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|  | | |  | | --- | | Office Use Only |   **Commonwealth of Massachusetts**  *Cashier's Transaction Number*  *Cashier's Transaction Number*  **Department of Public Safety**  *Cashier's Transaction Number*  *Cashier's Transaction Number*  **Electrical Permit Application Procedures Form 2013**    [www.mass.gov/dps](http://www.mass.gov/dps) - **SEARCH** for State Electrical Inspector Program | |
|  | |

**STATE ELECTRICAL INSPECTOR PROGRAM**

*The Department of Public Safety issues electrical wiring permits for state owned properties for the following jurisdictions only. Please contact the municipal inspector for other state agencies and authorities.*

* **MBTA –** MA Bay Transportation Authority, 10 Park Plaza – Suite 3910, Boston, MA 02116
* **MCCA –** MA Convention Center Authority, 415 Summer Street, Boston, MA 02210
* **MWRA –** MA Water Resources Authority, Charlestown Navy Yard, 100 First Avenue, Boston, MA 02129

**PERMIT APPLICATION FOR STATE ELECTRICAL WORK**

***Please check-off all items below as they are completed and submit this form with your permit application form.***

1. **Please complete the application in its entirety including the following:**

□ Complete address and Zip Codes;

□ State Building Permit Number, if applicable;

□ Specific Facility Project Name and Location

1. **Attachments of current copies are required as follows:** *(Nonessential documentation received will* *automatically be shredded for security’s sake)*

□ State Building Permit if applicable

□ Electrical Co. “A” License

□ Electrician “E” License

□ Certificate of Liability Insurance including Workers Compensation

*(Note: Contractors opting to use the DPS address under Certificate Holder are requested to VOID usage of a DPS employee’s name.)*

□ S-License if applicable

1. **\*Additional information must be added next to each of the following, and submitted with the application:**

□ **Office Contact Person** who will be e-mailing the liaison requesting inspections, etc. – name, title, e-mail address, office phone # and cell #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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□  **Site Contact Person** who will be notified by the State Electrical Inspector regarding inspection scheduling, etc. name, title, e-mail address and cell #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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□ Project Contract # if applicable

□ Project NSTAR Contract # if applicable

**FEE FORMULA**

* **MBTA – EXEMPTED** by state law.
* **MCCA –** WAIVED only if a state building permit is on site. Otherwise, estimated value of electrical work X .001 = fee. Minimum fee is $25. Checks are payable to the *Commonwealth of* *Massachusetts* to be attached to the Application.
* **MWRA –** WAIVED only if a state building permit is on site. Otherwise, estimated value of electrical work X .001 = fee. Minimum fee is $25. Checks are payable to the *Commonwealth of* *Massachusetts* to be attached to the Application.

**DPS CONTACT**

Please submit the completed Application For Permit To Perform Electrical Work (Rev. 1/07) along with the fee (if required), and essential attachments including this form to:

**Lisa Barros**

Electrical Program

Department of Public Safety

One Ashburton Place – Rm 1301 Boston MA 02108-1618

[Elizangela.barros@state.ma.us](mailto:Elizangela.barros@state.ma.us) (617) 826-5223

**EMERGENCY CONTACT**

Robert Anderson, Chief of Inspections – Building Division

[Robert.Anderson@state.ma.us](mailto:Robert.Anderson@state.ma.us) or (617) 727-3200 X25268