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GOVERNOR

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LIEUTENANT GOVERNOR

MIKE KENNEALY  
SECRETARY OF HOUSING AND  
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Commonwealth of Massachusetts  
Division of Occupational Licensure  
Board of Registration of Professional Engineers  
and Land Surveyors

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EDWARD A. PALLESCHI  
UNDERSECRETARY OF CONSUMER  
AFFAIRS AND BUSINESS  
REGULATION

LAYLA R. D'EMILIA  
COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

Minutes of the October 27, 2022 Open Meeting

Meeting was held remotely by video conference and telephone pursuant to Chapter 22 of the Acts of 2022: *An Act Making Appropriations for the Fiscal Year 2022 to Provide for Supplementing Certain Existing Appropriations and for Certain Other Activities and Projects*, signed into law on February 12, 2022 and amended July 16, 2022.

*The following attendance was recorded:*

**Board Members Present**

Ronald Willey, PE, Vice Chairman  
Shannon Slaughter, Public Member  
Joyce Hastings, PLS  
Daniel Caron, PE  
Erin Joyce, PE  
Paul Tsang, PE  
Azu Etoniru, PE, PLS  
Kenneth Anderson, PLS

**Board Members Absent**

Paul Tyrell, PE, PLS, Chairman  
Maurice Pilette, PE

**Members of the Public Present**

Abbie Goodman, TECET

**Division Staff Members Present**

**at Various Times during the Meeting:**

Esther Laine, Deputy Commissioner of  
Boards  
Jenna Hentoff, Board Counsel  
Eric Funk, Board Administrator

1. At 9:01AM, Azu Etoniru motioned, seconded by Joyce Hastings, to open the meeting. Motion passed with a vote of 8-0. Members in Favor: Shannon Slaughter, Paul Tsang, Dan Caron, Erin Joyce, Joyce Hastings, Azu Etoniru, Kenneth Anderson, and Ronald Willey. Members opposed: None.
2. Vice Chairman Ronald Willey reminded the Board of the dangers associated with natural gas.
3. The Board reviewed the minutes of the September 22, 2022 Open Meeting. Azu Etoniru moved, seconded by Kenneth Anderson, to accept the meeting minutes with minor edits to section 14 (remove "was") and section 16 (duplicate wording). Motion passed with a

vote of 8-0. Members in Favor: Shannon Slaughter, Paul Tsang, Dan Caron, Erin Joyce, Joyce Hastings, Azu Etoniru, Kenneth Anderson, and Ronald Willey. Members opposed: None.

4. Vice Chairman Ronald Willey informed the Board that the next meeting is scheduled to take place on November 17, 2022. No conflicts were noted.
5. Board Counsel Jenna Hentoff informed the Board that the draft language for Continuing Professional Competency (CPC) regulations had been updated after receiving comments from Deputy General Counsel at the Agency's Secretariat and that she was awaiting any further response or additional comments from the Secretariat or the Office of Consumer Affairs and Business Regulation.
6. Board Counsel Jenna Hentoff informed the Board that the AR Board approved the final round of edits to the "Professional Practice: A Guide to the Practice of Architecture, Engineering, and Land Surveying in Massachusetts" at their October meeting. The Board was provided with a redlined version of the Guide for review and consideration. It was decided that the Board members would review and hold discussion and possible vote at the November 17, 2022 meeting.
7. Board Counsel Jenna Hentoff advised the Board that the matter 2021-000225-IT-ENF has been closed as the Board became aware that the subject of the complaint, Thomas Bryant, Jr., had passed away.
8. Board Counsel Jenna Hentoff informed the Board that there were no further legal topics for discussion.
9. Eric Funk informed the Board that after review of the NCEES Enforcement Exchange, there were no complaints opened against licensees for failure to notify the Board of discipline in another jurisdiction within the thirty (30) day window to report such discipline as outlined in the regulations. However, the Board had been notified by two (2) licensees that they would be subject to discipline in other jurisdictions. Each licensee was informed of the reporting requirements. The Board will continue to monitor.
10. Eric Funk advised the Board that the case tracking spreadsheet continues to undergo updating with the hope that a current version would be available for the meeting on November 17, 2022.
11. Vice Chairman Ronald Willey had a prior engagement and logged out of the meeting at 9:17AM. Secretary Azu Etoniru took over Chair duties.
12. Acting Chair Azu Etoniru presented the application review report provided by Eric Funk for Board consideration. Kenneth Anderson moved, seconded by Dan Caron, to accept the report and ratify the application approvals. Motion passed with a vote of 7-0. Members in Favor: Shannon Slaughter, Paul Tsang, Dan Caron, Erin Joyce, Joyce Hastings, Azu Etoniru, and Kenneth Anderson. Members opposed: None.
13. Dan Caron presented the Board with correspondence from the Florida Board of Professional Engineers in which the Florida Board noted a possible policy position change by NCEES regarding its mission of safeguarding the public's health, safety and welfare in its adoption of a diversity, equity and inclusion requirement.
14. There were no public comments.

At 9:33AM, Kenneth Anderson moved, seconded by Dan Caron, to adjourn the meeting. Motion passed with a vote of 7-0. Members in Favor: Shannon Slaughter, Paul Tsang, Dan

Caron, Erin Joyce, Joyce Hastings, Azu Etoniru, and Kenneth Anderson. Members opposed:  
None.

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Respectfully submitted by,



Eric Funk  
Board Administrator

Documents used at the public meeting:

- Agenda for October 27, 2022 Meeting
- Draft Minutes of September 22, 2022 Open Meeting
- Draft Continuing Professional Competency (CPC) regulations
- Draft "Professional Practice: A Guide to the Practice of Architecture, Engineering, and Land Surveying in Massachusetts"
- Emails from Florida Board of Professional Engineers, dated October 4 and 13, 2022