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LAYLA R. D'EMILIA
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

MAY 15, 2020 - MINUTES

(Approved by Board 7/22/20)

Meeting was held from 2:00 pm to 2:52 pm remotely by telephone conference in accordance with the Governor of the Commonwealth's "Order Suspending Certain Provisions of the Open Meeting Law, G.L.c. 30A, § 20", signed and dated March 12, 2020

MEMBERS	APPOINTMENT	PRESENT	ABSENT
Mr. Michael Maynard	Chairman	✓	
Mr. William Salomaa	Vice Chairman	✓	
Mr. Blake Lukis	Member		✓
Mr. Dave Coppes	Member		✓
Mr. Andrew Reid	Member	✓	
Mass Labor Representative	Vacant		
Mass DPH - Representative	Vacant		
STAFF	POSITION		
Bruce Hopper	Board Counsel	✓	
Larry Lemieux	Executive Director	✓	
PUBLIC	AFFILIATION		
Jennifer Pederson	Mass Water Works Association	✓	
Don Bunker	NEWWA	✓	
Michael Celona	DEP	✓	

MEETING CALL TO ORDER: at 2:00 PM

APPROVAL OF PREVIOUS MEETING MINUTES

Tabled for next Meeting

TCH APPLICATIONS:

Distancing Learning Training Classes/ Policies:
COVID19



Organization	Submitted	Status
RCAP Solutions	On-line Training Policy	Approved
NEWWA	On-line Training Policy	Approved
MassRWA	On-line Training Policy	Approved
<u>MWWA</u>	On-line Training Policy	Approved
<u>MWRA</u>	On-line Training Policy	Pending
<u>MassDEP</u>	On-line Training Policy	Pending
<u>AWWA</u>	On-line Training Policy	Pending

DISCUSSION:

The Board reviewed AWWA training policy that addressed online interactive “self-paced trainings”. A self-paced training requires the participant to log into a web site and watch a series of short video modules about a specific drinking water related curriculum. The participant is then required to answer a series of questions about subject matter. The questions are used to reinforce the curriculum. The sessions are usually timed and will not allow the user to skip modules unless they answer the questions. This isn’t a webinar.

MOTION:

During the current state of emergency, the board delegates authority to the Chairman and Vice Chairman to review and approve “Self-Paced” Training Classes until 12/31/20. Trainings must have appropriate controls in place. Motion made by Bill Salomaa and seconded by Andy Reid. Board Vote: UNANIMOUS.

TEC APPLICATIONS:

DPL has received and processed TEC applications listed below.

Name of PWS	Applying for	First Name	Last Name	Status
Pine Acres Family Camping Resort	VSS-Full	Corey	Packard	Pending
Attleboro Water Dept.	T3-Full	Paul	DiFiore	Pending
High Lawn Farm	T2-Full	James	Driscoll	TEC#-532- COVID19
Dedham Westwood Water Dept.	T4-Full	James	Spada	License Renewed On-line
Dedham Westwood Water Dept.	T3-Full	Stephen	Locke	Pending
Natick Water Dept.	T2-Full	Gregory	Eldridge	TEC#-525-COVID19
Natick Water Dept.	T2-Full	Bethany	Ordung	TEC#-526-COVID19

Turners Falls Water Dept.	D1-Full, T1-Full	Bruce	Merriam	TEC#-527-COVID19
Fall River Water Department	T3-Full	Kenneth	Power	Denied
Fall River Water Department	T3-Full	Thomas	Tighe	Denied
Turner Falls Water Department	D1-Full, T1-Full	John	Collins	Withdrew Application
Scituate Water Division	T1 Full	Marc	Saccocia	TEC# 530-COVID19
Scituate Water Division	T3-Full	John	Moran	TEC# 531-COVID19
Weston Water Dept.	D2-Full	Joseph	Zanchi	TEC# 528-COVID19
Weston Water Dept.	D2-Full	Thomas	Cullen	TEC# 529-COVID19

APPLICATION REVIEW:

DISCUSSION:

Vice Chairman Bill Salomaa discussed the new online processing of applications with DPL. DPL has established procedures to upload applications and all necessary documentation to a secure location. Chairman Maynard and Vice Chairman Salomaa have login capabilities to the secure location. Michael Maynard and Bill Salomaa log into the location and review the applications and make the necessary determination. Findings are then reported to DPL for action and are also reported to the Board of Certification.

DPL has begun uploading applications.

At 2:52 PM, a motion was made to adjourn the meeting by Member Member Salomaa and 2nd by Member Reid: Board Vote: Unanimous

Respectfully Submitted By:

Michael J. Maynard

Michael J. Maynard, Chairman
Board of Drinking Water & Supply Facility Operators