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**Division of Occupational Licensure**  
**Board of State Examiners of Electricians**

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**Massachusetts Board State Examiners of Electricians**  
**Hybrid Education workgroup Subcommittee Meeting Minutes**  
**November 13, 2024**

Conducted remotely via Microsoft Teams meeting

The meeting was called to order at 10:00 A.M.

The following Workgroup Subcommittee members were present:

John Bagni, MAVA Member(chair)  
David Edmonds, Dept. of Elementary and Secondary Education Designee  
Brendan Driscoll, Journeyman Member  
Gerald Graham, Inspector of Wires Member  
Renee Dozier, Master Member  
Carlos Caceda, Member

Other members present:

Paul Malagrifa, IMSA Member

The following members of Board Staff were present:

Keith Gleason, Executive Director  
Tamara Smith, Program Coordinator  
Philip Chan, Board Counsel

The following public attendees were noted:

Nathan Poland, Advanced Technical School  
Beverly Kennedy, Kennedy Seminars  
Henry Przybylowicz, Porter and Chester Brockton  
Sheri Toner, Porter and Chester Chicopee

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**1. Consideration** of the Minutes of the meeting October 16, 2024.

A Motion was made by D. Edmonds, seconded by B. Driscoll and it was unanimously voted to approve the minutes as presented.

**2. Reviewed** how to successfully design a hybrid option for pre-licensure education providers:

- Platform/delivery criteria
  - Counsel reported that the Plumbing Board allows a hybrid format without limiting the number of hours for online versus in person synchronous or asynchronous.



- Curriculum criteria

- The group went on to preliminarily assign 40hrs for Print Reading, 80hrs for Codes Regulations and References, 40hrs Grounding and Bonding. A total of 160 hours to the electrical program frameworks subjects that the subcommittee pre-determined eligible to be held in an online synchronous format.
- The chair opened the meeting to public comments regarding class sizes. There were no public comments offered.
- The members discussed selecting a standard platform and agreed they'd allow the providers to select and prepare their offerings for presentation before the Education subcommittee.
- The workgroup agreed to continue discussions at the next meeting tentatively scheduled for February 12, 2025, at 10 AM.

3. **Discussed** other matters not reasonably anticipated 48 hours in advance of meeting.

4. **Adjournment**

At 11:31 A.M. B. Driscoll made a motion, C. Caceda seconded, and it was unanimously voted to adjourn.

List of Documents used at the meeting

1. Meeting agenda
2. Meeting minutes October 16, 2024