



**CHARLES D. BAKER**  
GOVERNOR

**KARYN E. POLITO**  
LIEUTENANT GOVERNOR

**MIKE KENNEALY**  
SECRETARY OF HOUSING AND  
ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts**  
**Division of Professional Licensure**  
**Board of Certification of Operators of Drinking Water**  
**Supply Facilities**  
1000 Washington Street, Suite 710  
Boston, Massachusetts 02118

**EDWARD A. PALLESCHI**  
UNDERSECRETARY OF CONSUMER  
AFFAIRS AND BUSINESS  
REGULATION

**LAYLA R. D'EMILIA**  
COMMISSIONER, DIVISION OF  
PROFESSIONAL LICENSURE

## Board of Certification of Operators of Drinking Water Facilities

### SEPTMEBER 3, 2020 BOARD MINUTES

(Board Approved: 11/6/20)

In accordance with the provisions of G.L. c. 30A § 20, notice is hereby given that the Board of Certification of Operators of Drinking Water Facilities will convene a regular monthly meeting via telephone conference on:

**September 3, 2020 @ 1:30 p.m. until approximately 3:30 p.m.**

(Dial 617-292-5890 for the meeting. The unique conference bridge number is 28456)

#### **MEETING CALL TO ORDER: at 1:30 P.M.**

MEMBERS	APPOINTMENT	PRESENT	ABSENT
Mr. Michael Maynard	Chairman	X	
Mr. William Salomaa	Vice Chairman	X	
Mr. Blake Lukis	Member	X	
Mr. Dave Coppes	Member		X
Mr. Andrew Reid	Member	X	
Mass Labor Representative	Vacant		
Mass DPH - Representative	Vacant		
STAFF	POSITION		
Lynn Read	Board Counsel	X	
Karen R. Brann	Executive Director	X	
Mary McCarthy-Collins	Assoc. Executive Director	X	
Aashna Alim	Office Admin	X	
PUBLIC	AFFILIATION		
Daniel Laprade	Mass Water Works Association	X	
John Murphy	MassDEP – Waste Water Board		

#### **PREVIOUS MEETING MINUTES:**

Reviewed June & July, 2020 Board Meeting Minutes. Comments will be incorporated into Final minutes. Tabled until next meeting.



**TCH APPLICATIONS:**

Reviewed and approved by Chairman.

Name/Association	Course Name	TCH's	Comments	Outcome
MassDEP/EPA	Intro to Flood Resilience - Webinar	6	(3) -2hr sessions- On-Line	<u>DWT-2020-27-COVID19-02</u>
MassDEP	Lead & Copper Rule Workshop	3	Previously Approved- Webinar	<u>DWT-2019-40</u>
MassDEP/RCAP	Lead In Schools & Childcare Facilities	1.5	Webinar	<u>DWT-2020-28-COVID19-03</u>
<u>MassDEP</u>	Source Protection – Self Guided Course	1	Pending Additional Submission	
Philip Caisse/Technology Learning Center Inc.	Instrumentation & Controls Parts I and II — Online Training Program	20		Pending
RCAP Solutions	Understanding PFAS and O&M Best Practices — Online	3	On-Line	DWT-2020-30-COVID19-05
EFC-NC	Financial Recovery from COVID-19	2	On-Line	DWT-2020-29-COVID19-04

**DISCUSSION:**

Guest Speaker: Board invited Dan Laprade of Mass Water Works Association to give presentation on MWWA remote learning policy. Board may decide to require some of the following practices in Board distance learning policy.

Reviewed the policy and practice of MWWA in administering on-line remote learning webinars and in particular how the association confirms participant attendance. Notes:

- Use Zoom platform, session is recorded, sign in/out procedure, attendees must sign in at beginning and out an end, use of chat feature, periodic poll questions that are recorded, completion of course evaluation via Survey Monkey, confirm by cell phone if necessary, course requires computer with mic/speaker capability and good internet connection.

Guest Speaker: Board invited John Murphy of DEP Waste-Water Certification Board to give Board an update of waste water operator training. Notes:

- 3800 active WW licenses, there are a wide range of training providers nationwide, 2400 board approved courses, traditionally majority of courses were held in person, by necessity transitioned to remote on-line training, many courses are self-paced, board has approved many remote training programs across a number of platforms, training providers have a number of way of confirming participation, many providers limit session to 1 to 3 hours in order to not exceed attention span, feedback from attendees is limited in on-line environment vs in person, some vendors ensure participation by sending link to training session by email to the attendee and require follow-up communications.

Board Member Reid reviewed the “Basic Distribution” Course provided in online format by Bristol Community College. The Course is a prerequisite to sit for D2, D3, D4 exam. BCC has submitted a remote on-line training policy which has been approved by the Board. Policy confirms participant attendance.

Member Reid asked if the Basic Distribution course offered by Bristol Community College had been approved temporarily, during the state of emergency, or whether the approval was long-term. A MOTION was made by Member Salomaa, seconded by Member Lukis, to approve the curriculum for good. Board Vote: UNANIMOUS.

**TEMPORARY EMERGENCY CERTIFICATE APPLICATIONS -TECs(COVID-19):**

<b>Name of PWS</b>	<b>Applying for</b>	<b>First Name</b>	<b>Last Name</b>	<b>Status</b>
Natick Water Dept.	T2-Full	Gregory	Eldridge	TEC#-525-COVID19
Natick Water Dept.	T2-Full	Bethany	Ordung	TEC#-526-COVID19
Turners Falls Water Dept.	D1-Full, T1-Full	Bruce	Merriam	TEC#-527-COVID19
Turner Falls Water Dept.	D1-Full, T1-Full	John	Collins	Withdrew Application
Weston Water Dept.	D2-Full	Joseph	Zanchi	TEC# 528-COVID19
Weston Water Dept.	D2-Full	Thomas	Cullen	TEC# 529-COVID19
Scituate Water Division	T1 Full	Marc	Saccocia	TEC# 530-COVID19
Scituate Water Division	T3-Full	John	Moran	TEC# 531-COVID19
High Lawn Farm	T2-Full	James	Driscoll	TEC#-532- COVID19
Attleboro Water Dept.	T3-Full	Paul	DiFiore	TEC#-533- COVID19
Town of Weymouth	D4-Full	Francis	Sheppard	TEC# 534-COVID19
Pine Acres Family Camping Resort	VSS-Full	Corey	Packard	TEC# 535-COVID19
Dedham-Westwood Water Dept.	T3-Full	Stephen	Locke	TEC# 536-COVID19
Clark Shores Water Corp.	VSS, D1, T1 – Secondary Operator	David	Gallagher	TEC# 537-COVID19
Lynn Water & Sewer	T4 – Secondary Operator	Stuart	Mellen	TEC# 538-COVID19
Fall River Water Dept.	T3-Full			Pending

**RECIPROCITY:**

Last Name	First Name	License	Status
Rosenthal	Steven	T4-Full	
Catlin	Chris	T4-Full	

**DPL STAFF UPDATES:**

- Board Counsel Lynn Read distributed the Board CORI policy with update edits for the Board to review for next meeting.
- Board requested DPL review the status of two Board vacancies at the next meeting, one of which is long term and the other aged about 1 year.

**REGULATORY REVIEW:**

- Counsel reported Board regulations update has been delayed during last 6 months, DPL has the final version and will be proceeding with promulgation. Tabled until next meeting

**APPLICATION REVIEW:**

Last Name	First Name	License	Status
Parrish	O'Brien	T2-OIT	Approved
Dufour	Adam	T2-OIT	Approved
Bettencourt	Keith	T2-OIT	Approved
Bergman	Sean	D4-Full	Approved
Arruda	Michael	T4-Full	Approved
Coombs	Jason	T3-Full	Approved
Michaels	Kevin	T4-OIT	Approved/OIT
Chase	Aaron	D2-Full	Approved
Viola	Mark	T2-Full	Pending- fish letter- sent to DPL
Sykes	Christopher	T1-Full	Pending DPL Review -Need File
Buckley	Drew	T2-OIT	Approved - T2 OIT
Sgarzi	Sheila	T2-Full	Approved - T2 Full
Dzidek	Christopher	D4-full	Approved - D4 Full
Rucki	Brian	D1-Full	Approved
Mouradian	Ryan	D4-Full	Fish-Seq. Exams &PWS rating D3/ DPL follow-up
Mouradian	Ryan	T1-Full	Holding for D4 Fish letter
Spinale	John	T2-Full	Approved
Williams	Chauncey	D1-Full	Approved
Allard	Lawrence	D1-Full	Approved
Kirrane	Edward	T4-Full	Approved
Mahoney	Scott	VSS-Full	Approved

Dzidek	Christopher	D4-Full	Approved - D4 Full
Landry	Peter	T4-Full	Approved
Miller	John	VSS-Full	Approved
Fattorini	Anthony	D4-Full	Approved
Laurini	Robert	T3-Full	Approved
Manning	Ryan	D3-Full	Approved
Clark	Adam	D1-Full	1st Approval
Powers	Gregory	D3-Full	1st Approval
Flamand	Jamie	T1-Full	1st Approval
Van Houten	Joshua	D3-Full	1st Approval
Sullivan	Christopher	VSS-Full	1st Approval

\*Member Coppes recuses himself from any MWRA license applications.

Motion to close the meeting @ 2:52 pm was made by Member Reid and seconded by Member Maynard. Board Vote: UNANIMOUS

Respectfully Submitted By:

*Michael J. Maynard*

Michael J. Maynard, Chairman  
Board of Drinking Water & Supply Facility Operators