP's Operator Data Set, the need to attract trainees remains a concern. Ms. Pedersen said Mass. Water Works Association shares this concern.
 - ✓ ABC confirmed that they will be administering the Standardized Exam effective: 1/1/22.
 - ✓ MassDEP 2022 Annual Statistical Report will be released early February
 - ✓ MassDEP is working with BCC & UMass for Operator Development
 - ✓ A formal request was made to ABC for use of Regulatory Question set
 - ✓ DOL Web Site Update – FAQs are under review
 - Ms. Read and the Board discussed DWB POLICY 94-01 - Policy for Renewal Training Courses. Specifically (IX) Distance Learning/On-line Training Approval. Additional review of Policy needed.

DISCUSSION:

RECIPROCITY: No applications received

TRAINING CONTACT HOUR APPLICATIONS:

Organization/Course	Course ID#	TCHs
NEWWA December 2021 Membership Meeting	<i>DWT-2021-91-COVID19-91</i>	2 TCHs
NEWWA/NHWWA January-2022 Membership Meeting- NH	<i>DWT-2021-92-COVID19-92</i>	2 TCHs
Excavation Safety Training	<i>DWT-2021-93-COVID19-93</i>	8 TCHs
EPA- Water Security - Technology & Innovation	<i>DWT-2021-94-COVID19-94</i>	4.5 TCHs
EPA- Water Security - Resilience, EJ & Water Sector	<i>DWT-2021-95-COVID19-95</i>	4.5 TCHs
EPA Water Security - Tabletop: Emergency Response	<i>DWT-2021-96-COVID19-96</i>	4.5 TCHs
Maintaining and Troubleshooting Chemical Feed Systems	<i>DWT-2021-97-COVID19-97</i>	1 TCH

TEMPORARY EMERGENCY CERTIFICATE & PROVISIONAL CERTIFICATE STATUS (COVID-19):

Name of PWS	TEC #	Status
Melrose Water Dept.	TEC# 551-COVID19	Approved

PUBLIC PARTICIPATION:

Ms. Pedersen commented that the time and requirements to obtain a license, e.g., five years of full-time experience, are sometimes burdensome. Mr. Lukis responded that such experience is needed to operate a D4/T/4 water supply plant.

Mr. Maynard thanked the Board, especially Ms. Alfasso and staff member Ms. Alim, for bringing applications up to date so that all applications received in December are before the Board. The Board and staff discussed how incomplete applications are handled.

ITEMS NOT REASONABLY ANTICIPATED BY BOARD:

APPLICATION REVIEW:

Last Name	First Name	Applying for	Outcome
Maloney	Robert	T1-Full upgrade	Approved
Maloney	Robert	D2-Full upgrade	Approved
Benevento	Jarrod	T1-Full upgrade	Approved
Schultz	Robert	T4-Full upgrade	Approved
Cloud	Mark	D4-Full	Approved
McDonald	Dennis	D1-Full	Approved
Robideau	Derrick	D1-Full upgrade	Approved
McGown	Raymond	T1-Full	Approved
Kozuchowski	Kevin	T3-Full upgrade	Approved
Howland	Sandra	T4-Full upgrade	Approved
Terenzoni	Joshua	T4-Full upgrade	Approved
Costello	James	D3-Full	Approved
Brecken	Nicholas	D1-Full	Approved
Brown	Gordon	D1-Full upgrade	Approved
Brown	Gordon	T1-Full upgrade	Approved
Gleason	Noah	D1-Full	Approved
Gagner	Steven	T1-Full upgrade	Approved
Gagner	Steven	D1-Full upgrade	Approved
Root	David	T2-Full	Approved
Patten	Kevin	T3-Full	Denied
Pavlik	David	D3-Full	Approved
Davis	Matthew	D3-Full	Approved
Truax	Terry	T1-Full	Approved
Chumsae	Jason	D2-Full	Approved
Goodrow	Craig	D1-Full upgrade	Approved
Donnelly	Andrew	VSS-Full	Approved
Flood	Sebastian	D1-Full upgrade	Approved
Lynch	Michael	T2-Full upgrade	Approved
Pyburn	Brian	D4-Full upgrade	Approved
Keith	Matthew	T1-Full	Approved
Alves	Michael	T1-Full	Approved
Osetek	Bryan	D1-Full upgrade	Approved
Osetek	Bryan	T1-Full upgrade	Approved
Thomas	Michael	D3-Full	Approved
Preissler	Jonathan	T1-Full	Approved
Shaw	Joseph	T1-Full upgrade	Approved

Hillstrom	Eric	D1-Full upgrade	Approved
Hillstrom	Eric	T1-Full upgrade	Approved
Dorval	Brian	T2-Full upgrade	Approved
Hillstrom	Eric	D2-Full upgrade	Approved
Hillstrom	Eric	T2-Full upgrade	Approved
Duphily	Eric	D2-Full	Approved for OIT

*Member Coppes recuses himself from any MWRA license applications.

**Member Lukis recuses himself from any Dedham-Westwood Water District license applications

***Member Reid recuses himself from any Chelmsford Water District license applications.

MOTION was made to approve licenses indicated in the above chart, made by Member Coppes and seconded by Member Alfasso. Roll Call Board Vote: – Unanimous –Alfasso, Coppes, Lukis, Maynard, Reid, Salomaa In Favor.

EXECUTIVE SESSION – Closed under G.L. c. 30A, § 21(A)(1), Character Rather than Competence:

MOTION: To exit the Open Meeting and enter into closed Executive Session under G.L. c. 30A, § 21(A)(1), to review character rather than competence, then to enter closed Investigative Conference under G.L. c. 112, s. 65C and Open Meeting will **not** resume afterward, was made by Member Lukis and seconded by Member Reid. Roll Call Board Vote: – Unanimous –Alfasso, Coppes, Lukis, Maynard, Reid In Favor.

See separate Minutes of Executive Session.

INVESTIGATIVE CONFERENCE CLOSED UNDER G. L. C. 112, § 65C

During the investigative conference, the Board took the following actions:

- **Cases**
 - 2019-000295-IT-ENF Dismissed
 - 2019-000501-IT-ENF Dismissed with Advisory

Adjournment

Respectfully Submitted By:

Michael J. Maynard

Michael J. Maynard, Chair
Board of Drinking Water & Supply Facility Operators

Documents Used in Meeting:

Agenda for January 7, 2022

Draft Minutes of Open Meeting held November 5, 2021

Draft Minutes of Executive Session held November 5, 2021

Draft Policy on Remote Education