

**Board of Registration in Embalming and Funeral Directing  
Board Meeting**

**Tuesday, March 19, 2024, at 10:00 AM - 1:00 PM (EST)**

**This meeting will be held both IN-PERSON and VIRTUALLY  
at the address and/or link below:**

1000 Washington Street, Room - 1D  
Boston, MA 02118

**Microsoft Teams meeting**

[Click here to join the meeting](#)

Meeting ID: 290 340 198 947

Passcode: 5hmjqa

**Or call in (audio only)**

[+1 857-327-9245,,897707125#](#) United States, Boston

Phone Conference ID: 897 707 125#

**AGENDA**

**THIS MEETING WILL BE RECORDED**

- **10:00am – Meeting called to order:**
  - Discuss Housekeeping
- **Board Business:**
  - Review Public Session Minutes for February 20, 2024
- **Executive Director Report:**
  - Report on Administratively Approved License Registrations.
  - Report on Administratively Approved Continuing Education Course Providers.
  - Update on Calendar Year 2023 Pre-Need Report filings.

- Report on transition process to new licensing vendor for Funeral Board applications, and timing of funeral director exam.
- **Report from Board Counsel, Jenna Hentoff:**
- **Application Review:**
- **Correspondence Review:**
- **Investigative Update on Licensed Establishments:**
- **Discussion:**
  - Draft templates for Pre-Need letters to consumers when FE is closed or sold.
  - CEU Requirements for funeral assistant licensees; and apprentice licensees still attending mortuary school.
- **Open session for topics not reasonably anticipated 48 hours in advance of meeting:**
- **Executive Session: closed pursuant to G. L. c. 30A, § 21(a)(1) to review reputation or character rather than professional competence:**
- **Quasi-Judicial Session: closed pursuant to G.L. c. 30A, §18, ¶ 5 (d):**
  - 2022-000563-IT-ENF
- **Closed Session: Investigatory Conferences, Settlement Offers pursuant to G.L. c. 112, §65C:**
  - **Investigations:**
    - 2023-000843-IT-ENF
    - 2023-000844-IT-ENF
    - 2024-000010-IT-ENF
    - 2023-000800-IT-ENF

*If you need reasonable accommodations to participate in the meeting, please reach out to Cheryl Yebba at 617-701-8711. While the Board will do its best to accommodate you, certain accommodations may not be available if requested immediately before the meeting.*