

# Mass Workforce Issuance

100 DCS 18.101.1

☒ Policy ☐ Information

**To:** Chief Elected Officials  
Workforce Development Board Chairs  
Workforce Development Board Directors  
Title I Administrators  
Career Center Directors  
Title I Fiscal Officers  
DCS Operations Managers

**cc:** WIOA State Partners

**From:** Alice Sweeney, Director  
Department of Career Services

**Date:** February 23, 2017

**Subject:** Eligibility Requirements for WIOA Title I

**Purpose:** To notify Local Workforce Development Boards, One-Stop Career Center Operators and other local workforce development partners of Title I Eligibility Requirements under the Workforce Innovation and Opportunity Act (WIOA).

**Background:** The Workforce Innovation and Opportunity Act (WIOA) was signed into law on July 22, 2014. WIOA is designed to help job seekers access employment, education, training and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy.

WIOA supersedes the titles I and II of the Workforce Investment Act of 1998, and amends the Wagner-Peyser Act, and the Rehabilitation Act of 1973. In general, the Act takes effect on July 1, 2015, the first full program year after enactment.

**Policy:** All new participant eligibility determinations must be made under the WIOA framework and must follow all WIOA requirements. Participants enrolled on or after July 1, 2015 may only access services allowable under WIOA.

Local Workforce Development Boards, in consultation with the chief elected officials, must establish WIOA Title I eligibility policies and procedures consistent with the guidance provided herein.

**Effective:** Immediately

**Updates:**

- Attachment E: Selective Service Requirements
  - Guidance added specific to meeting Selective Service requirements for transgender customers
- Attachment F: Eligibility Documentation:
  - Additional documents added to the list of suitable documents for establishing U.S. Citizenship or Authorization to Work in the United States
  - Added a reference to TEGL 11-11, Change 2

**References:** Workforce Innovation and Opportunity Act of 2014  
20 CFR Parts 676, 677, 678 & 680

**Inquiries:** Inquiries should be directed to [PolicyQ&A@detma.org](mailto:PolicyQ&A@detma.org). Please reference the MassWorkforce Issuance number and subject with any inquiry.

**Attachments:**

- A - Eligibility Criteria
- B - Access to WIOA Services
- C - Priority for Services
- D - Definitions
- E - Selective Service Registration Requirements
- F - Eligibility Documentation
- G - Alternate Forms of Documentation
- H - Telephone Verification Form
- I - Application Statement Form
- J - Documentation Inspection Verification Form