March 20, 2020

On behalf of Thomas A. Turco III, Secretary,
Executive Office of Public Safety & Security (EOPSS)
and Andrew Peck, Undersecretary for Criminal Justice,
the Office of Grants & Research would like to thank you for
your interest in the **Emerging Adults Reentry Initiative** funding.
Reducing recidivism rates in the Commonwealth is an EOPSS priority
and we appreciate your support
We will begin our conference call/webinar in a moment…

Commonwealth of Massachusetts
Executive Office of Public Safety and Security
Office of Grants & Research

Emerging Adults Reentry Initiative
Potential Bidders Conference Call
March 20, 2020
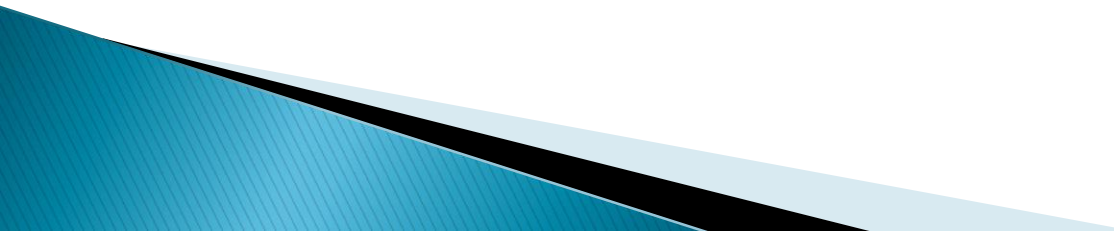1:00 p.m. – 2:00 p.m.

Charles D. Baker
Governor

Karyn E. Polito
Lieutenant Governor

Thomas A. Turco III
Secretary
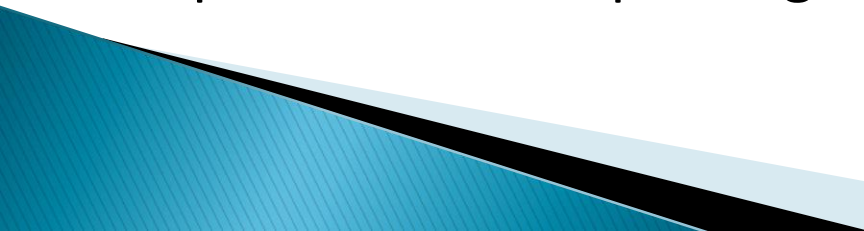
Kevin Stanton
Executive Director

Emerging Adults Reentry Initiative Team

- **Kevin Stanton**, Executive Director, Office of Grants and Research (OGR)
- **Lynn Wright**, Director, Justice and Prevention Division (JPD)
- **Lisa Sampson**, Director, Research and Policy Analysis Division (RPAD)
- **Elizabeth Flynn**, Special Projects Manager, JPD
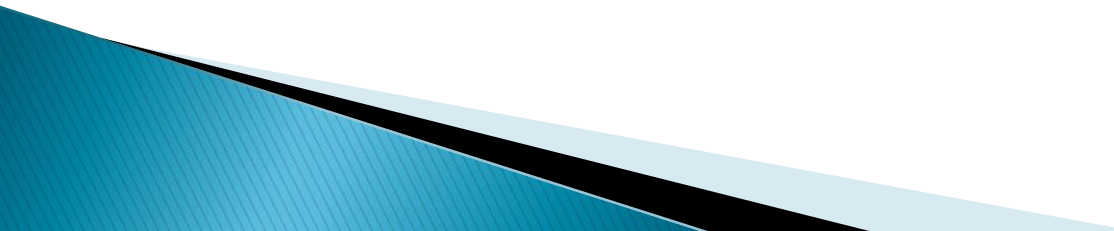- **Thomas Ashe**, Program Coordinator, JPD

Key Dates (p. 3)

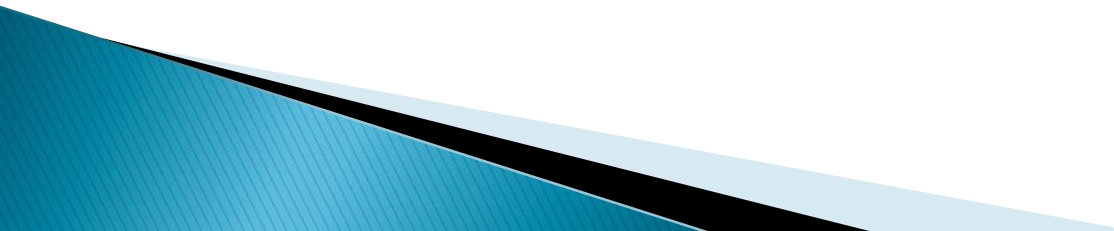| Activity	Dates
Application for Grant Funds (AGF) Posted	Tuesday, March 10, 2020
Mandatory Conference Call/Webinar	March 16, 2020 from 1:00 – 2:00 pm
Applications Due	Friday, March 27, 2020 by 4:00 pm
Award Announcements:	On or about Early April 2020
Grant Period	On or about mid–April 2020 through December 31, 2020

Introduction

- The Executive Office of Public Safety and Security (EOPSS) and the Massachusetts state legislature has made available approximately $2.0 million for this grant initiative.
  - $1.8 million for up to 6 grants for pre- and post-release services
  - $100,000 for technical assistance provider for community program sites
  - $100,000 to OGR for grants management & administration

- Supported by FY2020 state funds authorized by Chapter 41 of the Massachusetts Acts of 2019.

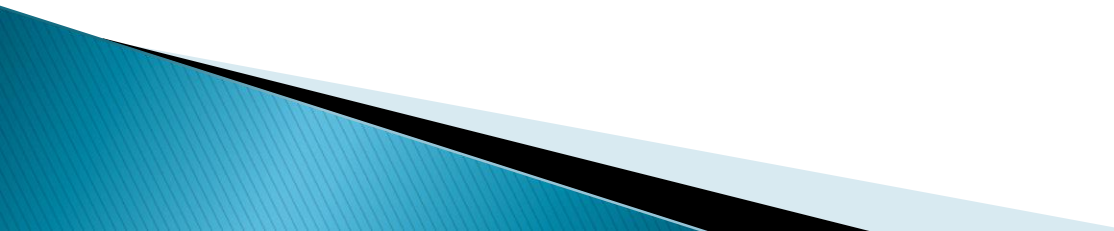- To support evidence-based programs and promising practices for improving recidivism outcomes.

Applicant Eligibility (p. 3)

▸ OGR intends to fund up to six community-based nonprofit 501(c)(3) organizations up to $300,000 each.

▸ An applicant must provide a memorandum of understanding (MOU) from either a Sheriff's Department or the MA Department of Correction validating applicant's previous collaborative relationship and attesting to such future collaboration as it relates to the submitted application.

▸ A nonprofit who does not submit a MOU will not be considered for funding.

Allowable Program Activities

- Implement a new evidence-based pre- and post-release program or practice for improving recidivism outcomes.
- Expand a current evidence-based pre- and post-release program or practice for improving recidivism outcomes.
- Implement a promising pre- and post-release program or practice.
- Expand a promising pre- and post-release program or practice.

Allowable Program Activities (Cont.)

- The program must provide reentry services for emerging adults (specifically tailored to the needs of individuals 18-25 years of age) returning to Commonwealth cities and towns from state prisons or county correctional facilities.
- This grant will provide non-profit community-based organizations the ability to provide critical services (pre- and/or post-release) in the areas of:
  - Safe and affordable housing;
  - Continuation of medical, mental health, and substance abuse treatment;
  - Educational and vocational; and
  - Employment and/or job-skills development.

Required Program Components

- Memoranda of Understanding (MOU)
  - MOU with Sheriff's Office and/or MA DOC submitted with application (**Attachment D**)
  - If selected, MOU with TA Provider (w/in 15 days of award)
- Risk Assessment/Screening Instruments
  - Program selection
  - Participant reentry plan
- Data Collection
  - Reentry Performance and Outcome Measures (see Appendix A, p. 16)

Performance and Outcome Measures

▸ Your program's goals, objectives and performance measures.

▸ Additional three categories of measures (Appendix A):

1) Program performance measures (aggregate)
  • Participants served, services provided, types of services

2) Person data (participant information)
  • Identifying info, demographics, risk assessment score, prison entry and exit dates, program entry and exit dates

Performance and Outcome Measures

3. Recidivism Outcome Measures

- Mandated in legislative language

- Falls outside the grant period – data collected after one year of release from prison

    - New arraignment (proxy for arrest)
    - New conviction
    - New incarceration
    - Parole Violation (technical or new arrest)
    - Probation Violation

Resources for Evidence-Based OR Promising Programs or Practices (p. 5)

▸ To assist in determining project activities for this initiative, applicants are encouraged to visit:

◦ The National Institute of Corrections' *What Works in Reentry Clearinghouse* website at: https://whatworks.csgjusticecenter.org/

◦ The Office of Justice Programs' National Institute of Justice's CrimeSolutions.gov website at www.crimesolutions.gov

◦ The Results First Clearinghouse Database at http://www.pewtrusts.org/en/research-and-analysis/issue-briefs/2014/09/results-first-clearinghouse-database

Evidence-Based or
Promising Programs or Practices

Standards of Research Rigor

▸ Evidence–Based Programs and Practices

A program or practice with levels of effectiveness determined as a result of rigorous evaluation such as randomized controlled trials, statistically controlled evaluations that incorporate strong control or comparison group designs, or a single large multi-site randomized study. Typically, these programs have specified procedures that allow for successful replication.

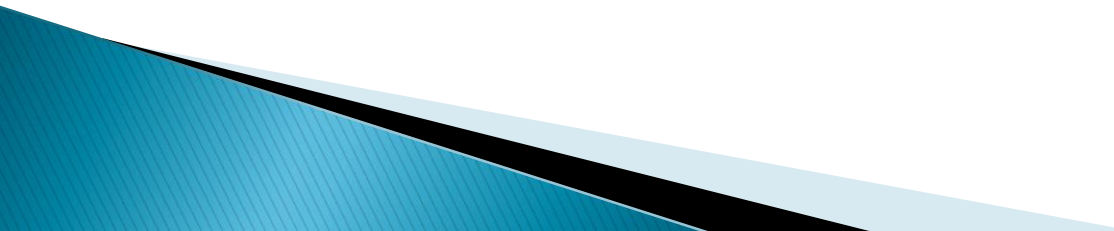▸ Promising Programs and Practices

A program or practice that meets the "evidence-based" or "research-based" criteria based upon preliminary information, statistical analyses, or a well-established theory of change. Promising programs and practices have been tested using less rigorous research designs that do not meet the evidence-based or research-based standard. These programs and practices typically have a well-constructed logic model or theory of change.

How to Apply

▶ Application Template (**Attachment A**)
  ◦ **Section I**
    • A. Agency name, authorized signatory, grant program coordinator and fiscal contact information
    • B. DUNS Number
    • C. Verify SAM.gov registration
    • D. Amount of funds requested

How to Apply (cont.)

◦ **<u>Section II</u>** – Program Information
- Program Name
- Program Type
- Program Abstract
- Authorized Signatory: Agency representative, authorized to sign legal documents for the applicant, must sign and date with blue ink

How to Apply (cont.)

○ **Section III** – Program Narrative

- A. *Statement of the Problem/Needs Assessment (p. 8)*
  - This section should describe the problem and the need for the proposed program.
- B. *Program Description (p.8-9)*
  - This section should address both the scope and intent of the program and how it will address the problem or need.
- C. *Program Goals and Objectives, Activities, Timeline, Performance Measures (p. 9-10)*
  - Applicant needs to clearly state the goals and objectives of what will be achieved with this funding.

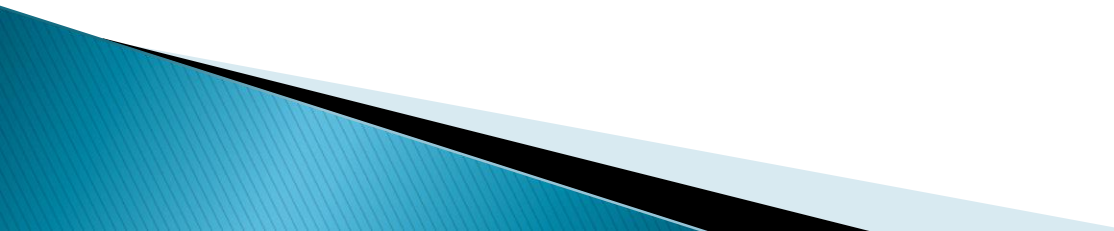# How to Apply (cont.)

▸ <u>Section IV</u> – Budget (p.10)
  ◦ This section should reflect the budget necessary to implement the proposed program and achieve its goals and objectives
  ◦ Costs must directly relate to program activities
  ◦ Applicants may submit a budget for *up to* 9 months of funding
  ◦ Applicants must include a Budget Excel Worksheet (**Attachment B**)

Budget (Cont.)

- Allowable Costs:
  - Direct salary costs
  - Direct fringe benefit costs
  - Direct contract/consultant costs
  - Direct local travel costs
  - Direct supplies costs
  - Direct equipment costs
  - Other direct costs (identify each item specifically)
- Definitions of Budget Cost Categories (p. 12)

Budget (Cont.)

- Unallowable Costs:
  - Food or beverages for programing, trainings, conferences or staff meetings
  - Prizes/rewards/entertainment/trinkets (or any type of monetary incentive)
  - Gift cards
  - Clothing
  - Construction, office furniture, or other like purchases
  - Vehicles
  - Luxury items
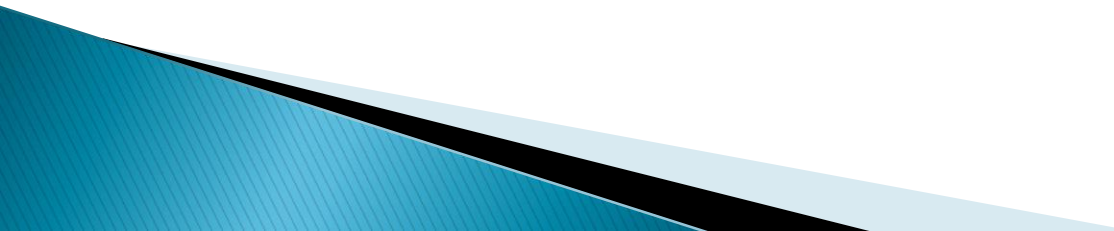 - Real estate

Submission Process and Due Date

- Applications must be submitted in hard copy and electronically.
- **Hard Copy**:
  - Mail or hand deliver <u>one signed</u> original and <u>three copies</u> of the required documents below no later than **4:00 p.m. on Friday, March 27, 2020.**
    - Application Template – Attachment A
    - Budget template – Attachment B
    - Contractor Authorized Signatory Listing – Att. C
    - MOU – Attachment D
    - Additional Material – Attachment E
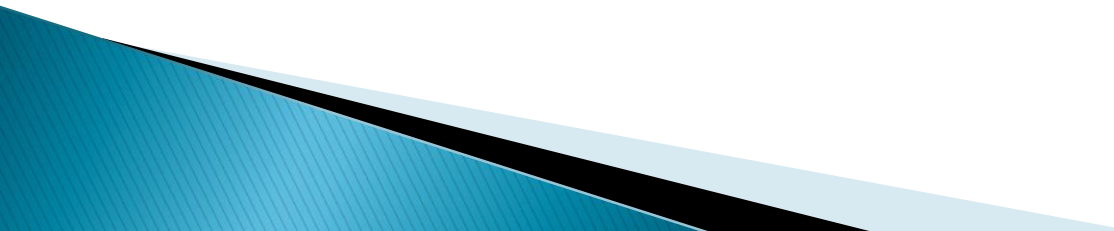
Submission Process and Due Date (cont.)

▸ **Electronic Submission**
  ◦ E-mail the completed application template (Attachment A) as a PDF (not as a scan) and the Budget Excel Worksheet (Attachment B) to Elizabeth.m.Flynn@mass.gov no later than Friday, March 27, 2020 at 4:00 p.m.
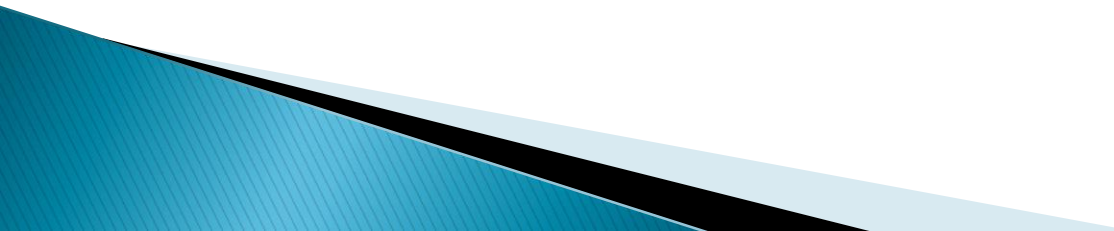 ◦ Signatures are not necessary

Proposal Review Process (p. 14)

- Applications will be reviewed and assessed for completeness, clarity, and reasonableness of all required components
- Applications will be evaluated on:
  - Relevancy of applicant qualifications and experience
  - Quality of action research
  - Justification of the partnership and collaboration
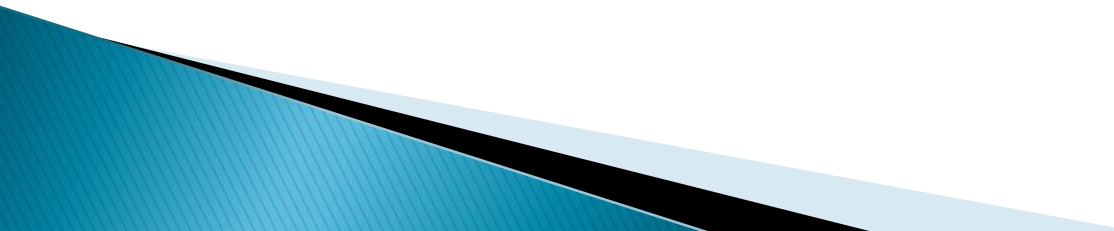 - Consistency between the proposed budget and strategy

Awards Determination (p. 15)

- Applications will be subject to a competitive review process and all proposals will be numerically assessed based on several factors, such as:
  - Clear project narrative
  - Realistic goals, objectives, and timeline
  - Plan for collecting data and documenting performance measures
  - Reasonable and cost effective budget
  - Compliance with submission requirements and instructions

Awards Notification/Process

- Funding recommendations will be made to the Secretary of Public Safety and Security and the Governor.
- It is anticipated that grant awards will be announced in early April 2020.
- Review all grant conditions; contract must be signed by authorized signatory
- Do not begin incurring costs until a countersigned contract is returned to you!

Grants Management Requirements

- Quarterly Financial and Programmatic reporting (Performance and Outcome Measures)
- Program Fidelity – commitment/replication of evidence–based program
- Implementation Oversight & Fidelity Monitoring
- Cooperation during OGR Monitoring
- Agree to collaborate with TA Provider

Questions?

▶ If you should have any questions please feel reach out to:

◦ Tom Ashe, Program Coordinator, at Thomas.b.Ashe@mass.gov
◦ Beth Flynn, Special Projects Manager, at Elizabeth.m.Flynn@mass.gov