



**MAURA HEALEY**  
GOVERNOR

**KIM DRISCOLL**  
LIEUTENANT GOVERNOR

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SECRETARY, EXECUTIVE OFFICE  
OF ECONOMIC DEVELOPMENT

## Commonwealth of Massachusetts Division of Occupational Licensure

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**LAYLA R. D'EMILIA**  
UNDERSECRETARY, CONSUMER  
AFFAIRS AND BUSINESS  
REGULATION

**SARAH R. WILKINSON**  
COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

### Microsoft Teams [Need help?](#)

[Join the meeting now](#)

Meeting ID: 210 606 148 051 97

Passcode: rX3Cw7dM

### Dial in by phone

[+1 857-327-9245,,770744510#](tel:+18573279245,,770744510#) United States, Boston

[Find a local number](#)

Phone conference ID: 770 744 510#

For organizers: [Meeting options](#)

Nov 18, 2025

Location: 1 Federal Street, Boston MA Bristol Conference room or Microsoft TEAMS

Time: 10:00 a.m.-5:00 p.m.

#### 10:00 a.m. Open Meeting Called to Order

- Discuss Meeting and Conference Call Protocol
- Note recording

#### Welcome and Approval of New Applicants

- Funeral Home Assistant Applicants
- Embalming Apprentice Applicants
- Swearing-in of Funeral Director Type 6 Applicants

#### Approval of Meeting Minutes:

- Approval of September meeting minutes
- Approval of October meeting minutes

#### Executive Director Report:

- Welcome James Curley – New ED!
- Pre-Needs 2026 form updates
- Online PSI portal



TELEPHONE: (617) 701-8600

FAX: (617) 701-8612

<http://www.mass.gov/dpl>

**Board Counsel Report:**

**Discussion:**

- Licensee downgrade process
- Election of Officers
- 2026 meeting dates
- Renewals update

**Public Comment:**

- Preneed inquiry

**Items not reasonably anticipated:**

**Executive Session CLOSED per M.G.L. c. 30A, § 21(a)(1), Individual Character Rather Than Competence**

**Investigative Conference CLOSED per M.G.L. c. 112, § 65C**

Adjournment

If you need a reasonable accommodation to participate in the meeting please reach out to Cheryl Yebba at 617- 701-8711. The Agency will make best efforts to accommodate requests received in a timely manner.