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**Massachusetts Board State Examiners of Electricians**  
**Education Subcommittee Meeting Minutes**  
**March 19, 2021**  
Conducted remotely via Microsoft Teams meeting

The meeting was called to order by the Chair at 12:02 P.M.

The following Board members were present:

David Edmonds, Dept. of Elementary and Secondary Education Designee (Chair)  
John Bagni, MAVA Member  
Paul J. Malagrifa, International Municipal Signal Association, Member

The following members of Board Staff were present:

Mari Cooney, Executive Director  
Tamara Smith, Program Coordinator  
Charles Kilb, Legal Counsel

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1. Consideration of the Minutes of the meeting January 29, 2021.

A Motion was made by P. Malagrifa seconded by J. Bagni and so by a unanimous vote to accept the minutes as presented.

1. **Discussion** pandemic related inquiry regarding 6 hr Professional development requirements  
The Executive Director presented a communication inquiry regarding online 6 hr professional development. The subcommittee reiterated there are no limitations regarding online PD

2. **Reviewed** Provider applications and proposals for distance seminars  
The following CE Provider presented a live virtual format class proposal before the subcommittee

a. MEP Continuing Ed – C&D online

A Motion was made by P. Malagrifa and seconded by J. Bagni and it was so unanimously voted to approve the foregoing online program.

b. JATC Springfield (Melissa Leary) – CEP renewal



A Motion was made by J. Bagni and seconded by P. Malagrifa and it was so unanimously voted to approve renewal for 2020 NEC.

c. William Sinclair – CEP application  
Application deemed incomplete.

d. Leo Martin Electrical - IEP renewal  
A Motion was made by J. Bagni and seconded by P. Malagrifa and it was so unanimously voted to approve renewal for 2020 NEC.

3. **Discussed** DESE Electrical education framework as education model for Commonwealth. The subcommittee agreed to accept the framework model without further discussion and recommend to the full Board for implementation by way of CMR amendment to section 22. The Motion was made by J. Bagni and seconded by P. Malagrifa and it was so unanimously voted

4. **Review** remote shop model and acceptance of hours towards licensing. D. Edmonds presented a remote shop model proposal project. The subcommittee having reviewed the model suggested amending the model with hours included then to recommend to the full Board for acceptance. The Motion was made by J. Bagni and seconded by P. Malagrifa and it was so unanimously voted

5. **Review** Provider instructor certification program outline. J. Bagni presented the draft proposed program. Item 3 was amended to add 6 years as a respective licensee to the corresponding program the instructor will teach. The subcommittee also discussed and agreed that the instructor would also be required to submit sample teaching videos. The board certification will entail a full day seminar that will be required in the next code cycle. The draft will be presented at the next subcommittee for finalizing and approval.

6. **Discuss** other matters not reasonably anticipated 48 hours in advance of meeting.

Staff presented a communication from Paul Asselin regarding the online CE offering proposed at last meeting and the subcommittee advised that they must complete their presentation before the subcommittee for final acceptance.

## 7. **Adjournment**

At 1:51 P.M. J. Bagni made a motion P. Malagrifa, seconded and it was so unanimously voted to adjourn.

A true copy.

List of Documents used at the meeting

1. Meeting agenda

2. Provider communications
3. DESE frameworks model
4. Remote electrical shop model