



TELECOMMUNICATIONS AGREEMENT

and

WORKING RULES

Governing the ELECTRICAL INDUSTRY OF SOUTHEAST MASS. & VICINITY

Between

ELECTRICAL WORKERS UNION LOCAL 223, IBEW

and

RHODE ISLAND AND SOUTHEAST MASSACHUSETTS CHAPTER, NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION, INC.

September 1, 2024 to August 31, 2027

IBEW LOCAL UNION 223 TELECOMMUNICATION TECHNICIAN SCOPE OF WORK

The work covered by this agreement shall include the installation, testing, service, and maintenance of all Voice Data Video systems which utilize the transmission and/or transference of voice, sound, vision, or digital.

- I. This agreement specifically includes, but is not limited to the following work:
 - Radio
 - Television
 - Video
 - Recording Voice
 - Sound
 - Nurse Calls
 - Emergency Call
 - Visual Production
 - Telecommunication Systems
 - Data Systems
 - Security Systems (see Paragraph H, below)
- II. The scope of work covered by this agreement is subject to the following clarifications and exclusions:
- A. All metallic and non-metallic conduit work, exclusive of sleeves and limited incidental runs of conduit, shall be excluded from the Telecommunication Agreement.
- B. All work covered by Massachusetts General Laws that pertain to licensing of electrical work, including but not limited to lights, power, both normal and emergency, including battery backup systems to the first point of connection within the defined area of computer rooms, communications rooms, equipment rooms, PBX rooms and telecommunications Agreement. Battery backup Systems that are portable in nature or an integral part of the equipment shall be covered by Telecommunications Agreement.
- C. Plastic raceways (excluding pvc conduit and multi-use surface mounted raceways) designed specifically and exclusively for systems covered under the Telecommunications Agreement shall be the work of the Technician.
- D. The installation of cable tray and ladder-rack designed specifically and exclusively for systems covered under the Telecommunications Agreement within computer rooms, communication equipment rooms, PBX rooms and termination closets, shall be the work of the Technician.
 - E. Energy Management Systems are excluded from the Telecommunications Agreement.
 - F. Fire Alarm Systems are excluded from the Telecommunications Agreement.
- G. All fiber optic and other cable and associated used exclusively for the control of electrical light, heat, and power shall be excluded from the Telecommunication Agreement.

- H. The installation of pipe, wire and mounting of field devices for security systems installed in new buildings or projects that to be bid under the base bid for electrical, shall be done under the wages and fringe benefits set forth in the Principal Bargaining Agreement between Rhode Island and Southeastern Massachusetts chapter of NECA and Local 223 IBEW.
 - I. Nothing contained in this "Scope" or any other section of this agreement shall prevent a contractor who is signatory to the inside Agreement from performing Voice Data Video under the terms and conditions of the Inside Agreement.

IBEW LOCAL UNION 223 JURISDICTION

<u>Section 4.08.</u> "Normal construction labor market" is defined to mean the following geographical area plus the commuting distance adjacent thereto, which includes the area from which the normal labor supply is secured:

ALL OF BRISTOL (EXCEPT ATTLEBORO, NORTH ATTLEBORO & SEEKONK), BARNSTABLE, DUKES AND NANTUCKET COUNTIES.

NORFOLK COUNTY - AVON, RANDOLPH, HOLBROOK, STOUGHTON, PLAINVILLE TOWNSHIPS.

PLYMOUTH COUNTY - ENTIRE COUNTY, EXCLUDING HINGHAM AND HULL TOWNSHIPS.

ALL STATE AND FEDERAL WATERS THAT ARE WITHIN, OR ARE PART OF BARNSTABLE, BRISTOL, DUKES, NANTUCKET, OR PLYMOUTH COUNTIES (EXCLUDING WATERS ADJACENT TO HINGHAM AND HULL TOWNSHIPS).

Abington, Acushnet, Avon, Barnstable, Berkley, Bourne, Brewster, Bridgewater, Brockton, Buzzards Bay, Carver, Chatham, Dartmouth, Dennis, Dighton, Duxbury, East Bridgewater, Eastham, Easton, Fairhaven, Fall River, Falmouth, Freetown, Halifax, Hanover, Hanson, Harwich, Holbrook, Kingston, Lakeville, Manomet, Mansfield, Marion, Marshfield, Mashpee, Mattapoisett, Middleboro, New Bedford, North Abington, North Easton, Norton, Norwell, Onset, Orleans, Otis Air Base, Pembroke, Plainville, Plymouth, Plympton, Provincetown, Randolph, Raynham, Rehoboth, Rochester, Rockland, Sagamore, Sandwich, Scituate, Somerset, South Easton, Stoughton, Swansea, Taunton, Tisbury, Truro, Wareham, Wellfleet, West Bridgewater, Westport, Whitman, Yarmouth, plus Nantucket, Martha's Vineyard and all Islands.

The above geographical area is agreed upon by the parties to include the area defined by the Secretary of Labor to be the appropriate prevailing wage area under the Davis-Bacon Act to which the Agreement applies.

IBEW LOCAL UNION 223 TELECOMMUNICATION RATE

9-1-24 to 8-31-25

CLASSIFICATIONS/WAGES:

Section 3.05. The minimum hourly rate of wages shall be as follows:

EFFECTIVE		9/1/2024
JOURNEYMAN TECHNICIAN		\$42.52
Health & Welfare (Per Hour)	\$12.00	\$12.00
Local Pension (25.34% of Gross Wages)		\$10.77
Deferred Income (Per Hour)	\$3.25	\$3.25
JATF (2.75% of Gross Wages)		\$1.17
S.E. Mass. Electrical LMCT (3% of Gross	\$1.28	
NEBF (3% of Gross Wages)		\$1.28
	Subtotal	\$72.27
L M C C (Per Hour)		\$0.10
A M F (Per Hour)	\$0.20	\$0.20
	Subtotal	\$72.57
NEIF (1% of Gross Wages if Applicable)	(\$0.43
TOTAL		\$73.00

The Sub-Foreman's rate of pay shall be 5 percent (5%) above the Technician's rate of pay and adjusted to the nearest five (\$.05) cents. The Foreman's rate of pay shall be 10 percent (10%) above the Technician's rate of pay and adjusted to the nearest five (\$.05) cents. The General Foreman's rate of pay shall be 20 percent (20%) above the Technician's rate of pay and adjusted to the nearest five (\$.05) cents.

IBEW LOCAL UNION 223 TELEDATA AGREEMENT

9-1-25 to 8-31-26

CLASSIFICATIONS/WAGES:

Section 3.05. The minimum hourly rate of wages shall be as follows:

EFFECTIVE		9/1/2025			
JOURNEYMAN TECHNICIAN		\$44.41			
Health & Welfare (Per Hour)	\$12.25	\$12.25			
Local Pension (25.34% of Gross Wages)		\$11.26			
Deferred Income (Per Hour)	\$3.50	\$3.50			
JATF (2.75% of Gross Wages)		\$1.22			
S.E. Mass. Electrical LMCT (3% of Gross Wages)					
NEBF (3% of Gross Wages)		\$1.33			
	Subtotal	\$75.30			
L M C C (Per Hour)	\$0.15	\$0.15			
A M F (Per Hour)	\$0.20	\$0.20			
	Subtotal	\$75.65			
NEIF (1% of Gross Wages if Applicable	e)	\$0.44			
TOTAL		\$76.09			

The Sub-Foreman's rate of pay shall be 5 percent (5%) above the Technician's rate of pay and adjusted to the nearest five (\$.05) cents. The Foreman's rate of pay shall be 10 percent (10%) above the Technician's rate of pay and adjusted to the nearest five (\$.05) cents. The General Foreman's rate of pay shall be 20 percent (20%) above the Technician's rate of pay and adjusted to the nearest five (\$.05) cents.

IBEW LOCAL UNION 223 TELEDATA AGREEMENT

9-1-26 to 8-31-27

CLASSIFICATIONS/WAGES:

Section 3.05. The minimum hourly rate of wages shall be as follows:

EFFECTIVE		9/1/2026
JOURNEYMAN TECHNICIAN		\$46.51
Health & Welfare (Per Hour)	\$12.50	\$12.50
Local Pension (25.34% of Gross Wages)		\$11.78
Deferred Income (Per Hour)	\$3.75	\$3.75
JATF (2.75% of Gross Wages)		\$1.28
S.E. Mass. Electrical LMCT (3% of Gross	\$1.40	
NEBF (3% of Gross Wages)		\$1.40
	Subtotal	\$78.62
L M C C (Per Hour)	\$0.15	\$0.15
A M F (Per Hour)	\$0.20	\$0.20
	Subtotal	\$78.97
NEIF (1% of Gross Wages if Applicable)		\$0.47
TOTAL		\$79.44

The Sub-Foreman's rate of pay shall be 5 percent (5%) above the Technician's rate of pay and adjusted to the nearest five (\$.05) cents. The Foreman's rate of pay shall be 10 percent (10%) above the Technician's rate of pay and adjusted to the nearest five (\$.05) cents. The General Foreman's rate of pay shall be 20 percent (20%) above the Technician's rate of pay and adjusted to the nearest five (\$.05) cents.

IBEW LOCAL UNION 223 APPRENTICE WIREMAN - EIGHT (8) PERIODS

9-1-24 to 8-31-25

	1st Step - 40)%		2nd Step - 4	5%		3rd Step - 5	0%
Wage		\$20.01	Wage		\$22.51	Wage		\$25.01
H & W	\$12.00	\$12.00	H & W	\$12.00	\$12.00	H&W	\$12.00	\$12.00
Pension*	The second second	\$0.00	Pension*		\$0.00	Pension*		\$0.00
Def. Inc.*		\$0.00	Def. Inc.*		\$0.00	Def. Inc.*		\$0.00
JATC	2.75%	\$0.55	JATC	2.75%	\$0.62	JATC	2.75%	\$0.69
SEMFT	3%	\$0.60	SEMFT	3%	\$0.68	SEMFT	3%	\$0.75
NEBF	3%	\$0.60	NEBF	3%	\$0.68	NEBF	3%	\$0.75
	Subtotal	\$33.76		Subtotal	\$36.49		Subtotal	\$39.20
LMCC	\$0.10	\$0.10	LMCC	\$0.10	\$0.10	LMCC	\$0.10	\$0.10
AMF Fund	\$0.20	\$0.20	AMF Fund	\$0.20	\$0.20	AMF Fund	\$0.20	\$0.20
Total		\$34.06	Total		\$36.79	Total		\$39.50
	4th Step - 55	5%		5th Step - 6	0%		6th Step - 6	5%
Wage		\$27.51	Wage		\$30.01	Wage		\$32.51
H & W	\$12.00	\$12.00	H & W	\$12.00	\$12.00	H & W	\$12.00	\$12.00
Pension	20.00%	\$5.51	Pension	20.00%	\$6.00	Pension	20.00%	\$6.51
Def. Inc.	\$2.25	\$2.25	Def. Inc.	\$2.25	\$2.25	Def. Inc.	\$2.25	\$2.25
JATC	2.75%	\$0.76	JATC	2.75%	\$0.83	JATC	2.75%	\$0.89
SEMFT	3%	\$0.83	SEMFT	3%	\$0.90	SEMFT	3%	\$0.98
NEBF	3%	\$0.83	NEBF	3%_	\$0.90	NEBF	3%_	\$0.98
	Subtotal	\$49.69		Subtotal	\$52.89		Subtotal	\$56.12
LMCC	\$0.10	\$0.10	LMCC	\$0.10	\$0.10	LMCC	\$0.10	\$0.10
AMF Fund	\$0.20	\$0.20	AMF Fund	\$0.20	\$0.20	AMF Fund	\$0.20	\$0.20
Total		\$49.99			\$53.19			\$56.42
	7th Step - 70	0%		8th Step - 7	5%			
Wage		\$35.01	Wage		\$37.52			
H & W	\$12.00	\$12.00	H & W	\$12.00	\$12.00			
Pension	20.00%	\$7.00	Pension	20.00%	\$7.51			
Def. Inc.	\$2.25	\$2.25	Def. Inc.	\$2.25	\$2.25			
JATC	2.75%	\$0.96	JATC	2.75%	\$1.03			
SEMFT	3%	\$1.05	SEMFT	3%	\$1.13			
NEBF	3%	\$1.05	NEBF	3%_	\$1.13			
	Subtotal	\$59.32		Subtotal	\$62.57			
LMCC	\$0.10	\$0.10	LMCC	\$0.10	\$0.10			
AMF Fund	\$0.20	\$0.20	AMF Fund	\$0.20	\$0.20			
Total		\$59.62	Total		\$62.87			

IBEW LOCAL UNION 223 APPRENTICE WIREMAN - EIGHT (8) PERIODS

9-1-25 to 8-31-26

	1st Step - 40	%		2nd Step - 45%				3rd Step - 50%			
Wage		\$20.90	Wage		\$23.51	Wage		\$26.13			
H & W	\$12.25	\$12.25	H & W	\$12.25	\$12.25	H & W	\$12.25	\$12.25			
Pension*		\$0.00	Pension*		\$0.00	Pension*		\$0.00			
Def. Inc.*		\$0.00	Def. Inc.*		\$0.00	Def. Inc.*		\$0.00			
JATC	2.75%	\$0.57	JATC	2.75%	\$0.65	JATC	2.75%	\$0.72			
SEMFT	3%	\$0.63	SEMFT	3%	\$0.71	SEMFT	3%	\$0.78			
NEBF	3%	\$0.63	NEBF	3%		NEBF	3%	\$0.78			
	Subtotal	\$34.98		Subtotal	\$37.83		Subtotal	\$40.66			
LMCC	\$0.15	\$0.15	LMCC	0.15	\$0.15	LMCC	0.15	\$0.15			
AMF Fund	\$0.20	\$0.20	AMF Fund	0.20	\$0.20	AMF Fund	0.20	<u>\$0.20</u>			
Total		\$35.33	Total		\$38.18	Total		\$41.01			
IBEW LOCAL UNION 223 APPRENTICE WIREMAN - EIGHT (8) PERIODS 9-1-25 to 8-31-26											
	4th Step - 55	5%		5th Step - 6	0%		6th Step - 6	55%			
Wage		\$28.74	Wage		\$31.35	Wage		\$33.96			
H & W	\$12.25	\$12.25	H & W	\$12.25	\$12.25	H & W	\$12.25	\$12.25			
Pension	20.00%	\$5.75	Pension	20.00%	\$6.27	Pension	20.00%	\$6.80			
Def. Inc.	\$2.50	\$2,50	Def. Inc.	\$2.50	\$2.50	Def. Inc.	\$2.50	\$2.50			

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Wage		\$28.74	Wage		\$31.35	Wage		\$33.96
H & W	\$12.25	\$12.25	H & W	\$12.25	\$12.25	H & W	\$12.25	\$12.25
Pension	20.00%	\$5.75	Pension	20.00%	\$6.27	Pension	20.00%	\$6.80
Def. Inc.	\$2.50	\$2.50	Def. Inc.	\$2.50	\$2.50	Def. Inc.	\$2.50	\$2.50
JATC	2.75%	\$0.79	JATC	2.75%	\$0.86	JATC	2.75%	\$0.93
SEMFT	3%	\$0.86	SEMFT	3%	\$0.94	SEMFT	3%	\$1.02
NEBF	3%	\$0.86	NEBF	3%_	\$0.94	NEBF	3%_	\$1.02
	Subtotal	\$51.75		Subtotal	\$55.11		Subtotal	\$58.48
LMCC	\$0.15	\$0.15	LMCC	\$0.15	\$0.15	LMCC	\$0.15	\$0.15
AMF Fund	\$0.20	\$0.20	AMF Fund	MF Fund \$0.20		AMF Fund	\$0.20	<u>\$0.20</u>
		4=0.40			AFF 46			ć=0.00
Total		\$52.10			\$55.46			\$58.83
Total	7th Step - 70			8th Step - 7				\$58.83
Total Wage	7th Step - 70		Wage	8th Step - 7				\$58.83
	7th Step - 70 \$12.25	0%	Wage H & W	8th Step - 7 \$12.25	5%			\$58.83
Wage)% \$36.58			5% \$39.19			\$58.83
Wage H & W	\$12.25	\$36.58 \$12.25	H & W	\$12.25	\$39.19 \$12.25			\$58.83
Wage H & W Pension	\$12.25 20.00%	\$36.58 \$12.25 \$7.31	H & W Pension	\$12.25 20.00%	\$39.19 \$12.25 \$7.84			\$58.83
Wage H & W Pension Def. Inc.	\$12.25 20.00% \$2.50	\$36.58 \$12.25 \$7.31 \$2.50	H & W Pension Def. Inc.	\$12.25 20.00% \$2.50	\$39.19 \$12.25 \$7.84 \$2.50			\$58.83
Wage H & W Pension Def. Inc. JATC	\$12.25 20.00% \$2.50 2.75%	\$36.58 \$12.25 \$7.31 \$2.50 \$1.01	H & W Pension Def. Inc. JATC	\$12.25 20.00% \$2.50 2.75%	\$39.19 \$12.25 \$7.84 \$2.50 \$1.08			\$58.83

\$0.15

\$0.20

\$0.15

\$0.20

\$65.57

\$0.15

\$0.20

LMCC

Total

AMF Fund

\$0.15

\$0.20

\$62.20

LMCC

Total

AMF Fund

IBEW LOCAL UNION 223 APPRENTICE WIREMAN - EIGHT (8) PERIODS

9-1-26 to 8-31-27

	1st Step - 40		2nd Step - 45%				3rd Step - 50%		
Wage		\$21.89	Wage		\$24.62	Wage		\$27.36	
H & W	\$12.50	\$12.50	H & W	\$12.50	\$12.50	H & W	\$12.50	\$12.50	
Pension*		\$0.00	Pension*		\$0.00	Pension*		\$0.00	
Def. Inc.*		\$0.00	Def. Inc.*		\$0.00	Def. Inc.*		\$0.00	
JATC	2.75%	\$0.60	JATC	2.75%	\$0.68	JATC	2.75%	\$0.75	
SEMFT	3%	\$0.66	SEMFT	3%	\$0.74	SEMFT	3%	\$0.82	
NEBF	3%	\$0.66	NEBF	3%	\$0.74	NEBF	3%	\$0.82	
	Subtotal	\$36.31		Subtotal	\$39.28		Subtotal	\$42.25	
LMCC	\$0.15	\$0.15	LMCC	0.15	\$0.15	LMCC	0.15	\$0.15	
AMF Fund	\$0.20	\$0.20	AMF Fund	0.20	\$0.20	AMF Fund	0.20	\$0.20	
Total		\$36.66	Total		\$39.63	Total		\$42.60	
				W LOCAL UN					
		A	APPRENTICE V	VIREMAN - E	IGHT (8)	PERIODS			
				9-1-26 to 8-31-	-27				
	4th Step - 55	5%		5th Step - 6	0%		6th Step - 6	55%	
Wage		\$30.10	Wage		\$32.83	Wage		\$35.57	
H & W	\$12.50	\$12.50	H & W	\$12.50	\$12.50	H & W	\$12.50	\$12.50	
Pension	20.00%	\$6.02	Pension	20.00%	\$6.56	Pension	20.00%	\$7.11	
Def. Inc.	\$2.75	\$2.75	Def. Inc.	\$2.75	\$2.75	Def. Inc.	\$2.75	\$2.75	

Wage		\$30.10	Wage		\$32.83	Wage		\$35.57
H & W	\$12.50	\$12.50	H & W	H & W \$12.50		H & W	\$12.50	\$12.50
Pension	20.00%	\$6.02	Pension	20.00%	\$6.56	Pension	20.00%	\$7.11
Def. Inc.	\$2.75	\$2.75	Def. Inc.	\$2.75	\$2.75	Def. Inc.	\$2.75	\$2.75
JATC	2.75%	\$0.83	JATC	2.75%	\$0.90	JATC	2.75%	\$0.98
SEMFT	3%	\$0.90	SEMFT	3%	\$0.98	SEMFT	3%	\$1.07
NEBF	3%	\$0.90	NEBF	3%	\$0.98	NEBF	3%_	\$1.07
	Subtotal	\$54.00		Subtotal	\$57.50		Subtotal	\$61.05
LMCC	\$0.15	\$0.15	LMCC	\$0.15	\$0.15	LMCC	\$0.15	\$0.15
AMF Fund	\$0.20	\$0.20	AMF Fund	AMF Fund \$0.20		AMF Fund	\$0.20	\$0.20
Total		\$54.35			\$57.85			\$61.40

7th Step - 70% 8th Step - 75% \$38.30 Wage \$41.04 Wage H & W \$12.50 H & W \$12.50 \$12.50 \$12.50 \$8.20 Pension 20.00% \$7.66 Pension 20.00% Def. Inc. \$2.75 \$2.75 Def. Inc. \$2.75 \$2.75 2.75% \$1.05 **JATC** 2.75% \$1.13 **JATC** \$1.15 3% \$1.23 **SEMFT** 3% **SEMFT NEBF** 3% \$1.15 **NEBF** 3% \$1.23 \$64.56 Subtotal \$68.08 Subtotal \$0.15 \$0.15 \$0.15 **LMCC** \$0.15 **LMCC** \$0.20 AMF Fund \$0.20 \$0.20 AMF Fund \$0.20 \$64.91 **Total** \$68.43 **Total**

IN WITNESS THEREOF, the parties have executed this Agreement this 23rd day of August 2024.

Signed for the RHODE ISLAND AND SOUTHEAST MASSACHUSETTS CHAPTER, NECA

Spencer A. Marks
AM bel
Jeffrey Audet
Dun a D
Dana Johnston
Jeffrey Amaral

Signed for the INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS, LOCAL UNION NO. 223

Douglas P Nelson

Steven M. Barry

Michael Revil

Marco DeSousa

"DAVIS-BACON FRINGE BENEFIT SUMMARY"

1. STATE(S): MASSACHUSETTS

COUNTY or AREA:

All of Bristol, (Except Attleboro, N. Attleboro, & Seekonk), Barntable, Dukes and Nantucket Counties. Norfolk County - Avon, Randolph, Holbrook, Stoughton, Plainville Townships. Plymouth County - Entire County, Excluding Hingham and Hull Townships.

All State and Federal Waters that are within, or a part of Barnstable, Bristol, Dukes, Nantucket, or Plymouth Counties (Excluding waters adjacent to Hingham and Hull Townships).

2	3		4		F	G	Н	I	J	
CLASSIFICATION	EFFECTIV DATES	E	BASIC HOURLY WAGE		Health & Welfare	3% NEBF	Apprentice Training	Pension	Annuity	
Technician	(a) 9-1-2	(a)	\$42.52	Employer Contribution	\$12.00/Hr	3%	2.75%	25.34%	\$3.25/H	
Technician	^(b) 9-1-2	.5 (b)	\$44.41	Employer Contribution	\$12.25/Hr	3%	2.75%	25.34%	\$3.50/H	
Technician	(c) 9-1-2	(c)	\$46.51	Employer Contribution	\$12.50/Hr	3%	2.75%	25.34%	\$3.75/H	
	(d)	(d)		Employer Contribution						
	(e)	(e)		Employer Contribution						
	(f)	(f)		Employer Contribution					3	
	(g)	(g)		Employer Contribution						
	(h)	(h)		Employer Contribution						
	(i)	(i)		Employer Contribution						
	(i)	(j)		Employer Contribution						
<u> </u>	(k)	(k)	SEMELMCT	Employer Contribution	3%	Yes	Sec 6.06	Para 1	Pg 25	
5 ARE FUNDS FOR	RMALLY ESTA	BLISHED F	OR A, B, C, D,	& E?	Yes	Yes	Yes	Yes	Yes	
6 ARE PLANS REF ACT" FOR A, B, E		DER THE "[DISCLOSURE		Yes	Yes	Yes	Yes	Yes	
7 List the AGREEMENT RI	EFERENCE of	the	ARTICLE		VI	VI	V	VI	VI	
fringe benefits cit		uie	SECTION		6.02(a)	6.01	5.14	6.03(a)	6.04(a)	
			PARAGRAPH		1	1	1	1	1	
			PAGE		24	23	23	24	25	
8 WHAT WAGE W	ILL THE EMPL	OYEE PAY	FED. & STATE	TAXES IN CO	L 4 ABOVE?	(a) \$42.52	(b) \$44.	41 (c)	\$46.51	
(d)	(e)	(f) _	(g)	(h)	(i)	(j)		(k)	

	ode Island & Southeast Mass. ntractor or Association	Chapter, NECA	10 IBEW Local Union .	223	
By:	Spencer A. Marks	Title: Executive Director Date: 8-23-27	By: Douglas P. Nelson	21-	Date: V. 23 . Zozy

PREPARE IN TRIPLICATE. Send original and one copy to the I.O. Attach one (1) copy of your agreement. (FOR INSTRUCTIONS IN PREPARING THIS FORM: See page 1)