

**Board of Registration in Embalming and Funeral Directing  
Board Meeting**

**Tuesday, February 20, 2024, at 10:00 AM - 1:00 PM (EST)**

**This meeting will be held both IN-PERSON and VIRTUALLY  
at the address and/or link below:**

1000 Washington Street, Room - 1D  
Boston, MA 02118

**AGENDA**

**THIS MEETING WILL BE RECORDED**

Microsoft Teams meeting

[Click here to join the meeting](#)

Meeting ID: 288 687 056 282

Passcode: GRMADx

**Or call in (audio only)**

+ 1 857-327-9245,,122459455# United States, Boston

Phone Conference ID: 122 459 455#

- **10:00am – Meeting called to order:**
  - Discuss Housekeeping
  
- **Board Business:**
  - Review Public Session Minutes for January 16, 2024
  - Review Executive Session Minutes for January 16, 2024
  
- **Executive Director Report:**
  - Report on Administratively Approved License Registrations.
  - Report on Administratively Approved Continuing Education Course Providers.
  - Calendar Year 2023 Pre-Need Status Report.
  - Report on New Licensing Vendor for Funeral Board applications.

- Report/List of Funeral Homes closed/no longer operating in 2024.
- **Report from Board Counsel, Jenna Hentoff:**
  - Robert J. Miller Funeral Establishment
- **Application Review:**
- **Correspondence Review:**
- **Investigative Update on Licensed Establishments:**
- **Discussion:**
  - Draft templates for Pre-Need letter to consumers when FE is closed or sold.
  - CEU Requirements for funeral assistant licensees and apprentice licensees still attending mortuary school
- **Open session for topics not reasonably anticipated 48 hours in advance of meeting:**
- **Executive Session: closed pursuant to G. L. c. 30A, § 21(a)(1) to review reputation or character rather than professional competence:**
- **Quasi-Judicial Session: closed pursuant to G.L. c. 30A, §18, ¶ 5 (d):**
  - 2022-000563-IT-ENF
- **Closed Session: Investigatory Conferences, Settlement Offers pursuant to G.L. c. 112, §65C:**
  - **Investigations:**
    - 2023-000731-IT-ENF
    - 2023-000843-IT-ENF
    - 2023-000844-IT-ENF
    - 2023-207584-FI-ENF
    - 2023-207586-FI-ENF
    - 2023-207587-FI-ENF
    - 2023-207588-FI-ENF
    - 2023-207589-FI-ENF

*If you need reasonable accommodations to participate in the meeting, please reach out to Cheryl Yebba at 617-701-8711. While the Board will do its best to accommodate you, certain accommodations may not be available if requested immediately before the meeting.*