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**Emergency Policy Extending Deadline to Submit Individual and Firm License Renewals,  
Proof of Continuing Professional Education, and Firm Affidavits**

At its meeting on May 13, 2020, the Board of Public Accountancy voted to issue the following policy:

Because of the current declared state of emergency in Massachusetts, all licensees whose individual or firm licenses expire on June 30, 2020 are allowed through September 30, 2020 to renew online without being assessed a late fee.

Before renewing online, individual licensees must have completed the required 80 hours of continuing professional education (CPE), including at least 4 hours in ethics, from July 1, 2018 through September 30, 2020, or the license will expire.

Firm affidavits for firm licenses are due by November 2, 2020.

After June 30, 2020, a license that is not renewed will remain current, but the expiration date will remain June 30, 2020. After September 30, 2020, a license with an expiration date of June 30, 2020 that is not renewed will expire. Licenses that are renewed properly through September 30, 2020 will be current until June 30, 2022.

Licensees are encouraged to renew online immediately once they satisfy applicable requirements.

