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HYBRID EDUCATION WORKGROUP AND SUBCOMMITTEE
MEETING MINUTES

March 12, 2025

Conducted remotely via Microsoft Teams meeting

The meeting was called to order at 10:00 A.M.

The following Workgroup Subcommittee members were present:

John Bagni, MAVA Member(chair)
David Edmonds, Dept. of Elementary and Secondary Education Designee
Brendan Driscoll, Journeyman Member
Gerald Graham, Inspector of Wires Member
Renee Dozier, Master Member

Other members present:

Brian Ingram, Fire Marshal Designee
Paul Malagrifa, IMSA Member

The following members of Board Staff were present:

Keith Gleason, Executive Director
Tamara Smith, Program Coordinator
Philip Chan, Board Counsel

1. **Consideration** of the Minutes of the meeting November 13, 2024.

A Motion was made by D. Edmonds, seconded by R. Dozier and it was unanimously voted to approve the minutes as presented.

2. **Discussed** hybrid pre-licensure education program design

- Platform/delivery criteria

- The group briefly discussed platform methods of delivery and establishing acceptable recognized platforms. No action was taken to limit platforms.
- The group preliminarily discussed parameters for classroom size ratio of up to 25 attendees to an instructor with a maximum up to 50 attendees. Requiring video presence for all attendees and instructors as well as the requirements for Board instructor approval.



- D. Edmonds mentioned that DESE would not be considering implementing hybrid education in High school Vocational settings.

The chair opened the meeting to public comment

- Adam Norcott suggested to the subcommittee requiring recorded classes for auditing purposes
- Curriculum criteria
 - The group committee determined that curriculum development would continue to be the responsibility of each Provider using the set number of hours allowed online.
 - The chair proposed to draft an outline of the committee's hybrid program plan for ratification at the next education subcommittee meeting.
3. **Discussed** other matters not reasonably anticipated 48 hours in advance of meeting. No matters presented.

4. **Adjournment**

At 11:10 A.M. B. Driscoll made a motion, R. Dozier seconded, and it was unanimously voted to adjourn.

List of Documents used at the meeting

1. Meeting agenda
2. Meeting minutes November 13, 2024