

**Board of Registration in Embalming and Funeral Directing  
Board Meeting**

**Tuesday, May 21, 2024, at 10:00 AM - 1:00 PM (EST)**

**This meeting will be held both IN-PERSON and VIRTUALLY at  
the address and/or link below:**

1000 Washington Street, Room - 1D Boston, MA 02118

**Microsoft Teams**

**[Join the meeting now](#)**

Meeting ID: 240 044 353 884

Passcode: gK4v9n

**Dial-in by Phone:**

**[+1 857-327-9245,,901898720#](#)** United States, Boston

Phone conference ID: 901 898 720#

**AGENDA**

**THIS MEETING WILL BE RECORDED**

- **10:00am – Meeting called to order:**
  - Discuss Housekeeping
- **Board Business:**
  - Review Public Session Minutes for February 20, 2024, Public Meeting
  - Review Public Session Minutes for April 16, 2024, Public Meeting
  - Review Executive Session Minutes for April 16, 2024.
- **Executive Director Report:**
  - Report on Administratively Approved License Registrations.
  - Report on Administratively Approved Continuing Education Course Providers.

- Update on Calendar Year 2023 Pre-Need Reports
  - Update on PSI, the new vendor for funeral applications and exams.
  - Introduction of new Executive Director
- **Report from Board Counsel, Jenna Hentoff:**
- **Application Review:**
  - Reinstatement Request – M.C.
- **Correspondence Review:**
  - MacKinnon Funeral Home Request regarding renovations of funeral home building
- **Investigative Update on Licensed Establishments:**
  - Closings of Perez Funeral and Cremation Services and Kirby Rapino Funeral Home
- **Discussion:**
  - Policy on continuing education requirements for licensed funeral home assistants and apprentice licensees enrolled in school
- **Open session for topics not reasonably anticipated 48 hours in advance of meeting:**
- **Executive Session: closed pursuant to G. L. c. 30A, § 21(a)(1) to review reputation or character rather than professional competence and/or pursuant to G.L. c. 30A, § 21(a)(7) to comply with the public records law pursuant to G.L. c. 66, § 10 and G.L. c. 4, § 7, ¶ 26(c) to protect highly personal information relating to a named individual:**
- **Quasi-Judicial Session: closed pursuant to G.L. c. 30A, §18, ¶ 5 (d):**
- **Closed Session: Investigatory Conferences, Settlement Offers pursuant to G.L. c. 112, §65C:**
- **Settlement offers or discussion prior to issuance of an Order to Show Cause:**
  - 2023-207587-FI-ENF
  - 2023-000628-IT-ENF
- **Investigations:**
  - 2024-000320-IT-ENF

- 2024-000322-IT-ENF

*If you need reasonable accommodations to participate in the meeting, please reach out to Cheryl Yebba at 617-701-8711. While the Board will do its best to accommodate you, certain accommodations may not be available if requested immediately before the meeting.*