

COMMONWEALTH OF MASSACHUSETTS

Division of Professional Licensure

Board of State Examiners of Electricians

1000 Washington Street, Suite 710, Boston MA 02118

Phone: 617-727-9931 Email: electricians.board@mass.gov

Website: www.mass.gov/dpl/boards/el

APPLYING FOR LICENSE BY RECIPROCITY

INTRODUCTION

Pursuant to 237 15 “*The Board may license without examination any person who has been licensed as a Master or Journeyman electrician or System contractor or technician in another state under laws which, in the opinion of the Board, maintain standards substantially the same as those of the commonwealth for electricians; provided, however, that the state which has already granted licensure has entered a written agreement with the commonwealth giving a like privilege to holders of electricians' licenses issued by the commonwealth.*”

The Board has entered such an agreement with the state of **New Hampshire** for the Journeyman and Master licenses provided such license was obtained by examination in New Hampshire.

HOW TO APPLY

All applications must be submitted online through the Division of Professional Licensure’s (DPL) [ePLACE portal](#). In addition to completing the informational portions of the online application, applicants are required to upload electronic copies of all supporting documents. Please review the list below for a summary of the required documents. Applicants are advised to retain original copies of all supporting documents and may be required to submit original copies to the Board if so requested. Please note this application is non-returnable and the fees non-refundable per 237 CMR 15.02.

REQUIRED SUPPORTING DOCUMENTS

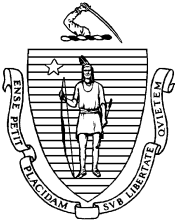
Please see the list below specific to the license for which you are applying:

Journeyman

- A license verification/ certified letter of good standing issued from the New Hampshire Board.
- A completed and notarized [Criminal Offender Record Information \(CORI\) Authorization Form](#).
- A recent, (passport-quality) color photograph of the applicant.
- If applicable, explanatory documentation detailing all prior or pending disciplinary actions against any professional license held by the applicant in any jurisdiction, foreign or domestic. Please include certified copies of any disciplinary documents or official records of the disciplinary action(s).
- If applicable, explanatory documentation detailing all prior felony or misdemeanor convictions against the applicant in any jurisdiction, foreign or domestic. Please include copies of certified court records related to the conviction(s).

Master

- A copy of a current MA Journeyman license or indication of an application also submitted for the Journeyman license by reciprocity.
- A license verification/certified letter of good standing issued from the New Hampshire Board.



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- A completed and notarized [Criminal Offender Record Information \(CORI\) Authorization Form](#).
- A recent, (passport-quality) color photograph of the applicant.
- Documentation of completing a 150hr Master electrician program or equivalent.
- If applicable, an official letter or certificate of standing for each professional license held by the applicant in any other jurisdiction. Please note that the letter or certificate must have been issued within ninety (90) days of the date of submission of this application.
- If applicable, an explanatory document detailing all prior or pending disciplinary actions against any professional license held by the applicant in any jurisdiction, foreign or domestic. Please include certified copies of any disciplinary documents or official records of the disciplinary action.
- If applicable, an explanatory document detailing all prior felony or misdemeanor convictions against the applicant in any jurisdiction, foreign or domestic. Please include copies of certified court records related to the conviction.

APPLICATION FEE

The application fee and license fee are charged at the same time an application is submitted. The fees are \$208 for a Journeyman and \$310 for a Master. The fees are payable at the end of the online application steps, by credit card, debit card or bank account. Please note that there is a separate convenience fee charged by DPL's vendor for certain online payment transactions.

APPLICATION REVIEW AND PROCESSING TIME

Please note that it takes a minimum of ten (10) business days for the Board to review and approve an application. The Board will only review complete applications. Failure to submit all required information or supporting documents will result in your application being deemed incomplete and subject for denial.

APPLICATION APPROVAL AND LICENSE ISSUANCE

Once approved the license number will appear as linked to your ePlace portal account and the card expected to arrive by mail within 4-6 weeks from issuance. Your license information is also searchable via the DPL's public "[Check a License](#)" database within twenty four (24) to forty eight (48) hours of issuance.

QUESTIONS

Staff is available to answer additional questions regarding the application for reciprocity via email electricians.board@mass.gov.

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