

**Massachusetts Board of Registration in Embalming and Funeral Directing
Public Session Minutes
Meeting of 11/19/19**

Held at
1000 Washington Street, Boston, MA, 02118
At 10:00 a.m.
Room 7B

Board Members Present:

Paul Phaneuf
Patrick Driscoll
David Brezniak
Richard Gormley

Staff Members Present:

Michael Hawley, Executive Director
Thomas F. Burke, Assoc. Executive Director
Peter Kelley, Board Counsel

Board Members Absent:

Janet Leombruno

Members of the Public Present:

Bryan J. Givner, Sr.
Michael Gardner
John M. Kobuszowski
Howard Lawson
Christopher Luciano
Sienna Pierce
Robert D'Agostino
David Malo
Jasmine Laietmark
John A. Plewa

Harvey Goldman
Jay Goldman
Gary Toye
Jerelyn Serra
Robert J. Miller
Richard Demers
Brendan Fahy
John L. McDonough
Glenn D. Burlamachi

Call to Order:

Mr. Phaneuf called the meeting to order at 10:19 a.m. Board staff reviewed building evacuation procedures and noted the location of restrooms.

Application Review:

Type 3

- Jerelyn Serra
- Jay Goldman

After brief discussion, Mr. Phaneuf moved to approve the remaining candidates for licensure. Mr. Brezniak seconded. The motion passed unanimously by the Board members present.

Type 6

- John Plewa
- David Malo
- Robert D'Agostino
- Jasmine A Laietmark
- Sienna Pierce

Mr. Driscoll moved to approve the remaining candidates for licensure. Mr. Brezniak seconded. The motion passed unanimously by the Board members present.

Apprentice Extension Requests:

- Richard Demers
- Brendan Fahy

Mr. Driscoll moved to grant a one-year license extension for the above candidates. Mr. Brezniak seconded. The motion passed unanimously by the Board members present.

Review of Minutes:

The Board reviewed staff prepared public session minutes of the meeting held on October 15, 2019.

Mr. Gormley moved to accept staff prepared public session minutes of the meeting held on October 15, 2019. Mr. Brezniak seconded the motion. Motion passed unanimously by Board members present.

Election of Board Officers:

The matter was tabled to the December 17, 2019 Board meeting.

Report from Executive Director, Michael Hawley

Mr. Hawley reported that the license applications for all funeral registrants, as well as yearly registration renewals, will be conducted online beginning with the renewal period in July 2020.

Report from Board Counsel, Peter Kelley

No report.

Continuing Education Provider Applications:

NFDA

- NFDA Certified Planning Consultant Program – Correspondence Option

ICCFA

- DEAD Talks: Focus on Success 2020

Mr. Brezniak moved to approve and accept all continuing education courses. The motion was seconded by Mr. Driscoll. The motion passed unanimously by Board members present.

Closed Session: Investigatory Conferences, pursuant to G.L. c. 112, §65C.

At 11:14 p.m., Mr. Driscoll moved to suspend the open meeting and enter into closed session to conduct investigatory conferences, pursuant to G.L. c. 112, §65C. Mr. Gormley seconded the motion. **The motion passed unanimously by Board members present.**

During the closed session, the Board took the following actions:

- Review Appointment of Interim Funeral Director – Provided guidance to the Investigator.
- 2019-001096-IT-ENF – Dismissed with advisory.
- 2019-001002-IT-ENF – Dismissed.
- MO Funeral Home – Open complaint.

At 1:55 p.m., Mr. Gormley moved to exit closed session and enter open session. Mr. Driscoll seconded the motion. **The motion passed unanimously by Board members present.**

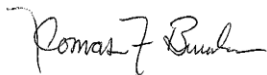
Adjournment

At 2:05 p.m., Mr. Gormley moved to adjourn the meeting. Mr. Driscoll seconded the motion. Motion passed unanimously.

List of Documents used at the meeting:

1. Agenda
2. Minutes from October 15, 2019 meeting.
3. Applications for personal registration
4. Continuing education provider applications

Respectfully submitted,



Thomas F. Burke
Associate Executive Director