



MASSACHUSETTS EMT-BASIC

All individuals seeking to recertify their Massachusetts EMT-Basic certification in 2024 need to follow both steps outlined on this page. Please read it carefully.



For additional info on recertification, please visit: mass.gov/dph/oems. General questions for OEMS regarding recertification, email: oems.recert@mass.gov

Recertification Step A: Training Profile (First Step)

Need help with Step A? Start with your agency's **Training Officer**; if more help is required contact the NREMT at support@nremt.org or 614-888-4484

1. Log into your NREMT account through NREMT.org.

- All EMTs, with or without NREMT certification, use [NREMT.org](https://nremt.org) to submit their Training Profile (education)

2. Affiliate with your EMS agency (employer).

- Find your EMS agency under the "Agency Affiliations" on your Dashboard.
- If you are unaffiliated (not working as an EMT and **do not hold NREMT certification**): Select "Unaffiliated - Region #" based on the region in which you live (more info available on <https://www.mass.gov/how-to/renew-your-emt-advanced-emt-or-paramedic-certification>)

3. Enter all required continuing education hours.

- Hours can be used if completed within this Recertification Cycle ("Recert Cycle") and must have CAPCE or Massachusetts Department of Public Health ("Department") approval. **Your Recert Cycle is visible on your [NREMT.org](https://nremt.org) dashboard.**
- Ensure all education is completed and meets requirements before submitting.**

4. Submit Training Profile for Training Officer (TO) review and approval.

- Submit your Training Profile and associated fee electronically using the Department-designated site ([NREMT.org](https://nremt.org)).
- PLEASE REMEMBER TO CLICK THE "SUBMIT" BUTTON ON YOUR TRAINING PROFILE.**
- Work with your TO for profile review and submission of continuing education. Your EMS agency TO will review your Training Profile for accuracy and document the proficiency of your skills (if applicable).
- Submission Fee: \$25**
- DO NOT FORGET TO COMPLETE STEP B.**

Recertification Step B: State Application (Second Step)

Need help with Step B? Contact the eLicensing Help Desk at 617-973-0935 or elicensing.helpdesk@state.ma.us

1. Log into your state recertification application.

- [eLicensing](https://elicensing.state.ma.us)

2. Review and pay state recertification fee.

- Review your information for accuracy, answer questions, and **UPDATE CONTACT INFORMATION.**
- Submission Fee: \$125**

3. Submit your state application by 03/31/2024.

- Once all the steps are complete, your application will be processed within 2 to 5 business days. You can check your recertification status on the [eLicensing](https://elicensing.state.ma.us) website. Cards are printed weekly, and **may take 10 business days to arrive.** [Electronic verification](https://elicensing.state.ma.us) of certification is sufficient for staffing an ambulance.

IMPORTANT REMINDERS:

- YOUR EMT CERTIFICATION IS NOT RENEWED UNTIL BOTH STEPS A AND B ARE COMPLETE!**
- As you approach the expiration of your EMT certification, be sure to log into [eLicensing](https://elicensing.state.ma.us) to ensure it has renewed!**
- Once you see you have 03/31/2026 expiration on eLicensing, NOT NREMT.org, you have successfully recertified. Check your status at: <https://madph.mylicense.com/eGov>**



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TIMELINE

VARIES	OCTOBER 1, 2023	FEBRUARY 15, 2024	MARCH 31, 2024	APRIL 30, 2024
Check your NREMT.org dashboard for your Recert Cycle	Training Profile (Step A) & State Application (Step B) open for submission & online payment	Recommended Recertification Completion Date Submitting early increases the opportunity to resolve any issues!	<u>LAST DAY</u> to complete continuing education. Last day to submit recertification applications on NREMT.org and eLicensing without penalty. After midnight, if you have not recertified, you cannot	LAST DAY to receive Training Officer approval on NREMT.org (Step A). Late fees apply if submitted after March 31, 2024: NREMT \$50 MA \$50

After April 30, 2024, if you have a March 31, 2026 expiration date on NREMT.org **and** you have not submitted the eLicensing Step B application, contact oems.recert@mass.gov for a Late Recertification Application.

CONTINUING EDUCATION REQUIREMENTS

OVERVIEW: Continuing education requirements are divided into 3 categories, 40 hours total. The requirements include education based on the National Continued Competency Program (NCCP). Courses used for recertification must be within the EMS scope of practice — see [AR 2-212](#) for additional detail about courses eligible for recertification.

COURSE APPROVAL: All courses must have an approval number from the Department’s OEMS or CAPCE. Course sponsors are required to retain rosters and issue EMTs documentation of course completion.

TRACKING COURSE COMPLETION: Individual EMTs are responsible for keeping copies of their course completion documentation, either as a course certificate or a copy of a completed roster, for at least 5 years. OEMS recommends all course completion documents be uploaded and stored on NREMT.org for review by Training Officer and for possible audit.

AUDIT: OEMS and/or NREMT may audit recertification applications, and investigate material at any time. Failure to submit documentation when audited may result in denial of recertification eligibility or other actions.

TIMELINE FOR CONTINUING EDUCATION ACCRUAL: Continuing education hours may be applied to this recert cycle if completed any time after your last recertification (date is listed on NREMT.org certification dashboard). For example, if you renewed October 15, 2021, you can start accruing hours on October 16, 2021, towards your 2024 renewal.

DISTRIBUTIVE EDUCATION GUIDELINES: There is no limit on Distributive Education (DE) used for recertification. **All continuing education may be completed using Distributive Education.**

IMPORTANT NOTE: *If you do not have NREMT certification and choose to test into the NREMT, thus obtaining a 2025 expiration date during this recertification period, you will meet the continuing education requirements for your Massachusetts certification expiring in 2024 and can finish the state recertification process by submitting a state recertification application and fee (Step B). Training Officers can find additional resources and instruction by contacting OEMS at oems.recert@mass.gov.*

NATIONAL	LOCAL	INDIVIDUAL
<i>Content that all EMTs nationwide need to take.</i>	<i>Content that all EMTs in your state, region and/or agency need to take</i>	<i>Content that individual EMT can choose to take</i>
20 Hours	10 Hours	10 Hours
All of the NATIONAL hours can be via Distributive Education Required course content. Specific topics must be assigned to applicable content areas on NREMT.org	All of the LOCAL hours can be via Distributive Education Elective course requirement or as required by agency	All of the INDIVIDUAL hours can be via Distributive Education Elective course requirement