

FY2022 SPENDING PLAN & FY2023 MAINTENANCE ESTIMATE & BUDGET REQUEST

DISTRICT NAME / ACCOUNT #: **East Middlesex Mosquito Control / 2520-1600**

SECTION I		<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>
	Prior Year Rollover:	\$106,240.31	\$201,031.50	\$239,870.70
	FY21 Revene Collected / FY22 Certified			
	Budget / FY23 Request:	\$821,496.07	\$834,599.00	\$840,038.00
	Supplemental:	\$24,650.00	\$25,000.00	\$25,000.00
	Other:			
	SRB1600 share SRB0001	-\$34,169.00	-\$36,000.00	-\$38,000.00
	Total Funds:	\$918,217.38	\$1,024,630.50	\$1,066,908.70

NOTES:
Est Rollover Amt

Object Code	Description	<u>FY2021 (as of 8/09/21)</u>	<u>FY2022 (Est)</u>	<u>FY2023 (Est)</u>
A01	Salaries: Inclusive	\$360,127.98	\$370,991.00	\$390,302.00
A07	Shift Differential Pay			
A08	Overtime Pay		\$1,000.00	
A12	Sick-Leave Buy Back			
A13	Vacation-In-Lieu			
A14	Stipends, Bonus Pay And Awards			
AA1	Salaries: Supplemental	\$1,000.00	\$1,000.00	\$1,000.00
AXX	Other			
AA	Payroll Actuals Summary:	\$361,127.98	\$372,991.00	\$391,302.00
B01	Out of State Travel			
B02	In-State Travel			\$1,200.00
B04	Job Related Tuition			
B05	Conf Train Registration Memb		\$700.00	\$700.00
B08	Industrial Clothing & Uniforms	\$178.00		
B10	Exigent Job Related Expenses	\$357.63	\$500.00	\$500.00
B91	Empl Reimb Accounts Payable Non-Tax			
BXX	Other			
BB	Travel Summary:	\$535.63	\$1,200.00	\$2,400.00
C04	Contracted Seasonal Employees	\$53,965.99	\$48,791.00	\$61,160.00
C98	Reimbursement for travel & other Expenses for special employees/contracted services	\$632.25		
CXX	Other			
CC	Seasonal Employees Summary:	\$54,598.24	\$48,791.00	\$61,160.00
D09	Fringe & Payroll Tax	\$86,489.82	\$88,033.00	\$97,768.51
D15	Workers Comp	\$507.61		
D17	Medical Expenses			
D20	County Pension / Retirement	\$51,505.00	\$58,341.00	\$67,304.00
DXX	Other			
DD	Fringe / Pension Actuals / Summary	\$138,502.43	\$146,374.00	\$165,072.51
E01	Office & Admin Supplies	\$461.83	\$500.00	\$500.00
E02	Printing Expenses & Supplies			
E04	Central Reprographic Chgbk			
E06	Postage		\$220.00	
E12	Subscriptions & Licensing Fees			
E13	Advertising Expenses	\$93.62	\$2,050.00	\$120.00
E14	Exhibits/Displays			
E15	Bottled Water			
E19	Fees, Licenses, Permits & Chrgbks	\$1,272.82	\$1,000.00	\$1,000.00
E20	Motor Vehicle Chargeback	\$1,965.60	\$3,076.80	\$3,400.00
E32	Tort Claims Liab Mgnt Reduc Fd			
E42	In-State Travel			
E43	Job Related Tuition			
EE2	Conf, Training & Registration	\$150.00	\$300.00	\$1,125.00
EXX	Other			
EE	Admin Costs Actuals / Summary	\$3,943.87	\$7,146.80	\$6,145.00
F05	Laboratory Supplies	\$1,205.52	\$1,000.00	\$400.00
F06	Medical & Surgical Supplies	\$332.12	\$400.00	\$400.00
F09	Clothing & Footwear	\$35.86	\$500.00	\$500.00
F11	Laundry & Cleaning Supplies			
F13	Farm & Garden Supplies			
F19	ManufactreSupply &Raw Materials			
F24	Vehicle Maint & Repair Parts	\$1,642.43	\$3,000.00	\$3,000.00
FXX	OTHER			
FF	Lab/Materials/Vehicle - Summary:	\$3,215.93	\$4,900.00	\$4,300.00
G01	Space Rental	\$35,310.00	\$35,310.00	\$35,310.00
G03	Electricity	\$1,617.13	\$2,000.00	\$2,000.00
G05	Fuel For Vehicles	\$4,499.33	\$5,500.00	\$5,500.00
G06	Fuel for Buildings / Heat Oil			
G11	Natural Gas	\$1,617.94	\$2,000.00	\$2,000.00
GXX	Other			
GG	Lease / Utilies / Fuel - Summary:	\$43,044.40	\$44,810.00	\$44,810.00
H09	Attorneys/Legal Services	\$181.04		

NOTES:

HH2	Engineering, Research & Scientific Services			
HH	Consultant Service Contracts	<u>\$181.04</u>	<u>\$0.00</u>	<u>\$0.00</u>
J25	DPH Testing	\$0.00	\$5,550.00	\$7,500.00
J27	Laundry Services			
J62	Board Memb Exps			
JJ2	Auxiliary Services			
JJ3	Security Costs			
JJ	Program Operational Summary:	<u>\$0.00</u>	<u>\$5,550.00</u>	<u>\$7,500.00</u>
K04	Vehicle Equipment	\$1,605.87	\$500.00	\$500.00
K06	Printing, Photocopying Equip			
K07	Office Furnishings		\$1,139.00	
K11	Heavy Equip, Trucks, Spray Equip			
KXX	OTHER			
KK	Programmatic Equipment - Summary:	<u>\$1,605.87</u>	<u>\$1,639.00</u>	<u>\$500.00</u>
L25	Office Equipment Rental or Lease			
L26	Printing / Copy Equip Rent/Lease			
L44	Vehicle Equipment Maint/Repair	\$4,319.80	\$4,000.00	\$4,000.00
L46	Print/Copy Equip Maint/Repair	\$63.18	\$100.00	\$100.00
L51	Heavy Equipment Maint/Repair	\$35.90	\$6,000.00	\$6,000.00
L63	Program Equip Maint & Repair			
LXX	OTHER			
LL	Program Rentals /Heavy Equip Maint	<u>\$4,418.88</u>	<u>\$10,100.00</u>	<u>\$10,100.00</u>
N50	Facility Maint/Repair		\$2,000.00	\$2,000.00
N52	Facility Maint & Repair Tools	\$2,319.62	\$1,100.00	\$1,100.00
N60	Lawn & Grounds Equip. Maint/Repair			
N61	Lawn And Grounds Equipment	\$1,459.20	\$2,000.00	\$2,000.00
N64	Pesticides, Garden Tools&Supplies	\$98,147.05	\$98,158.00	\$100,000.00
N70	Cleaners/Janitors	\$388.00		
N71	Exterminators/Pest Mgmt		\$33,300.00	\$35,000.00
N73	Waste Removal Serv Non-Hazard		\$2,000.00	
NXX				
NN	Facility / Tools / Pesticide Summary:	<u>\$102,313.87</u>	<u>\$138,558.00</u>	<u>\$140,100.00</u>
U01	Telecommunication Serv - Data	\$949.45	\$1,400.00	\$1,400.00
U02	Tele Voice Services	\$1,565.57	\$1,300.00	\$1,300.00
U03	Software & IT Licenses			
U05	Info Tech Professionals			
U06	Info Tech Cabling			
U07	Info Tech Equipment	\$1,117.23		
U09	Info Tech Equip Rental /Lease			
UXX	OTHER			
UU	IT / Phone Costs - Summary:	<u>\$3,632.25</u>	<u>\$2,700.00</u>	<u>\$2,700.00</u>
	Total:	<u>\$717,120.39</u>	<u>\$784,759.80</u>	<u>\$836,089.51</u>
	Projected Balance Forward:	\$201,096.99	\$239,870.70	\$230,819.19

SECTION II FTE Tracker

Current FTE

Count: 6.5

Backfills: Position # Anticipated Start Date Bi-weekly Pay of New Hire

Total Backfills:

New Positions: Position Title

Total New Positions:

Anticipated Vacancies: Position # Bi-weekly Pay

Total Anticipated Vacancies:

Total FTE Count: 6.5

FTE count (as of 5/4/22)

Arlington
Bedford
Belmont
Brookline
Burlington
Cambridge
Concord
Everett
Framingham
Lexington
Lincoln
Malden
Maynard

THE COMMONWEALTH OF MASSACHUSETTS
STATE RECLAMATION & MOSQUITO CONTROL BOARD

EAST MIDDLESEX MOSQUITO CONTROL PROJECT

11 Sun Street, Waltham, MA 02453-4101
Phone: 781-899-5730 Fax: 781-647-4988
www.sudbury.ma.us/emmcp/
emmcp.ma@verizon.net

Medford
Melrose
Newton
North Reading
Reading
Sudbury
Wakefield
Waltham
Watertown
Wayland
Wellesley
Weston
Winchester

May 4, 2022

Ngoc-Nu Nguyen
State Reclamation & Mosquito Control Board
251 Causeway St., Suite 500
Boston, MA 02114-2151

Re: Narrative on the East Middlesex Mosquito Control Project (EMMCP) FY23 Budget

At the April 11, 2022 meeting, the East Middlesex Mosquito Control Commission approved the FY23 budget in the amount of \$840,038, which is a 0.65% increase. There is an estimated rollover of \$239,870.70. Not included in \$840,038 is an additional estimated supplemental funding amount of \$25,000 for ditch maintenance. This budget assumes that the EMMCP and the Suffolk County Mosquito Control Project (SCMCP) will continue to share administrative services and expenses through a Memorandum of Agreement.

For FY23, the staff will be comprised of six full time positions, one part-time position and six contract positions. The Project will continue to maintain existing programs including adult mosquito surveillance, adult mosquito control, helicopter and ground applied larval control, catch basin larval control and excavator ditch maintenance. There are no large equipment purchases planned for FY23.

Brian Farless
Superintendent