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**Commonwealth of Massachusetts
Board of Registration of Professional Engineers and Land Surveyors**

Minutes of the December 18th, 2025 Open Meeting

The following attendance was recorded:

Board Members Present Remotely

Paul Tyrell, PE, PLS, Chairman
Nancy Gould, PE, Secretary
Paul Tsang, PE
Daniel Caron, PE
Edward Englander, Esq., Public Member
Joyce Hastings, PLS
Kenneth Anderson, PLS
Shallan Fitzgerald, PE
Ronald Willey, PE

Board Members Not Present

Azu Etoniru, PE, PLS, Vice Chairman

Members of the Public Present Remotely

Matt
Steve Slocumb
Preston
TL

DOL Staff Members Present Remotely

Cameron Lease, Executive Director
Charles Kilb, Board Counsel
Eric Funk, Board Administrator
Colleen Maloney, Associate Deputy Commissioner
Andrew Bridges, Deputy Commissioner
Kyle Potvin, Deputy General Counsel for Enforcement

At 9:00 AM, Cameron Lease announced that the meeting was being recorded.
Chair Paul Tyrell opened meeting and welcomed everyone.

Approval of Meeting Minutes

1. September 11th, 2025 Regulation Review Subcommittee Meeting



2. November 20th, 2025 Board Meeting
 - a. Edward Englander moved to approve the minutes of the September 11th, 2025 Regulation Review Subcommittee Meeting and the November 20th, 2025 Board Meeting.
 - b. Kenneth Anderson seconded the motion.
 - c. The motion passed by a roll call vote of 9-0. Members in favor: Paul Tyrell, Daniel Caron, Edward Englander, Joyce Hastings, Kenneth Anderson, Nancy Gould, Paul Tsang, Shallen Fitzgerald, Ronald Willey. Members opposed: none. Members abstaining: none.

Discussion Items

1. Comments from the Chair
 - a. Chair Paul Tyrell offered a safety moment regarding silica and other potentially harmful materials that can be inhaled when concrete is being cut or ground. Proper protective equipment is necessary to avoid inhalation.
 - b. Ronald Willey added that fall risks are also a significant safety issue.
2. Interim NCEES Meeting Attendance (<https://ncees.org/zone-meetings>)
 - a. Chair Paul Tyrell explained the importance of attending the NCEES Interim Zone Meetings. The Northeast Zone Meeting will take place from May 14-16 in Columbus, Ohio. The Board has three funded delegates, the Chair is one of them. Chair asked if any members are separately funded based on other NCEES committees.
 - b. Ronald Willey mentioned that he is on a subcommittee.
 - c. Chair mentioned that Azu Etoniru will be a funded delegate. Chair asked if anyone is interested in attending.
 - d. Joyce Hastings expressed interest in attending.
 - e. Edward Englander expressed interest in attending.
3. Election of Board Officers
 - a. Chair announced that it is the holiday season and the new year is coming up, so the Board needs to elect new officers for 2026.
 - b. Daniel Caron moved to nominate Paul Tyrell for Chairman, Azu Etoniru for Vice Chairman, and Nancy Gould for Secretary.
 - c. Edward Englander seconded the motion.
 - d. The motion passed by a roll call vote of 9-0. Members in favor: Paul Tyrell, Daniel Caron, Edward Englander, Joyce Hastings, Kenneth Anderson, Nancy Gould, Paul Tsang, Ronald Willey, Shallen Fitzgerald. Members opposed: none. Members abstaining: none.

Board Counsel Legal Report

1. Update on Public Hearing for Proposed Regulations
 - a. Charles Kilb reminded everyone that the Public Hearing for the Board's proposed regulatory changes will take place on January 5, 2026. The DOL has posted notices in newspapers and on its website, and has reached out to various stakeholders. Charles Kilb welcomed all Board members to attend. The Hearing is a listening session, where members can ask questions but it is not an opportunity for discussion. At the first Board meeting of the new year, the Board will hear the report from the hearing, decide if any changes should be made to the proposed regulations, and then vote to finalize the regulations.
 - b. Ronald Willey asked for the date of the hearing to be edited on the website to be more clear.
 - c. Cameron Lease said he would look into it.

Executive Director Report

1. NCEES Enforcement Exchange
2. Case Status Report

Review of Applications

1. Application Questions
2. Applicant Suitability Discussion (if required)
3. Application Review Report
 - a. Chair asked for a motion to accept the Application Review Report.
 - b. Edward Englander moved to accept the Application Review Report.
 - c. Ronald Willey seconded the motion.
 - d. The motion passed by a roll call vote of 9-0. Members in favor: Paul Tyrell, Daniel Caron, Edward Englander, Joyce Hastings, Kenneth Anderson, Nancy Gould, Paul Tsang, Ronald Willey, Shallen Fitzgerald. Members opposed: none. Members abstaining: none.

Subcommittee Meetings and Reports

1. JP Exam Subcommittee: December 12th, 2025
 - a. Subcommittee Report
 - i. Joyce Hastings reported that the JP Exam Subcommittee met the week before to review the JP Exam submissions. Five people took the exam. Four of five people were first-time takers. One of the takers was a Massachusetts resident. The Subcommittee set a cutoff of a score of 70 for passage of the exam. Only one person passed the exam, who was not a first-time taker, with a score of 77. The rest of the takers did not get close to 70. The subcommittee reviewed the exam and concluded the questions were all reasonable.
 - ii. Chair Paul Tyrell emphasized that the majority of those that failed were out of state, first-time takers, and they likely don't yet understand the unique practices in Massachusetts.
 - iii. Ronald Willey asked if the exam was administered in one place.
 - iv. Chair Paul Tyrell said the exam was administered in Wakefield, and that he, Cameron Lease, and Colleen Maloney observed the administration.
 - v. Kenneth Anderson asked if those that failed the exam had taken a course on Massachusetts land surveying practices and regulations.
 - vi. Joyce Hastings said she did not know, but that applicants often do not take such a class unless they are asked to by the Subcommittee in the pre-exam interviews.
 - vii. Kenneth Anderson said that he had received inquiries about setting up such courses.
 - viii. Chair Paul Tyrell said that during the pre-exam interviews, applicants are asked various questions so the Subcommittee can ascertain whether they understand the materials on the promulgated study guide. Many applicants say that they have not yet studied the pertinent Massachusetts regulations, and those applicants are typically rejected. They are supposed to come to the interview prepared to take the exam.
 - ix. Joyce Hastings mentioned that two of the Subcommittee members are looking to retire, and will need to be replaced.
 - x. Chair Paul Tyrell said he would like to see those members recognized by the Massachusetts Association of Land Surveyors and Civil Engineers (MALSCE), and perhaps they and the American Council of Engineering Companies of Massachusetts (ACECMA) could help with recruiting new members. He also said that in thinking about new members, the

Subcommittee should keep in mind its mandate to generate new exam questions.

- xi. Ronald Willey offered to help if needed, and asked if the Board could approach exam-takers to ask about their experience to see if there is anything that could be improved.
- xii. Chair Paul Tyrell said that is more a task for MALSCE and ACECMA.
- b. Full Board Vote on Subcommittee Report
 - i. Chair Paul Tyrell asked for a motion to approve the JP Exam Subcommittee Report.
 - ii. Edward Englander moved to approve the JP Exam Subcommittee Report.
 - iii. Nancy Gould seconded the motion.
 - iv. The motion passed by a roll call vote of 9-0. Members in favor: Paul Tyrell, Daniel Caron, Edward Englander, Joyce Hastings, Kenneth Anderson, Nancy Gould, Paul Tsang, Ronald Willey, Shalan Fitzgerald. Members opposed: none. Members abstaining: none.

Correspondence

Topics not reasonably anticipated 48 hours in advance of meeting

Public Comment

Executive Session

CLOSED per M.G.L. c. 30A, § 21(a)(1), Individual Character Rather Than Competence

Quasi-Judicial Session

CLOSED per M.G.L. c. 30A, § 18

Chair asked for a motion to close the public meeting.

Edward Englander moved to close the public meeting.

Nancy Gould seconded the motion.

The motion passed by a roll call vote of 9-0. Members in favor: Paul Tyrell, Daniel Caron, Edward Englander, Joyce Hastings, Kenneth Anderson, Nancy Gould, Paul Tsang, Ronald Willey, Shalan Fitzgerald. Members opposed: none. Members abstaining: none.

1. Final Decision

- a. 2023-000393-IT-ENF - Approved
- b. 2023-000424-IT-ENF - Approved
- c. 2023-000592-IT-ENF - Approved

Investigative Conference

CLOSED per M.G.L. c. 112, § 65C

1. Complaint Committee Report

- a. 2025-000993-IT-ENF – Dismiss
- b. 2025-000970-IT-ENF – Dismiss
- c. 2025-000962-IT-ENF – Dismiss
- d. 2025-000939-IT-ENF – Dismiss with Advisory
- e. 2025-000938-IT-ENF – Refer to Prosecutions
- f. 2025-000913-IT-ENF – Refer to Prosecutions

Adjournment

Items Relied Upon at the Open Meeting:

Meeting Minutes
Application Report