



**MAURA HEALEY**  
GOVERNOR

**KIM DRISCOLL**  
LIEUTENANT GOVERNOR

**YVONNE HAO**  
SECRETARY OF HOUSING AND  
ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts**  
**Division of Occupational Licensure**  
**Board of State Examiners of Electricians**  
1000 Washington Street, Suite 710  
Boston, Massachusetts 02118

**LAYLA D'EMILIA**  
UNDERSECRETARY OF CONSUMER  
AFFAIRS AND BUSINESS  
REGULATION

**SARAH WILKINSON**  
COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

**Massachusetts Board State Examiners of Electricians**  
**Education Subcommittee Meeting Minutes**  
**September 13, 2023**

Conducted remotely via Microsoft Teams meeting

The meeting was called to order at 1:30 P.M.  
The following Board members were present:

David Edmonds, Dept. of Elementary and Secondary Education Designee  
John Bagni, MAVA Member  
Paul Malagrifa, IMSA Member

The following members of Board Staff were present:  
Keith Gleason, Executive Director  
Tamara Smith, Program Coordinator  
Charles Kilb, Senior Legal Counsel  
Patricia LaFore, Junior Legal Counsel

The following public attendees were noted:  
Beverly Kennedy, Kennedy Seminars  
Beth Bellew, MECA  
Bob McGann, Woburn Electrical School  
James Veneto, At Leisure  
Stacey Chisholm, Peterson School  
Russel LeBlanc, Peterson School

---

**1. Consideration** of the Minutes of the meeting June 26, 2023

A Motion was made by P. Malagrifa seconded by J. Bagni and it was so unanimously voted to approve the minutes as presented.

**2. Reviewed** IEP & CEP application submissions

- The subcommittee members reviewed the following CEPs for the 2023 NEC cycle.
  - i. At Leisure Contractor Licensing (asynchronous)
    - Presented by James Veneto and Bob McGann

A Motion was made by J. Bagni seconded by P. Malagrifa and it was so unanimously voted to approve the application presented



ii. Peterson School 6hr IOW (synchronous)

A Motion was made by J. Bagni seconded by P. Malagrifa and it was so unanimously voted to approve the application as presented.

– The subcommittee members reviewed the following IEPs for the 2023 NEC cycle.

i. Benjamin Franklin Institute

A Motion was made by J. Bagni seconded by P. Malagrifa and it was so unanimously voted to approve the application as presented.

3. **Discuss** other matters not reasonably anticipated 48 hours in advance of meeting.

4. **Adjournment**

At 1:51 P.M. P. Malagrifa made a motion J. Bagni seconded, and it was so unanimously voted to adjourn.

List of Documents used at the meeting

1. Meeting agenda
2. CEP and IEP Applications