



**MAURA HEALEY**  
GOVERNOR

**KIM DRISCOLL**  
LIEUTENANT GOVERNOR

**YVONNE HAO**  
SECRETARY, EXECUTIVE OFFICE  
OF ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts**  
**Division of Occupational Licensure**  
**Board of Certification of Operators of Drinking Water**  
**Supply Facilities**

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**LAYLA R. D'EMILIA**  
UNDERSECRETARY, CONSUMER  
AFFAIRS AND BUSINESS  
REGULATION

**SARAH R. WILKINSON**  
COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

**Board of Certification of Operators of Drinking Water Supply  
Facilities**

**DRAFT MINUTES OF MEETING HELD January 5, 2024**

(Approved: February 2, 2024)

All board members and staff appeared by videoconference.

MEMBERS	APPOINTMENT	PRESENT	ABSENT
Mr. Michael Celona	Chairman	X	
Mr. William Salomaa	Vice Chairman	X	
Mr. Blake Lukis	Member	X	
Mr. Dave Coppes	Member	X	
Mr. Andrew Reid	Member	X	
Ms. Ruth Alfasso	Member	X	
Mass. Labor Representative	Vacant		
STAFF	POSITION		
Ryan Doherty	Executive Director	X	
Lynn Read	Board Counsel	X	
Aashna Alim	Office Admin	X	
Colleen Maloney	Assoc. Commissioner	X	
Sharlia Bennet	Office Admin		X

**MEETING CALL TO ORDER: at 10:01 A.M.**

**APPROVAL OF PREVIOUS MEETING MINUTES:**

- October 6, 2023, Open Session Board Meeting Minutes  
A MOTION was made by Member Coppes and seconded by Member Salomaa to accept the Public Meeting Minutes of October 6, 2023. Roll Call Board Vote: – Unanimous – Alfasso, Celona, Coppes, Lukis, Reid, Salomaa in favor.
- December 1, 2023, Open Session Board Meeting Minutes  
A MOTION was made by Member Reid and seconded by Member Alfasso to accept the amended Public Meeting Minutes of December 1, 2023. Roll Call Board Vote: Alfasso, Celona, Lukis, Reid in favor. Members Coppes and Salomaa abstained.



- December 1, 2023, Executive Session Board Meeting Minutes

A MOTION was made by Member Lukis and seconded by Member Reid to accept the amended Executive Session Meeting Minutes of December 1, 2023. Roll Call Board Vote: Alfasso, Celona, Lukis, Reid in favor. Members Coppes and Salomaa abstained.

**DOL UPDATES:** None to report.

## **DISCUSSION:**

- Robert Marquis – Request for waiver for TCHs

Mr. Marquis appeared before the Board and requested the TCH requirements for his current and future license renewals of his C4 license be waived due to his experience in the industry. After discussion, the Board decided to reduce the number of TCHs by half for the most recent license renewal cycle.

A MOTION was made by Member Salomaa and seconded by Member Alfasso to reduce the number of TCHs required for Mr. Marquis to reactivate his license by 50% in the current renewal cycle given his length in the industry, commitment to the profession, and the level of expertise and knowledge he has to offer in a time where water supply operators are struggling to fill the gaps in staffing. Roll Call Board Vote: – Unanimous – Alfasso, Celona, Coppes, Lukis, Reid, Salomaa in favor.

- Raymond Jodoin – Appeal Board denial of D1-Full licensure

Mr. Jodoin appeared before the Board to discuss the denial of his application for Full licensure. The Board had initially granted him an OIT license. Mr. Jodoin went over his experience over the course of his career.

A MOTION was made by Member Coppes and seconded by Member Alfasso to approve the appeal and issue his D1 Full license pending receipt of the experience information as described in the testimony provided by Mr. Jodoin. Roll Call Board Vote: – Unanimous – Alfasso, Celona, Coppes, Lukis, Reid, Salomaa in favor.

- Exam Waiver – Nathan Oliver

Tabled for next meeting as more information is required from applicant.

- 2023 – Year in Review

Board Chair Celona provided some statistics regarding the number of applications, licenses, training course approvals, and TECs processed in 2023 and included data from 2022 for comparison.

- Draft Small System Contract Operator Licensing Policy

Chair Celona introduced the draft. Members discussed whether it would apply to contract operators of large systems as well as small systems, and Mr. Celona indicated the draft is intended to be balanced and mindful of exceptional circumstances not addressed by the regulations. Chair Celona will incorporate these comments into the draft, the Board will have a full discussion of the updated draft at an upcoming meeting and will invite comments from affected parties.

**PUBLIC PARTICIPATION:**

Ms. Jennifer Pederson thanked the Board for responding to the concerns of the contract operators and will be aiding the Board in getting feedback from contract operators regarding the draft Small System Contract Operator Licensing Policy.

**RECIPROCITY:** None received.

**TRAINING CONTACT HOUR APPLICATIONS:**

Organization	Course	Course ID#	TCHs	Status
Dept of Labor Standards	December 2023 - Incidents Involving Snow Removal	DWT-2023-82	0.50	Approved
Dept of Labor Standards	February 2023 - Recent Incidents	DWT-2023-83	0.50	Approved
Dept of Labor Standards	March 2023 - Trench and Excavation Safety	DWT-2023-84	0.50	Approved
NEWWA	NEWWA/NHWWA Joint Membership Meeting	DWT-2023-85	2.00	Approved
2024 Virtual Operator Conference	2024 Virtual Operator Conference	DWT-2023-86	12.00	Approved
Maltz Sales Company	Chemical Safety in Your Plant	DWT-2023-87	2.00	Approved

**TEMPORARY EMERGENCY CERTIFICATE & PROVISIONAL CERTIFICATE STATUS:**

Name of PWS	TEC# or PC #	Status
Tewksbury Water Dept.	#2023-85	Approved
Chicopee Water Dept.	#2023-86	Approved
Essex Water Dept.	#2023-87	Approved
Essex Water Dept.	#2023-88	Approved

**ITEMS NOT REASONABLY ANTICIPATED BY BOARD:****APPLICATION REVIEW:**

Last Name	First Name	Applying for	Outcome	Outcome at meeting
*Ahearn	Stephen	T1-Full	<i>Pending</i>	Approved
Carlotto	Peter	T1-Full upgrade	Approved	—
Dekoschak	Gregory	D3-Full	Approved	—
<b>Silva</b>	Michael	T2-Full upgrade (Appeal)	<i>Pending</i>	Denied
<b>Colins</b>	Kevin	D1-Full (Appeal)	<i>Pending</i>	Approved
<b>Collins</b>	Kevin	T1-Full (Appeal)	<i>Pending</i>	Denied
<b>Jodoin</b>	Raymond	D1-Full (Appeal)	<i>Pending</i>	Approved pending additional Information
Fortin	Brian	T1-Full	<i>Pending</i>	Request additional information
Fortin	Brian	D1-Full upgrade	<i>Pending</i>	Denied
Barnowski	Robert	D1-Full	<i>Pending</i>	Approved
Haines	Michael	D3-Full	Approved for OIT	—
Pinard	James	D3-Full upgrade	Approved	—

Pinard	James	T2-Full upgrade	Approved	—
Downie*	Colin	D3-Full upgrade	<i>Pending</i>	Approved pending additional information that shows 5 or more years of relevant full-time experience
Knerr*	Derek	VSS-Full upgrade	<i>Pending</i>	Approved
Little	Nathan	D3-Full	Approved	—
Cooper	Sean	D4-Full upgrade	Approved	—
Laughlin*	Hunter	T1-Full upgrade	<i>Pending</i>	Denied
Lewis	Adam	D1-Full	Approved	—
Phillion	Jamie	D2-Full	<i>Pending</i>	Approved
Farinato	Steven	T4-Full upgrade	Denied	—
Litchfield	Christopher	D2-Full upgrade	Denied	—
Ottaviani	Benedetto	D1-Full	<i>Pending</i>	Approved
Gamache	Michael	T1-Full upgrade	Approved	—
Chasteen	Jesse	D1-Full	Approved	—
Powers	Nikolas	T3-Full upgrade	Approved	—
Duran	John	T4-Full upgrade	Denied	—
Duran*	John	D4-Full upgrade	<i>Pending</i>	Approved
Murphy	Brian	D1-Full upgrade	Additional Information Requested	—
Keith	Jordan	T1-Full upgrade	Approved	—
Hall	Brian	T2-Full upgrade	<i>Pending</i>	Approved
Januskiewicz	Ryan	T2-Full upgrade	<i>Pending</i>	Approved
Genzabella	Jared	T3-Full upgrade	<i>Pending</i>	Approved
Warnock	Liam	D2-Full upgrade	Approved	—
Smollin	Jonathan	D1-Full	<i>Pending</i>	Approved for OIT
Leonard	Peter	D4-Full upgrade	<i>Pending</i>	Approved
Rushton	Ryan	D1-Full	<i>Pending</i>	Approved for OIT
McMahon	Colin	D1-Full	<i>Pending</i>	Approved
Johnson	Brian	T2-Full upgrade	<i>Pending</i>	Approved
Lamica	Jeremy	VSS-Full	<i>Pending</i>	Request additional information
*Morin	Sean	T3-Full upgrade	<i>Pending</i>	Request additional information
Couturier	Alexander	T3-Full upgrade	<i>Pending</i>	Request additional information
*Sullivan	Terrance	D4-Full upgrade	<i>Pending</i>	Denied
*Ball	David	T2-Full upgrade	<i>Pending</i>	Denied
*Ball	David	T1-Full upgrade	<i>Pending</i>	Denied
*Eiben	Michael	D3-Full upgrade	<i>Pending</i>	Approved
Cobb	Maureen	T3-Full upgrade	<i>Pending</i>	Approved
Gardiner	Brian	T3-Full upgrade	<i>Pending</i>	Approved

*Eiben	Michael	T3-Full upgrade	<i>Pending</i>	Approved
Murphy	Sean	T3-Full upgrade	<i>Pending</i>	Request additional information
Alves	Michael	T2-Full	<i>Pending</i>	Approved
Chasse	Kelley	D1-Full	<i>Pending</i>	Approved for OIT
Raymond	Daniel	D3-Full upgrade	<i>Pending</i>	Approved
Jordan	Justin	D3-Full	<i>Pending</i>	Approved

\*Member Coppes recuses himself from any MWRA license applications.

\*\*Member Lukis recuses himself from any Dedham-Westwood Water District license applications

\*\*\*Member Celona recuses himself from any Lynn Water & Sewer Commission applications.

A MOTION was made by Member Alfasso and seconded by Member Lukis to approve licenses indicated on the chart in the December 1, 2023 Board Meeting Agenda. Roll Call Board Vote: Alfasso, Celona, Lukis, Reid in favor. Members Coppes and Salomaa abstained.

A MOTION was made by Member Alfasso and seconded by Member Salomaa to approve licenses indicated in the above chart. Roll Call Board Vote: – Unanimous – Alfasso, Celona, Coppes, Lukis, Reid, Salomaa in favor.

The Board did not have any need to hold the Executive Session, Investigative Session or Quasi-Judicial Session that were reserved on the Agenda.

### **Adjournment**

A MOTION was made to adjourn was made by Board Chair Celona and seconded by Member Coppes. Roll Call Board Vote: – Unanimous – Alfasso, Celona, Coppes, Lukis, Reid, Salomaa in favor.

The meeting was adjourned at or around 11:52 AM.

Respectfully Submitted By:

*Michael Celona*

Michael Celona, Chair  
Board of Certification of Operators of Drinking Water Supply Facilities

### **Documents Used in Meeting:**

Agenda for January 5, 2024

Draft Public Meeting Minutes of October 6, 2023

Draft Public Meeting Minutes of December 1, 2023

Draft Executive Session Meeting Minutes of December 1, 2023

TCH waiver request documents for Robert Marquis

Exam Waiver – N. Oliver

Draft Small Systems Contract Operator Licensing Policy

Applications for licensure pending decisions