

**Commonwealth of Massachusetts  
Board of Registration in Embalming and Funeral Directing**

**Board Meeting**

**Tuesday, January 21, 2025, at 10:00 AM**

**This meeting will be held both IN-PERSON and VIRTUALLY at  
the address and/or link below:**

**1000 Washington Street, Boston, MA 02118, Conference Room 1D**

**AGENDA**

**THIS MEETING WILL BE RECORDED**

**Microsoft Teams** [Need help?](#)

[Join the meeting now](#)

Meeting ID: 221 725 705 154

Passcode: Yc2j8ZA2

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**Dial in by phone**

[+1 857-327-9245,,953664918#](#) United States, Boston

[Find a local number](#)

Phone conference ID: 953 664 918#

For organizers: [Meeting options](#)

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- **Read and Approve Minutes**
  - Minutes from the Open Meeting of the Embalming and Funeral Directing Board held on December 18, 2024
- **Welcome and Approval of New Applicants**

- Funeral Home Assistant Applicants
- Embalming Apprentice Applicants
- Swearing-in of Funeral Director Type 6 Applicants
- **Executive Director Report**
  - Report on Administratively Approved License Registrations
  - Report on Administratively Approved Continuing Education Course Providers
  - Update from the Registry of Vital Records and Statistics regarding MAVRIC
  - 2024 Draft of the Model Practice Act from The Conference: would the Board like to add on to an upcoming meeting for discussion?
  - Nomination and Election of Board Member Officers
- **Board Counsel Report**
- **Discussion Items**
  - Draft of Regulation Change for CE requirements: for Apprentices and Funeral Assistants 239 Code Mass. Regs. § 5.00
- **Request for Extension of Embalming Apprentice License**
  - 6172-EM-A: Murphy
- **License Application Review**
  - Conditional FE license request McDonald-Finnigan and Anderson-Bryant Funeral Home from Bill McDonald
- **Investigative Update on Licensed Establishments**
- **Topics not reasonably anticipated 48 hours in advance of meeting**
- **Public Comment**
- **Executive Session: closed pursuant to M.G.L. c. 30A, sec. 21(a)(1) to review reputation or character rather than professional competence:**
  - Approval of Minutes from the Executive Session, October 15, 2024 Board Meeting
  - Reinstatement Request: License Type 6: 6341

### **Closed Sessions**

- **Quasi-Judicial Session, CLOSED per M.G.L. c. 30A, sec. 18**
  - Default Motion: 2023-000768-IT-ENF
- **Investigative Conference, CLOSED per M.G.L. c. 112, sec. 65C**
  - Settlements
    - 2024-000140-IT-ENF
    - 2024-000139-IT-ENF
    - 2024-000160-IT-ENF
  - Cases
    - 2024-000675-IT-ENF
    - 2023-000417-IT-ENF
    - 2024-000976-CP-ENF
- **Adjournment**

*If you need reasonable accommodation to participate in the meeting, please reach out to Cheryl Yebba at 617-701-8711. While the Board will do its best to accommodate you, certain accommodation may not be available if requested immediately before the meeting.*