



MAURA HEALEY  
GOVERNOR

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SECRETARY, EXECUTIVE OFFICE  
OF ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts**  
**Division of Occupational Licensure**  
**Board of Certification of Operators of Drinking Water**  
**Supply Facilities**

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Boston, Massachusetts 02118

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UNDERSECRETARY, CONSUMER  
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REGULATION

SARAH R. WILKINSON  
COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

## Board of Certification of Operators of Drinking Water Supply Facilities

### MINUTES OF MEETING HELD January 10, 2025 (Approved: February 7, 2025)

All board members and staff appeared by videoconference.

MEMBERS	APPOINTMENT	PRESENT	ABSENT
Mr. Michael Celona	Chairman	X	
Mr. William Salomaa	Vice Chairman	X	
Mr. Blake Lukis	Member	X	
Mr. Dave Coppes	Member	X	
Mr. Andrew Reid	Member	X	
Ms. Ruth Alfasso	Member	X	
Mass. Labor Representative	Vacant		
STAFF	POSITION		
Ryan Doherty	Executive Director	X	
Aashna Alim	Office Admin	X	
Lynn Read	Board Counsel	X	

#### **MEETING CALL TO ORDER:** at 9:00 A.M.

#### **APPROVAL OF PREVIOUS MEETING MINUTES:**

- December 6, 2024, Open Session Board meeting minutes  
A MOTION was made by Member Lukis and seconded by Member Salomaa to accept the Public Meeting Minutes of December 6, 2024. Roll Call Board Vote: Alfasso, Celona, Lukis, Reid, Salomaa in favor. Coppes abstained.

#### **DOL UPDATES:**

- Number of OIT applications processed and licensed since the December 2024 meeting:

License type	
TA	13
TB	8
TC	4
TD	3
DA	15
DB	5



DC	1
Total	49

- DOL will be moving in March of 2025 to One Federal Street, Boston. Logistics and outreach for the move are currently being addressed and planned.

#### **DISCUSSION:**

- TCH Policy – Waivers

A MOTION was made by Member Coppes and seconded by Member Salomaa to approve a minor change to the TCH Policy section on Waivers. Roll Call Board Vote: – Unanimous – Alfasso, Celona, Coppes, Lukis, Reid, Salomaa in favor.

- Draft Reciprocity Policy

Ms. Ronca presented comparisons of existing reciprocity requirements between Massachusetts and other states.

#### **PUBLIC PARTICIPATION:** None.

#### **TRAINING CONTACT HOUR APPLICATIONS:**

Organization	Course	Course ID#	TCHs	Status
MassDEP	Water Sector Cybersecurity Webinar: Essentials and Updates	DWT-2024-78	1.00	Approved
Advanced Water Treatment Trainers	PFAS Zero: Innovative Treatment and Disposal Options	DWT-2024-79	7.00	Approved
Certified Safety	OSHA Confined Space Entry Training	DWT-2024-80	6.00	Approved
Certified Safety	OSHA/HAZWOPER 8-Hour Operations Training	DWT-2024-81	6.00	Approved
NEWWA	NEWWA/NHWWA Joint Membership Meeting	DWT-2024-82	2.00	Approved

#### **TEMPORARY EMERGENCY CERTIFICATE & PROVISIONAL CERTIFICATE STATUS:** None received.

#### **ITEMS NOT REASONABLY ANTICIPATED BY BOARD:** None.

#### **RECIPROCITY:**

Last Name	First Name	Applying for	Outcome
Gagnon	Matthew	D3-Full	Approved
Gagnon	Matthew	T3-Full	Approved

A MOTION was made by Member Coppes and seconded by Member Alfasso to approve the applications submitted by Mr. Gagnon for licensure as presented, without requiring waivers for



pre-requisite courses due to the applicant's significant work history. Roll Call Board Vote: – Unanimous – Alfasso, Celona, Coppes, Lukis, Reid, Salomaa in favor.

#### **APPLICATION REVIEW:**

<b>Last Name</b>	<b>First Name</b>	<b>Applying for</b>	<b>Outcome</b>
<b>Recupero</b>	<b>Giovanni</b>	<b>D2-Full</b>	Approved
<b>Puppo</b>	<b>Stephen</b>	<b>D1-Full</b>	Approved
DeVries	Andrew	T3-Full	Approved
Souza	Joshua	D2-Full	Approved
Stillman	Garrett	VSS-Full	Approved
Bourbeau	Michael	D2-Full upgrade	Approved
Bosak	Richard	T1-Full	Approved
Michaud	Kaylyn	T2-Full	Approved
Hurley	Daniel	T1-Full	Approved for OIT
Cooper	Sean	T2-Full upgrade	Approved
Malonson	Sean	T1-Full	Additional information requested
Malonson	Sean	D1-Full	Additional information requested
Woolfolk	Leah	T2-Full upgrade	Denied
Kilroy	Kyle	T1-Full	Additional information requested
Kilroy	Kyle	D1-Full	Additional information requested
Costa	Riley	T1-Full	Approved for OIT
Verheyen	Charles	D1-Full upgrade	Approved
Verheyen	Charles	T1-Full upgrade	Approved
Lanczycki	Jonathan	D1-Full	Approved
Vandoloski	Wade	T2-Full upgrade	Approved
Minott	Addison	D1-Full	Approved
Raymond	Joshua	D2-Full	Approved
Rupolo	Michael	T3-Full upgrade	Approved
French	William	D2-Full	Approved
Tricomi	Nicholas	D1-Full	Approved
Goodlin	Derek	D2-Full	Approved for OIT
Casey	Ryan	D1-Full	Additional information requested
Russell	Raymond	T1-Full upgrade	Approved
Ricci	Ryan	T4-Full	Approved
Craig	Taylor	T2-Full upgrade	Approved
Courtney	Nolan	D1-Full upgrade	Approved
Hurley	Shane	D1-Full	Approved
Martin	Douglas	D4-Full	Approved for OIT
Sturtevant	Cory	D3-Full upgrade	Approved
Smith	Matthew	T3-Full	Approved
Farone	Nicholas	D2-Full	Approved

\*Member Coppes recuses himself from any MWRA license applications.



\*\*Member Lukis recuses himself from any Dedham-Westwood Water District license applications.

\*\*\*Member Celona recuses himself from any Lynn Water & Sewer Commission applications.

\*\*\*\*Member Reid recuses himself from any Weston & Sampson applications.

A MOTION was made by Member Alfasso and seconded by Member Coppes to approve licenses and decisions indicated in the above chart. Roll Call Board Vote: – Unanimous – Alfasso, Celona, Coppes, Lukis, Reid, Salomaa in favor.

### **INVESTIGATIVE CONFERENCE CLOSED UNDER G. L. C. 112, § 65C**

At 10:02 A.M., a MOTION was made by Member Coppes and seconded by Member Salomaa to leave the Open Meeting to begin a closed Investigative Conference to discuss matters of settlement and disciplinary complaints to show cause and to not return to the Open Meeting afterwards. Roll Call Board Vote: – Unanimous – Alfasso, Celona, Coppes, Lukis, Reid, Salomaa in favor.

- **Settlements:**

2024-000335-IT-ENF

Guidance given to Prosecutor

The Board did not have any need to hold the Executive Session or Quasi-Judicial Session that were reserved on the Agenda.

### **Adjournment**

A MOTION was made by Member Coppes and seconded by Member Alfasso to adjourn the meeting. Roll Call Board Vote: – Unanimous – Alfasso, Celona, Coppes, Lukis, Reid, Salomaa in favor.

The meeting was adjourned at or around 10:05 A.M.

Respectfully Submitted By:

*Michael Celona*

Michael Celona, Chair

Board of Certification of Operators of Drinking Water Supply Facilities

### **Documents Used in Open Meeting:**

Agenda for January 10, 2025

Draft Open Meeting Minutes of December 6, 2024

Drafted Updated TCH Policy

Draft Reciprocity Policy

Applications for licensure pending decisions

