

Board Of Embalming and Funeral Directing Open Session Minutes

In accordance with the provisions of G.L. c. 30A § 20, the Board convened a regular monthly meeting on September 16, 2025 in a hybrid format

INFORMATIONAL NOTE: All votes were taken by roll call.

Board members present: Rebecca Ridley, Richard Gormley, Paul Phaneuf, Patrick Driscoll (10:35), Janet Leombruno (Virtual 10:15)

Board Members absent:

DOL Staff present: Colleen Maloney, Mike Ryan, John Hill, Peter Kelley,

At 10:04 AM the Chair called the meeting to order, and the Acting Executive Director noted the meeting was being recorded.

1. Welcome and noting recording
2. Read and Approve Minutes

The members discussed the draft August 19, 2025 Board meeting minutes. MOTION by Rebecca Ridley to approve. Richard Gormley seconded. The Chair called for a Roll Call Vote:

- Members in favor: Rebecca Ridley, Richard Gormley, Paul Phaneuf
- Members opposed: None

3. Welcoming of Licensees

- Funeral Assistants
 - Joseph Neylon
 - Jeremy LaRochelle
 - Nathan Bernier
 - Jeffrey Mullin
 - Brian MacGregor
 - Michael Bonadies
 - William Anger
 - Jose Alvarado
 - Thomas MacDonald

10:16 Ms. Leombruno entered the meeting.

- Apprentice Applicants
 - Caroline Foley

- Brianna Woods

Applicants attended with their sponsors, and applicants without sponsors were invited to the next meeting.- The Board members reminded them of their duties and welcomed them into the profession.

- Funeral Director Type 6
 - Brian Poulin
 - Morgan Sherman
 - Troy Lopes
 - John Spratt
 - Sarah McCune
 - Sandra Reis

Licensees were administered the oath by Ms. Ridley and formally sworn in.

4. Acting Executive Director report

Acting Executive Director provided an update on administratively approved CEUs

5. Board Counsel Report:

Board Counsel provided an update on the regulations and external feedback, noting they are being reviewed internally

6. Discussion:

Acting Executive Director provided an update on preneed reports, narrowing the list of still outstanding establishments. Guidance was given to the agency regarding progressive discipline and next steps.

7. Items Not Reasonably Anticipated by the Chair:

- Sandy Ward – Thanked the board for the update of consumer fact sheet, noted two links still out of date.
- Chair facilitated discussion regarding how to list your license as inactive if you are not currently practicing, for example working for a crematorium.

10:34 Mr. Driscoll enters the meeting.

At 10:43 am, the Board moved to exit the Public Session and enter Closed Session for the purpose of conducting settlement and investigatory conferences pursuant to G. L. C. 112, § 65C. The Chair called for a Roll Call Vote Motion made by Rebecca Ridley. Seconded by Richard Gormley.

- Members in favor: Rebecca Ridley, Richard Gormley, Paul Phaneuf, Patrick Driscoll, Janet Leombruno
- Members opposed: None

During closed session the Board took the following actions.

Cases

- 2025-000888-IT-ENF - Dismiss with an advisory letter
- 2025-000910-IT-ENF - Motion to dismiss

At 11:01pm, the Board moved to exit closed session, to enter open session, and thereupon to adjourn the meeting:

Motion by Richard Gormley, seconded by Patrick Driscoll. The Chair called for a Roll Call Vote:

- Members in favor: Rebecca Ridley, Richard Gormley, Paul Phaneuf, Patrick Driscoll
- Members opposed: None

The Meeting was adjourned at 11:01 p.m.

Documents used in public sessions:

- August Minutes
- Swearing in Statement for Type 6 Funeral Director applicants
- Report on Administratively Approved License Registrations
- Report on Administratively Approved Continuing Education Course Providers