

Your Road Map to Employment

*Choose the best path for your family with the
DTA Employment Services Program*

You have choices with DTA's Employment Services Program (ESP)! Participating gives you and your children opportunities. Work with your case manager to set goals, pick the best program and use supports to put you and your family on a path to a better financial future.

Opportunities to meet your goals

Employment	Increase your income and career skills
Job Search Programs	Find your next job opportunity
Education and Training	Get a professional certificate
College	Work towards a degree
Adult Basic Education	Build a foundation for your future
DTA Works Internship	Gain on-the-job experience
Volunteer to Succeed	Develop work skills and network

Support to help you succeed

Child Care	You can get 3 months of child care to stabilize your family, set goals, and enroll in an activity. Once enrolled in an approved ESP activity, you will get 12 months of child care so you can focus on meeting your goals. DTA will provide you with a referral to get a voucher through your local Child Care Resource Referral (CCCR) agency.
Transportation	While participating in an activity you can get a monthly transportation payment.
Earned Income Disregard	When you work, if your income does not go over 200% of the federal poverty level (which is different based on household size), you may be eligible to keep your full TAFDC benefit and your earnings for 6 months. You can use this time to help you increase your income and add work experience.
Additional Services	DTA offers Learning Disability Assessments, High School Equivalency vouchers, and accommodations for persons with disabilities.

Plan for the future

My goals:

My action steps:

Checklist for success

- My TAFDC case manager: _____ (___) ___ - ____
- My Full Engagement Worker (FEW): _____ (___) ___ - ____
- Attend Orientation Tues. at 10 AM or Thurs. at 1 PM
- Set goals with Pathways Assessment
- Secure child care through local CCRR: _____
- Register with MassHire Career Center www.mass.gov/topics/masshire
- Explore Employment Services Program Activities
- Create an Employment Development Plan

Rules of the TAFDC work program



Many families have a time limit and work program requirement. Your weekly hours depend on the age of your children. If you are work program required and you do not meet your participation hours without good cause or an exemption, your benefits might be lowered or closed.

My work program requirement is:



Your case manager can help you decide on an Employment Development Plan (EDP) to map your education and career goals, and meet your DTA requirements.



Call your case manager or FEW if you have questions at any time.



If you do not have child care or transportation, if you or your child have a disability or an emergency prevents you from participating, you may qualify for an exemption or good cause.

If you have experienced domestic violence, you may request a waiver until it is safe to participate in ESP. Domestic Violence Specialists are available in every office and by phone.

Contact the
Department of
Transitional Assistance

Use the DTA Connect mobile app or web portal
Contact the DTA Assistance Line (877) 382-2363
Call your TAFDC Case Manager

