



The Commonwealth of Massachusetts

Division of Marine Fisheries (DMF)
30 Emerson Avenue
Gloucester, Massachusetts 01930
Phone: (617) 626-1520; Email: marine.fish@mass.gov

Application for Employee Permits

Please complete all pages of the application and return the application to the above address. Type or print all information clearly. Application must be signed by both the employer and the employee. The employer's commercial permit must be issued and in good status to process.

Please allow 3 weeks for processing.

Person Information:

First Name	Middle Initial	Last Name	Suffix
Residency Address	City/Town	State Zip Code	Country
Mailing Address (If different than above)	City/Town	State Zip Code	Country
Massachusetts resident? <input type="checkbox"/> Yes <input type="checkbox"/> No	Date of Birth: ____/____/____		
Home phone: (____) ____ - _____	Cell phone: (____) ____ - _____		
Email Address: _____ (Required for permit issuance. If your email changes, update the Division)			

Business Information:

Business Name: _____	Permit Number: _____
Telephone: (____) ____ - _____	Email: _____

Employee Permit Type:

Please select **Only One** Massachusetts (MA) employee permit type from the list below.

Permit Type
<input type="checkbox"/> Sanctioned Harvester (Aquaculture farm employee)
<input type="checkbox"/> Shellfish Captain (offshore dredge captain)

If you selected Shellfish Captain, please supply the following information:

Vessel Name: _____

Vessel Registration or Coast Guard Documentation Number: _____

Guidelines for the Employee Permit:

Employees of permitted shellfish dredge boats and shellfish aquaculture operations may be issued an permit with a Shellfish endorsement linked to their employer’s Commercial Shellfish and Seaworms Permit or other Division of Marine Fisheries (DMF) permit endorsed for the harvest, possession and landing of shellfish for commercial purposes in order to conduct sale of shellfish on behalf of their employer to wholesale dealers authorized to purchase shellfish.

The Employee Permit will be issued, with no additional fee, in the name of the employee but will be linked to the employer. The employer’s business name will be listed on the permit. The holder of any Shellfish endorsed permit, is required to present a Massachusetts Driver’s License or a Registry of Motor Vehicles photo identification card with the permit at the time of sale to the wholesale dealer.

When reporting a transaction with an employee of a shellfish dredge boat or shellfish aquaculture operation, dealers should report the transaction as taking place with the employee and report the employee’s Permit Number as it appears on their Shellfish Caption or Sanctioned Harvester permit.

All harvester reporting should be done by the primary permit holder of the shellfish dredge boat or the shellfish aquaculture operation and all trips and harvest should be reported against the primary permit holder’s permit. Therefore, there are no harvester reporting requirements associated with the employee permit types.

The Employee must also sign & submit a Shellfish Harvesting, Handling, and Transport Affidavit with this application.

All other regulations pertaining to the sale of shellfish, either Department of Public Health (DPH) 105 CMR 533.007 (l) Shellfish or DMF 322 CMR 7.01 (2) and 7.01 (14) (k), apply.

Business Owner Signature: _____ **Date:** _____

Employee Signature: _____ **Date:** _____

I certify under the pains and penalties of perjury that all information contained in this application is true and accurate to the best of my knowledge and belief. I understand that this permit only allows me to sell shellfish on behalf of my employer to wholesale dealers authorized to purchase shellfish.