

Minutes of the September 24, 2020 Open Meeting

Meeting was held remotely by video conference and telephone as an alternate means of public access pursuant to an Order issued by the Governor of Massachusetts dated March 12, 2020 suspending certain provisions of the open meeting law.

The following attendance was recorded:

Board Members Present

Paul Tyrell, PE, PLS, Chairman
Ronald Willey, PE, Vice Chairman
Erin Joyce, PE
Kenneth Anderson, PLS
Joyce Hastings, PLS
Azu Etoniru, PE, PLS
Maurice Pilette, PE
Shannon Slaughter, Esq. Public Member
Paul Tsang, PE
Dan Caron, PE

Board members absent:

None

Members of the Public Present

Abbie Goodman, TECET

Division Staff Members Present

at Various Times during the Meeting:

Matthew Keigan, Executive Director
Sheila York, Board Counsel
Seth Henderson, Prosecuting Counsel

1. Chairman Paul Tyrell opened the meeting at 9:01AM. With the meeting being held via conference call there was no discussion of evacuation procedures but Paul Tyrell recommended the use of masks as the state of Massachusetts continues the reopening process. The Chair called for a roll call: Paul Tsang, Paul Tyrell, Maurice Pilette, Ronald Willey, Joyce Hastings, Azu Etoniru, Erin Joyce, Kenneth Anderson, Dan Caron, and Shannon Slaughter.
2. The Board reviewed the minutes of the August 27, 2020 Open Meeting. Ronald Willey moved, seconded by Maurice Pilette, to accept the meeting minutes as written. Motion passed with a vote of 9-0. Members in Favor: Paul Tsang, Paul Tyrell, Maurice Pilette, Ronald Willey, Joyce Hastings, Azu Etoniru, Erin Joyce, Kenneth Anderson, and Shannon Slaughter. Dan Caron abstained.
3. Chairman Paul Tyrell informed the Board that the next meeting is scheduled to take place on October 22, 2020.
4. Sheila York updated the Board on the status of draft regulations regarding Continuing Professional Competency (CPC). She informed the Board that she is waiting on upper management of DPL or supervising agencies to either approve the draft regulations to begin the regulatory process or to inform the board of any concerns.

5. Sheila York updated the Board on revisions made to “Professional Practice, A Guide to the Practice of Architecture, Engineering, and Land Surveying in Massachusetts.” The Board policy on the Use of the Title Engineer or Surveyor by unlicensed individuals was added. The Board’s FAQ about the limited circumstances when a civil engineer can stamp a plan showing distances to and from property lines was also added to the working draft of the guidebook.
6. Sheila York informed the Board of a hearing that will take place October 2, 2020. Paul Tyrell and Dan Caron expressed interest in attending the hearing. Sheila York will follow up with the hearings officer regarding two Board members interested in attending.
7. Executive Director Matthew Keigan informed the Board that the staff was monitoring two items on the NCEES Enforcement Exchange. These two items on the exchange could be potential complaints filed by the Board.
8. Chairman Paul Tyrell presented the application review report provided by Eric Funk for Board consideration. Ron Willey motioned, seconded by Azu Etoniru to accept the report and ratify the application approvals. Motion passed with a vote of 9-0. Members in Favor: Paul Tsang, Paul Tyrell, Maurice Pilette, Ronald Willey, Joyce Hastings, Azu Etoniru, Erin Joyce, Kenneth Anderson, Dan Caron, and Shannon Slaughter . Members opposed: none.
9. Paul Tyrell gave a brief recap of the NCEES annual meeting. Paul informed the Board he was elected Treasurer of NCEES.
10. Paul Tyrell requested to receive a report every month that describes the status of the Boards complaints. Sheila York and Matt Keigan informed the Board that they would follow up on this request at the next meeting.
11. At 9:35AM, Ron Willey motioned, second by Azu Etoniru to end the Open Session of the video conference call and enter into Closed Investigative Session under M.G.L. c. 112 §65C. The open meeting would not resume. Motion passed with a vote of 9-0. Members in Favor: Paul Tsang, Paul Tyrell, Maurice Pilette, Ronald Willey, Joyce Hastings, Azu Etoniru, Erin Joyce, Kenneth Anderson, Dan Caron, and Shannon Slaughter . Members opposed: none.

Report of actions taken during closed investigate conference:

- Settlement Guidance given to prosecutor for case # 2018-000412-IT-ENF
- Settlement Guidance given to prosecutor for case # 2019-000658-IT-ENF

Respectfully submitted by,



Matthew Keigan, Executive Director

Documents used at the public meeting

- Agenda for September 24, 2020 Meeting
- Draft Minutes of August 27, 2020 Open Meeting
- Draft Professional Practice, A Guide to the Practice of Architecture, Engineering, and Land Surveying in Massachusetts
- Application report for September 24, 2020 meeting