



**Commonwealth of Massachusetts  
 Executive Office of Public Safety and Security  
 Office of Grants and Research  
 JOHN R. JUSTICE STUDENT LOAN REPAYMENT PROGRAM**

**EMPLOYER CERTIFICATION FORM**

**SECTION A:**

RELEASE (to be completed by applicant)		
Last Name:	First Name:	MI:
Address:		
City:	State:	ZIP:
<p>I authorize my employer to provide the employment information requested by the Massachusetts Executive Office of Public Safety and Security, Office of Grants and Research for the John R. Justice Student Loan Repayment Program.</p> <p><i>Applicant Signature:</i></p> <p><i>Date:</i></p>		

**SECTION B:**

<p><b>EMPLOYMENT (to be completed by employer):</b> The above-named employee is applying for a grant through the John R. Justice Grant (JRJ) program which provides loan repayment assistance for local, state and federal public defenders and local and state prosecutors who agree to remain employed as eligible public defenders and prosecutors in the Commonwealth for at least three years (New Beneficiary Applicant or Continuing Beneficiary Applicant) or, if an initial 3 Year JRJ Student Loan Service Agreement has been fulfilled at the time of this application (Prior Beneficiary Applicant), an additional one year. <i>(Note: Appellate defenders and ADAs and criminal appellate AAGs are eligible.)</i></p>		
Employee Job Title:	Date of Hire:	
Name of Employer/Organization	Current Annual Salary:	
Employer Address (Street):		
City:	State:	ZIP:
<p><b>The applicant is a (check one):</b></p> <p><input type="checkbox"/> <b>New Beneficiary Applicant:</b> Applicant has not received prior Massachusetts JRJ student loan assistance.</p>		
<p><input type="checkbox"/> <b>Continuing Beneficiary Applicant:</b> "Continuing Beneficiary Applicant" is defined as an applicant who is a beneficiary of one or two preceding Massachusetts JRJ Grant Program awards who is still in the process of fulfilling their initial 3 Year JRJ Service Agreement and is seeking additional funds during the second or third years of the initial agreement.</p>		

**Prior Beneficiary Applicant:** "Prior Beneficiary Applicant" is defined as an applicant who was selected as a beneficiary on behalf of one or more of the preceding Massachusetts JRJ Grant Program awards and successfully fulfilled his/her initial 3 Year Service Agreement and will commit to an additional 1 Year JRJ Service Agreement if awarded funds under the current application.

Select the box that identifies the applicant's current employer.

- Committee for Public Counsel Services
- Federal Public Defender Office
- Attorney General's Office, (specify Bureau/Division) \_\_\_\_\_
- District Attorney's Office, (specify county below)

<input type="checkbox"/> Berkshire County DA	<input type="checkbox"/> Bristol County DA	<input type="checkbox"/> Cape & Islands DA	<input type="checkbox"/> Essex County DA
<input type="checkbox"/> Hampden County DA	<input type="checkbox"/> Middlesex County DA	<input type="checkbox"/> Norfolk County DA	<input type="checkbox"/> Northwestern DA
<input type="checkbox"/> Plymouth County DA	<input type="checkbox"/> Suffolk County DA	<input type="checkbox"/> Worcester County DA	

**SECTION C:**

**EMPLOYMENT HISTORY (to be completed by employer)**

- A. Applicant has been employed as an eligible prosecutor or public defender (including criminal appellate attorneys) at least 30 hrs./wk. by this employer for at least 12 months preceding this application; OR
- B. Applicant has been employed at least 30 hrs./wk. by this employer for less than 12 months, however current employment combined with prior employment as a prosecutor or defender with a Massachusetts District Attorney, the Massachusetts Attorney General, CPCS, or Federal Defender equals at least 12 months.
- C. Applicant's annual salary from the Commonwealth does not exceed \$80,000 based on One (1) FTE.

IF applicant is a **Continuing Beneficiary Applicant**, please verify the following:

Applicant has remained employed as an eligible prosecutor or public defender (including criminal appellate attorneys) since the execution of the initial JRJ Student Loan Service Agreement and remains in the process of fulfilling said agreement.

IF applicant is a **Prior Beneficiary Applicant**, please verify the following:

Applicant has remained employed as a prosecutor or public defender (including criminal appellate attorneys) for a period of service of not less than three years (36 months) since the initial JRJ Student Loan Service Agreement was executed.

If No, please explain:

**SECTION D:**

**ACKNOWLEDGMENTS (to be completed by employer)**

**Eligible Beneficiaries** — The purpose of this program is to encourage qualified individuals to enter and continue employment as prosecutors and public defenders. For purposes of this program the following persons shall be considered eligible:

**Prosecutor** — full-time employee (at least 30 hours per week) of a state or unit of local government (including tribal government) who is continually licensed to practice law and prosecutes criminal or juvenile delinquency cases at the state or unit of local government level (including supervision, education, or training of other persons prosecuting such cases). 42 U.S.C. §3797cc-21(b)(1). Prosecutors who are employees of the federal government are not eligible.

**Public Defender** — an attorney who is continually licensed to practice law and is a full-time employee of a state or unit of local government (including tribal government) who provides legal representation to indigent persons in criminal or juvenile delinquency cases including supervision, education, or training of other persons providing such representation; is a full-time employee of a nonprofit organization operating under a contract with a state or unit of local government who devotes substantially all of the employee’s full-time employment to providing legal representation to indigent persons in criminal or juvenile delinquency cases including supervision, education, or training of other persons providing such representation; or employed as a full-time federal defender attorney in a defender organization pursuant to Subsection )(g) of section 3006A of Title 18, United States Code, that provides legal representation to indigent persons in criminal or juvenile delinquency cases. 42 U.S.C. §3797cc-21(b)(2).

**NOTE:** Attorneys in private practice and not a full-time employee of a non-profit organization, even if individually or part of a firm that is under contract with a state or court-appointed to provide public defense services, do not qualify as “public defenders” and therefore are not considered to be eligible as beneficiaries under this solicitation

1. Applicant is employed as an eligible Prosecutor for JRJ funds based on the above definitions.
2. Applicant is employed as an eligible Public Defender for JRJ funds based on the above definitions.

**CERTIFICATION**

As the employer, I certify the information provided in this form is accurate to the best of my knowledge and will provide supporting documentation if requested by the Executive Office of Public Safety and Security, Office of Grants and Research.

Furthermore, in the event that a JRJ beneficiary voluntarily leaves his/her position as an eligible beneficiary, or in the event he/she is involuntarily separated for misconduct or unacceptable performance before completing the agreed upon period of service, I agree to notify in a timely manner the Executive Office of Public Safety and Security, Office of Grants and Research.

\_\_\_\_\_  
**Signature of Authorized Official**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Phone**

\_\_\_\_\_  
**E-mail**