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Massachusetts Board State Examiners of Electricians
Planning and Research Subcommittee Meeting Minutes
November 6, 2023

Conducted remotely via Microsoft Teams meeting

1. The meeting was called to order by the Chair at 10:00 A.M.

The following Board members were present:

John Bagni, MAVA Member (chair)
Brendan Driscoll, Journeyman Electrician Member
Paul J. Malagrifa, International Municipal Signal Association, Member

The following members of Board Staff were present:

Keith Gleason, Executive Director
Tamara Smith, Program Coordinator
Charles Kilb, Legal Counsel
Patricia LaFore, Board Counsel

The following public attendees were noted:

Beverly Kennedy, Kennedy Seminars
Carmen Delllacono, IOW, Town of Dedham
Dan Norton, Boston JATC Local 103

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1. **Review** Minutes of the meeting May 10, 2023 and September 18, 2023
P. Malagrifa made a motion B. Driscoll, seconded and it was so unanimously
VOTED: to approve the minutes as presented.

2. **Discussed** Exam Review Panel update.

- J. Bagni stated that the Panel has worked on streamlining the questions bank to eliminate questions that were used for both license types and implement more license type specific questions.
- The Executive Director mentioned the CIB with updates reflecting the number of questions, battery storage and solar questions and eliminating redundancies and other pertinent updates is live via the Board's website and will take effect February 1, 2024.

3. **Discussed** update on draft of advisory pertaining to practices, within statutes & regulations.



- The subcommittee discussed briefly and agreed to focus on adding to the FAQs rather than creating an advisory.
4. **Reviewed/Discussed** current Mass.gov FAQs page with potential questions to be added.
- The subcommittee members discussed adding and expanding content on the subjects of Journeyman business restrictions, responsibilities of employers to provide work experience verification forms, Business License process and logistics, electrical engineering education and advertising.

P. Malagrifa made a motion B. Driscoll, seconded and it was so unanimously VOTED: to forward the subcommittee's recommendations to the full Board for approval.

5. **Discussed** other matters not reasonably anticipated 48 hours in advance of the meeting.
- The Executive Director mentioned that based on the current exam applicants there are not many who apply from Maine however reciprocity may be worth investigating due to the proximity of the states.

6. **Adjournment**

At 10:51 A.M. B. Driscoll made a motion P. Malagrifa, seconded and it was so unanimously VOTED: to adjourn.

A true copy.

List of Documents used at the meeting

1. Meeting agenda
2. Board website FAQs