

237 CMR: BOARD OF STATE EXAMINERS OF ELECTRICIANS
AND BOARD OF ELECTRICIANS APPEALS

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237 CMR 14.00: EXAMINATIONS FOR LICENSURE

Section

14.01 : Applications

14.02 : Examination Administration, Passing Requirements and Reexamination Requirements for All
Class/Type of Licenses

14.03 : Examination Review

14.01 : Applications

(1) General Requirements.

- (a) All applicants for licensure shall submit an application for examination to the Board for its approval.
- (b) Applications, which are not complete, not legible, or are not accompanied by the required fee(s) shall not be accepted and shall be returned to the applicant.

(2) Application Deadlines.

- (a) Applications shall remain current for a maximum of one year based on the Board's application approval date after which time such applications will be deemed expired.
- (b) In situations, where applications have expired, candidates will be required to resubmit a completed application form, work experience form and education form, with appropriate fees before he or she will be allowed to proceed with the examination process.

14.02 : Examination Administration, Passing Requirements and Reexamination Requirements for All
Class/Type of Licenses

(1) General Examination Format.

- (a) Journeyman and Technician Examinations are given in two parts. One part of the examination questions are derived from apprentices supervised work experience. Part two of the examination questions are derived from the current Code, other Standards and Reference material, as provided in the Candidate Information Bulletin (CIB).
- (b) Master's and System Contractor's Examinations are given in two Parts. One part of the examination questions is derived from Business and related Laws. Part two of the examination questions are derived from the current Code, other Standards and Reference material, as provided in the Candidate Information Bulletin (CIB).

(2) Passage Requirements.

- (a) Candidates shall obtain a grade of at least 70% on each part of the examination to obtain licensure.
- (b) New exam items may be added to the examinations, to reflect the adoption of a current Code, or adoption of other related Regulations or laws seven months from the enforcing date of such Code, Regulation or Law.
- (c) Credit to Veterans. The Board shall grant credit of 5% on each part of the examination standing of each applicant who is a veteran as defined in M.G.L. c. 4, § 7, clause forty-third.

(3) Reexamination Requirements

- (a) Candidates who have failed both or only passed one part of an examination will have 12 months, from the board's application approval date, to pass the part he or she failed otherwise, they will have to resubmit a completed application and take both parts of the examination.
- (b) In no case shall an applicant be allowed to sit for an exam more than three times unless they have complied with the provisions in 237 CMR 14.00 regarding additional education.
- (c) Candidates who have failed to pass an examination shall wait a minimum of 24 clock hours to reschedule and sit for an exam.

237 CMR: BOARD OF STATE EXAMINERS OF ELECTRICIANS
AND BOARD OF ELECTRICIANS APPEALS

14.02: continued

- (d) Candidates who have not successfully passed the examination after three attempts shall furnish documentary proof satisfactory to the Board of having reviewed and addressed their examination deficiencies with a Board approved provider. This requirement may also be met by successfully completing an examination preparation course or Board approved 15 hour continuing education course (if not previously taken).
- (e) Candidates who have not successfully passed the examination after a total of six attempts shall be required to repeat the full number of education hours required for licensure as outlined by 237 CMR 13.00: *Eligibility Criteria for Initial Licensure*.
- (f) Candidates who were unsuccessful in passing an examination, and the examination item bank changes to reflect a promulgated code, or change in regulation or law shall successfully complete a 15 hour Continuing Education Program as provided in 237 CMR 17.01(1): *Continuing Education Requirement* on the currently adopted Code incorporating the Massachusetts Amendments in order to sit for reexamination. These candidates must submit to the Board their certificate of completion prior to taking the examination in the future.

14.03: Examination Review

- (1) Any applicant who fails an examination may apply to the Board in writing for an opportunity to review the examination in accordance with the Board's policy and examination process provided in the Board's Candidate Information Bulletin.
- (2) Each applicant seeking review of an examination shall submit the required fee for such review in accordance with the Board's policy and examination process provided in the Board's Candidate Information Bulletin.
- (3) Applicants permitted to review an examination may not be accompanied by any individual while engaged in such review in accordance with the Board's policy and examination process provided in the Board's Candidate Information Bulletin.
- (4) The Board shall make all final decisions with respect to the validity of examination questions, applicant scores and applicant licensure.
- (5) Review Timelines.
 - (a) Requests for review of an examination shall be accepted in accordance with the Board's policy and examination process provided in the Board's Candidate Information Bulletin. The Board may delegate this authority, as well as authority to review appeals of examination questions/items to its test administration vendor per policies and procedures implemented by the Board.
 - (b) Requests for review of an examination will not be accepted more than 30 days from the score report date.
 - (c) Requests for the Board to entertain an appeal of examination questions/items will not be accepted more than 30 days from the date an examination review takes place.

REGULATORY AUTHORITY

237 CMR 14.00: M.G.L. c. 141, §§ 2 and 2A; St. 1997, c. 306.

237 CMR: BOARD OF STATE EXAMINERS OF ELECTRICIANS
AND BOARD OF ELECTRICIANS APPEALS

237 CMR 15.00: LICENSURE WITHOUT EXAMINATION

Section

15.01 : Standards

15.02 : Application for Licensure Without Examination (by Reciprocity)

15.01: Standards

(1) The Board may license without examination any person who has been licensed as a Master or Journeyman electrician or System contractor or technician in another state under laws which, in the opinion of the Board, maintain standards substantially the same as those of the commonwealth for electricians; provided, however, that the state which has already granted licensure has entered a written agreement with the commonwealth giving a like privilege to holders of electricians' licenses issued by the commonwealth.

(2) In determining what constitutes "standards substantially the same as those of the commonwealth" as set forth in 237 CMR 15.01(1), the Board shall require the following of each applicant for licensure without examination:

- (a) Class A (Master) License: An applicant for a Master electrician license shall provide evidence satisfactory to the Board of:
 - 1. completing a minimum of five years of having been actively engaged in, or working at the business of, installing, repairing, or maintaining wires, conduits, apparatus, devices, fixtures or other appliances used for light, heat, power, fire warning or security system purposes; and
 - 2. holding a current Class B (Journeyman) license issued by the Board (application for a Class B license may be made at the time of application for a Class A license).
- (b) Class B (Journeyman) License: An applicant for a Journeyman electrician license shall provide evidence satisfactory to the Board of having completed an equivalent of the 600 hour Journeyman's Course as described in 237 CMR 22.01 within ten years of the date of application for the Journeyman's license; and practical experience totaling a minimum of 8000 hours obtained in no less than four years as an apprentice working at installing, repairing, or maintaining wires, conduits, apparatus, devices, fixtures or other appliances used for light, heat, power, fire warning or security system purposes. The Board may request further information regarding qualifications.
- (c) Class C (System Contractor) License: An applicant for a System Contractor license shall provide evidence satisfactory to the Board of having completed practical experience totaling a minimum of 8000 hours obtained in no less than four years of installing fire warning or security systems. The Board may request further information regarding qualifications.
- (d) Class D (System Technician) License: An applicant for a System Technician license shall provide evidence satisfactory to the Board of having completed practical experience totaling a minimum of 6000 hours obtained in no less than three years of installing fire warning or security systems. The Board may request further information regarding qualifications.
- (e) Corporation License: An applicant for a Corporation license shall provide to the Board:
 - 1. evidence satisfactory to the Board that one of its corporate officers is a Master electrician or System Contractor licensed by the Board who is currently employed by the corporation;
 - 2. a copy of the corporation's Articles of Organization or Charter;
 - 3. a copy of its Foreign Corporation Certificate filed with the Massachusetts Office of the Secretary of State; and
 - 4. a fully completed Corporation Clerk's Form provided by the Board indicating the names and addresses of the corporate officers.
- (e) Partnership License: An applicant for a Partnership license shall provide satisfactory evidence to the Board that:
 - 1. one of the members of the partnership is a Master electrician or System Contractor licensed by the Board;
 - 2. a copy of the Partnership Agreement; and
 - 3. a fully completed Partnership Agreement Form provided by the Board signed by both partners.

237 CMR: BOARD OF STATE EXAMINERS OF ELECTRICIANS
AND BOARD OF ELECTRICIANS APPEALS

15.02: Application for Licensure Without Examination (by Reciprocity)

- (1) Applicants for either a Class A (Master), Class B (Journeyman), Class C (System Contractor) or Class D (System Technician) license shall complete an application form provided by the Board and shall submit the completed, notarized application to the Board for its approval.
- (2) Applications shall be accompanied by payment in full of the required fee in the form of a certified check, postal money order, or express money order; applications not submitted with the required fee shall not be accepted by the Board.
- (3) The fee submitted in connection with an application which is rejected by the Board shall not be returned to the applicant.
- (4) Applicants shall submit with a completed application form a Statement of Registration from the licensing board of the state from which the applicant is applying; the Statement of Registration shall include the applicant's full name, address, license type and number, shall indicate whether the license is current and in good standing, and shall be certified by an appropriate official and bear the board seal.
- (5) All applications, papers and other documents submitted to the Board in connection with an application for licensure without examination shall become the property of the Board.
- (6) Applicants who have been previously examined by the Board for a Master or Journeyman Electrician's license or System Contractor or Technician, and granted a license, shall not be issued a license under the provisions of 237 CMR 15.00.
- (7) All persons licensed without examination shall be subject to all Board statutes and regulations.

REGULATORY AUTHORITY

237 CMR 15.00: M.G.L. c. 141, §§ 2 and 2B.

237 CMR: BOARD OF STATE EXAMINERS OF ELECTRICIANS
AND BOARD OF ELECTRICIANS APPEALS