Commonwealth of Massachusetts
Board of Registration of Professional Engineers and Land Surveyors

Minutes of the November 20th, 2025 Open Meeting

The following attendance was recorded:

Board Members Present Remotely
Paul Tyrell, PE, PLS, Chairman
Edward Englander, Esq., Public Member
Azu Etoniru, PE, PLS, Secretary
Joyce Hastings, PLS
Kenneth Anderson, PLS
Daniel Caron, PE
Paul Tsang, PE
Shallan Fitzgerald, PE
Ronald Willey, PE, Vice Chairman

Board Members Not Present
Nancy Gould, PE

Members of the Public Present Remotely
Abbie Goodman
Kevin O'Shea
Philip Scharff

DOL Staff Members Present Remotely
Cameron Lease, Executive Director
Charles Kilb, Board Counsel
Eric Funk, Board Administrator
Colleen Maloney, Associate Deputy Commissioner
Salvatore Ciulla, Prosecuting Counsel
Mary Pixley, Prosecuting Counsel

At 9:00 AM Cameron Lease announced that the meeting was being recorded.
Chair welcomed everyone and asked for a motion to open the public meeting.
Edward Englander moved to open the public meeting.
Kenneth Anderson seconded the motion.

The motion passed by a roll call vote of 8-0. Members in favor: Paul Tyrell, Edward Englander, Azu Etoniru, Joyce Hastings, Kenneth Anderson, Daniel Caron, Paul Tsang, Shallan Fitzgerald. Members opposed: none. Members abstaining: none.

Approval of Meeting Minutes

1. September 25th, 2025 Meeting
2. October 30th, 2025 Meeting
    a. Chair asked for a motion to approve the October 30th, 2025 Meeting minutes.
    b. Edward Englander moved to approve the October 30th, 2025 Meeting minutes.
    c. Azu Etoniru seconded the motion.
    d. Cameron Lease requested Edward Englander to amend his motion to approve both the October 30th, 2025 and September 25th, 2025 Meeting minutes.
    e. Edward Englander moved to approve the October 30th, 2025 and September 25th, 2025 Meeting minutes.
    f. Azu Etoniru seconded the motion with a correction on the second page of the September 25th, 2025 minutes.
    g. The motion passed by a roll call vote of 8-0. Members in favor: Paul Tyrell, Edward Englander, Azu Etoniru, Joyce Hastings, Kenneth Anderson, Daniel Caron, Paul Tsang, Shallan Fitzgerald. Members opposed: none. Members abstaining: none.

Discussion Items

1. Comments from the Chair
    a. Paul Tyrell shared a safety comment to keep warm clothing in your vehicle and be careful when walking on ice.
2. October 31st, 2025 JP Exam Administration Observation
    a. Paul Tyrell explained that the Board is in the process of considering transitioning the JP Exam from a paper and pencil exam to computer-based. Ongoing discussions are being had between the Board and DOL regarding that. He reported that he, Cameron Lease, and Colleen Maloney observed the administration of the JP Exam on October 31st at the PCS Headquarters in Wakefield. He reported that the exam was administered for about six applicants, the administration was not high tech, just a few desks. He further reported that since observing the administration, he spoke with NCEES about the exam services they provide to other states. They help to distribute and house the exam with Pearson VUE.
    b. Edward Englander asked who writes the state-specific JP Exam.
    c. Paul Tyrell explained that the Board writes it, specifically the JP Exam Subcommittee which meets to write, prepare, and score the exams. He asked what the next step with the DOL is on the issue.
    d. Cameron Lease said that the DOL is considering next steps as the end of the contract with PCS approaches.
    e. Colleen Maloney reiterated that the current contract is expiring and the DOL will solicit new bidders for a subsequent contract and also consider whether to bring the exam administration in-house. She asked if there was a desire to have another organization own the exam.
    f. Paul Tyrell said there's no desire to have another organization own the exam, but just to transition the exam to computer-based. He asked what the current plan is to transition the exam to a computer-based administration. He said that the Board would prefer a vendor like PCS administering the exam because they can provide security.
    g. Cameron Lease said that the contract for exam administration will be up for bids relatively soon and the DOL will review options presented in the bids.
    h. Ronald Willey asked if the contract was specific to this Board, and whether the Board can be notified when the RFP is available.

i. Cameron Lease said that the contract is specific to this Board, and that the DOL can provide the link to the RFP on the state website when it is available.
j. Azu Etoniru suggested that vendors can access the link on COMMBUYS when available.

Board Counsel Legal Report

1. Public Hearing on Regulations
    a. Charles Kilb shared that the previously approved regulations have been approved for a public hearing. The hearing will be held remotely on January 5th at 9:00 A.M. Members of the public will share testimony and feedback, the Board will consider this feedback and consider any changes to the regulations accordingly.
    b. Edward Englander asked if Board members need to be present at the hearing.
    c. Charles Kilb shared that the legal requirement is one Board member attending, but all members are welcome and encouraged to attend.

Executive Director Report

1. NCEES Enforcement Exchange
2. Case Status Report
3. 2026 Board Meetings
    a. Cameron Lease asked if the Board wanted to continue the standing schedule for holding monthly Board meetings on the last Thursday of each month, with some exceptions, for 2026.
    b. There was no objection from Board members to continue the schedule.
    c. Paul Tyrell mentioned that December's Board meeting will include election of Board officers for 2026. He offered to continue to serve as Chair, and that since Ronald Willey is the Vice Chair and will be leaving the Board, that position will need to be filled.
    d. Kenneth Anderson mentioned that he had been receiving duplicate notifications for Board meetings in some cases.
    e. Paul Tyrell said that the correct links are the meeting invites that come from Cameron Lease.
    f. Cameron Lease said that there should be no more duplicate meetings in the new year.

Review of Applications

1. Application Questions
2. Applicant Suitability Discussion (if required)
3. Application Review Report
    a. Paul Tyrell asked if there were any questions about the application report.
    b. Kenneth Anderson said he was not able to view the application report.
    c. Paul Tyrell advised Kenneth Anderson to abstain from voting on the application report since he did not review it.
    d. Paul Tyrell asked for a motion to approve the application report.
    e. Edward Englander moved to approved the application report.
    f. Azu Etoniru seconded the motion.
    g. The motion passed by a roll call vote of 8-0-1. Members in favor: Paul Tyrell, Edward Englander, Azu Etoniru, Joyce Hastings, Daniel Caron, Paul Tsang, Ronald Willey, Shallan Fitzgerald. Members opposed: None. Members abstaining: Kenneth Anderson.

Subcommittee Meetings and Reports

Correspondence

Topics not reasonably anticipated 48 hours in advance of meeting

Public Comment
1. Paul Tyrell asked if any members of the public had comments for the Board.
2. Abbie Goodman asked if the meeting minutes could reflect the steps that the JP Exam needs to go through, that it needs to be memorialized, and it would be helpful for the Board and the public to understand the process.
3. Paul Tyrell asked if the minutes could reflect his comments on the JP Exam.
4. Cameron Lease said the minutes will reflect the discussion that occurred in the Board meeting.
5. Abbie Goodman said it was hard to hear Colleen Maloney when she made her comments about the JP Exam. She asked when the RFP for the JP Exam Administration would be posted.
6. Cameron Lease said there was no estimate on when the RFP would be posted at this point.
7. Abbie Goodman asked when the public hearing on the new regulations would be posted.
8. Cameron Lease said there was no estimate on when the public hearing will be posted.
9. Charles Kilb added that it should be posted relatively soon.
10. Abbie Goodman asked if the public hearing was going to be on January 5th at 9:00 A.M.
11. Paul Tyrell confirmed, and recognized Abbie Goodman's retirement and years of service as a strong advocate for the Board and for the engineering and land surveying community.
12. Abbie Goodman thanked the Chair and introduced her successor, Kevin O'Shea.
13. Paul Tyrell asked for a motion to close the public meeting.
14. Edward Englander moved to close the public meeting.
15. Azu Etoniru seconded the motion.
16. The motion passed by a roll call vote of 9-0. Members in favor: Paul Tyrell, Edward Englander, Azu Etoniru, Joyce Hastings, Kenneth Anderson, Daniel Caron, Paul Tsang, Ronald Willey, Shallan Fitzgerald.

Executive Session
CLOSED per M.G.L. c. 30A, § 21(a)(1), Individual Character Rather Than Competence

Quasi-Judicial Session
CLOSED per M.G.L. c. 30A, § 18

Investigative Conference
CLOSED per M.G.L. c. 112, § 65C
1. Complaint Committee Report
    a. 2025-000881-IT-ENF - Dismiss
    b. 2025-000865-IT-ENF – Refer to Prosecutions
    c. 2023-000294-IT-ENF – Refer to Prosecutions
    d. 2023-000242-IT-ENF – Refer to Prosecutions
    e. 2024-000496-IT-ENF – Dismiss with Advisory
2. Proposed Settlement Offers
    a. 2024-000895-IT-ENF – Rejected
    b. 2024-000759-IT-ENF – Rejected

Adjournment

Items Relied Upon

Agenda
Draft Minutes
Application Report