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REGULATION

SARAH R. WILKINSON
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

Commonwealth of Massachusetts
Board of Registration of Professional Engineers and Land Surveyors

Minutes of the October 30th, 2025 Open Meeting

The following attendance was recorded:

Board Members Present Remotely

Paul Tyrell, PE, PLS, Chairman
Ronald Willey, PE, Vice Chairman
Azu Etoniru, PE, PLS, Secretary
Joyce Hastings, PLS
Edward Englander, Esq., Public Member
Daniel Caron, PE
Nancy Gould, PE
Kenneth Anderson, PLS
Shallan Fitzgerald, PE
Paul Tsang, PE

Board Members Not Present

Members of the Public Present Remotely

Kevin Arsenault
Johan Rodriguez
Melissa Cannata
Kevin O'Shea
Ken Conte
Abbie Goodman
Kevin DeSimone

DOL Staff Members Present Remotely

Charles Kilb, Board Counsel
Eric Funk, Board Administrator
Colleen Maloney, Associate Deputy Commissioner

Chair asked for a motion to open the public meeting.

Edward Englander moved to open the public meeting.

Joyce Hastings seconded the motion.

The motion passed by a roll call vote of 6-0. Members in favor: Chair Paul Tyrell, Joyce Hastings, Daniel Caron, Edward Englander, Nancy Gould, Kenneth Anderson. Members opposed: none. Members abstaining: none.



Approval of Meeting Minutes

1. September 25th, 2025 Meeting

Discussion Items

1. Comments from the Chair
 - a. Chair offered a safety tip: be careful when using a ladder to clean gutters.

Board Counsel Legal Report

1. Ethics Disclosures
 - a. Charles Kilb explained that all Board Members need to sign disclosures before the Complaint Committee can review a case filed by a Board Member.
2. Update on Regulatory Change
 - a. Charles Kilb explained the process that regulatory changes need to go through before coming into effect. The Division has filed the appropriate paperwork and is waiting on approval to hold a public hearing. He asked if the Board had a preference on how the hearing would be held.
 - b. Chair suggested this be scheduled as an online hearing.

Executive Director Report

1. NCEES Enforcement Exchange
2. Case Status Report
3. Ethics Training
 - a. Cameron Lease informed Board Members about the biannual Conflict of Interest Training requirement for State Employees. Board Members should complete the training and send the certificate of completion to Cameron Lease.
4. NCEES Exam Changes
 - a. Cameron Lease informed Board Members about a memo from NCEES explaining changes to the Spring 2026 NCEES Exams.

Review of Applications

1. Application Questions
2. Applicant Suitability Discussion (if required)
3. Application Review Report
 - a. Chair asked for a motion to approve the Application Review Report.
 - b. Kenneth Anderson moved to approve the Application Review Report.
 - c. Edward Englander seconded the motion.
 - d. Cameron Lease reminded Board Members to review and return applications from Eric as soon as you can.
 - e. The motion passed by a roll call vote of 6-0-3. Members in favor: Chair Paul Tyrell, Joyce Hastings, Edward Englander, Nancy Gould, Azu Etoniru, Ronald Willey. Members opposed: none. Members abstaining: Daniel Caron, Shellan Fitzgerald, Kenneth Anderson.

Subcommittee Meetings and Reports

1. PLS Exam Subcommittee
 - a. Report on PLS Applicants for JP Exam
 - i. Joyce Hastings reported that the PLS Exam Subcommittee held several sessions in the past few weeks and have approved several applicants to take the JP Exam.
 - ii. Chair explained the background behind the JP Exam in Massachusetts.

- iii. Kenneth Anderson asked about disallowing applicants to interview for a subsequent time if they have not taken any of the subcommittee's recommended action after their initial interview.
 - b. Full Board Vote on Report to Approve PLS Applicants for JP Exam
 - i. Edward Englander moved to approve the report.
 - ii. Nancy Gould seconded the motion.
 - iii. The motion passed by a roll call vote of 9-0. Members in favor: Chair Paul Tyrell, Joyce Hastings, Daniel Caron, Edward Englander, Shallan Fitzgerald, Nancy Gould, Kenneth Anderson, Azu Etoniru, Ronald Willey. Members opposed: none. Members abstaining: none.

Correspondence

Topics not reasonably anticipated 48 hours in advance of meeting

Public Comment

Azu Etoniru reported that a member of the JP Exam Subcommittee has asked to resign from the subcommittee.

Chair asked for a motion to close the public meeting.

Edward Englander moved to close the public meeting.

Azu Etoniru seconded the motion.

The motion passed by a roll call vote of 10-0. Members in favor: Chair Paul Tyrell, Joyce Hastings, Daniel Caron, Edward Englander, Shallan Fitzgerald, Nancy Gould, Kenneth Anderson, Azu Etoniru, Ronald Willey, Paul Tsang. Members opposed: none. Members abstaining: none.

Executive Session

CLOSED per M.G.L. c. 30A, § 21(a)(1), Individual Character Rather Than Competence

Quasi-Judicial Session

CLOSED per M.G.L. c. 30A, § 18

Investigative Conference

CLOSED per M.G.L. c. 112, § 65C

1. 2023-000108-IT-ENF – dismiss
2. 2023-000608-IT-ENF – dismiss with advisory
3. 2024-000227-IT-ENF – dismiss
4. 2024-000586-IT-ENF – dismiss

Adjournment

Documents used at the public meeting:

- Agenda
- Minutes of the September 25, 2025 Open Meeting
- DISCLOSURE OF APPEARANCE OF CONFLICT OF INTEREST AS REQUIRED BY G. L. c. 268A, § 23(b)(3)
- State Employee Conflict of Interest Training URL
- NCEES Fall 2026 Exam Changes Memo
- Application Report