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**Commonwealth of Massachusetts
Board of Registration of Professional Engineers and Land Surveyors**

Minutes of the February 26th, 2026 Open Meeting

The following attendance was recorded:

Board Members Present Remotely

Paul Tyrell, PE, PLS, Chairman
Azu Etoniru, PE, PLS, Vice Chairman
Nancy Gould, PE, Secretary
Paul Tsang, PE
Edward Englander, Esq., Public Member
Shallan Fitzgerald, PE
Joyce Hastings, PLS
Kenneth Anderson, PLS

Board Members Not Present

Daniel Caron, PE
Ronald Willey, PE

Members of the Public Present Remotely

Melissa Cannata
Tony LaVerde
Michelle Monette
Alex Normandin
Jonathan Belanger

DOL Staff Members Present Remotely

Cameron Lease, Executive Director
Charles Kilb, Board Counsel

9:00 AM Open Meeting Called to Order

1. Discuss Meeting and Conference Call Protocol
2. Note recording
3. Edward Englander moved to open the public meeting.
4. Kenneth Anderson seconded the motion.
5. The motion passed by a roll call vote of 8-0. Members in favor: Paul Tyrell, Edward Englander, Shallan Fitzgerald, Kenneth Anderson, Nancy Gould, Paul Tsang, Azu Etoniru, Joyce Hastings. Members opposed: none. Members abstaining: none.

Approval of Meeting Minutes

1. January 29th, 2025 Meeting



- a. Full Board Vote to Approve Minutes
 - i. Edward Englander moved to approve the minutes.
 - ii. Azu Etoniru seconded the motion.
 - iii. The motion passed by a roll call vote of 7-0-1. Members in favor: Paul Tyrell, Edward Englander, Shallan Fitzgerald, Kenneth Anderson, Nancy Gould, Paul Tsang, Azu Etoniru. Members opposed: none. Members abstaining: Joyce Hastings.

Discussion Items

1. Comments from Chair
 - a. Chair shared a safety moment regarding shoveling snow. Consider whether shoveling is still safe for you or if you should invest in a snowblower or have someone else shovel.
2. Maryland Board Bulletin: Illegal Use of Seals and Registration Numbers
 - a. Chair shared that the Maryland Board shared an announcement and some of the recommended practices for keeping stamps secure. Chair proposed posting some information such as an FAQ on our website with similar information. Chair asked Cameron Lease what next steps should be.
 - b. Cameron Lease said that the DOL has the ability to post an FAQ on the Board's website about this, the Board would need to workshop the language.
 - c. Charles Kilb confirmed that the Board has the ability to do this.
 - d. Chair said he will reach out to NCEES and ask for some recommended advisory language.
3. NCEES Enforcement Exchange Article: Investigation Bias
 - a. Chair shared the article from the NCEES newsletter and its relevance to the Board's complaint and discipline processes.
 - b. Kenneth Anderson said he thought the article was interesting.
 - c. Edward Englander expressed interest in the article.
 - d. Cameron Lease shared that the article had been distributed to DOL's investigators.
 - e. Chair said that NCEES has an investigative group with various resources that could be helpful for DOL investigators, that he will reach out to NCEES and connect DOL.

Board Counsel Legal Report

1. Delegation Policy
 - a. Charles Kilb described the purpose of the Delegation Policy.
 - b. Chair reminded the Board of a previous limitation in the complaint process that this policy would remedy.
 - c. Kenneth Anderson reviewed and had no objections.
 - d. Shallan Fitzgerald asked for clarification regarding staff's ability under the policy to act as signatory to decisions already executed by the Board.
 - e. Charles Kilb explained that this allows DOL staff to sign documents the Board has already voted on.
 - f. Azu Etoniru said that this is similar to the way local municipal boards function.
 - g. Full Board Vote to Adopt Delegation Policy
 - i. Azu Etoniru moved to adopt the Delegation Policy.
 - ii. Edward Englander seconded the motion.
 - iii. The motion passed by a roll call vote of 8-0. Members in favor: Paul Tyrell, Edward Englander, Shallan Fitzgerald, Kenneth Anderson, Nancy Gould, Paul Tsang, Azu Etoniru, Joyce Hastings. Members opposed: none. Members abstaining: none.
2. Regulation Update
 - a. Charles Kilb explained that the proposed regulations from the Board have been approved to be officially promulgated on February 27, 2026.
 - b. Chair asked what the next steps are with the UK MRA.

- c. Cameron Lease explained that DOL will continue the process and keep the Board updated, and at some point the Board will have to vote to officially ratify the MRA.
- d. The Board continued to discuss the next steps regarding approval of the UK MRA.
- e. Azu Etoniru asked what needs to be done to post the new regulations.
- f. Cameron Lease said the regulations will be posted online when they are officially promulgated.
- g. Charles Kilb explained that the Board's website cites directly to the Massachusetts Trial Court Libraries which handles the regulation updates, and those will be updated accordingly.
- h. Azu Etoniru asked how prospective licensees will know which regulations to review.
- i. Charles Kilb explained that the regulations on the website are technically an unofficial copy, which will be accurate, but official copies have to be purchased from the Secretary of the Commonwealth.
- j. Shalan Fitzgerald noted that the UK MRA website does not list Massachusetts as a state that is currently accepting applications for licensure under the MRA, and suggested that may need to be changed.
- k. Chair said that the Board needs a request from the UK to sign on to this MRA.
- l. Shalan Fitzgerald said the Board could provide the UK with an update that it has completed the necessary regulatory updates.
- m. Chair asked Cameron Lease for next steps.
- n. Cameron Lease said he will reach back out to the British Consulate regarding the UK MRA. He asked if the Board would benefit from an additional presentation.
- o. Chair said that a further presentation isn't necessary, but the Board does need another request and to re-review the MRA.
- p. Chair said he had to take an emergency call and directed Azu Etoniru as Vice Chairman to continue the meeting.

Executive Director Report

- 1. NCEES Enforcement Exchange
 - a. Cameron Lease explained the NCEES Enforcement Exchange process and reported that five Board Complaints have been filed against licensees who failed to report their discipline in another state to the Board.
- 2. Case Status Report
- 3. NCEES Interim Zone Meeting
 - a. Cameron Lease explained that four Board members will be attending the meeting, and members need to complete and sign their Travel Authorization Forms and Travel Disclosures for the state.

Review of Applications

- 1. Application Questions
- 2. Applicant Suitability Discussion (if required)
- 3. Application Review Report
 - a. Full Board Vote to Approve Application Review Report
 - i. Edward Englander moved to approve the Application Review Report.
 - ii. Nancy Gould seconded the motion.
 - iii. The motion passed by a roll call vote of 7-0. Members in favor: Edward Englander, Shalan Fitzgerald, Kenneth Anderson, Nancy Gould, Paul Tsang, Azu Etoniru, Joyce Hastings. Members opposed: none. Members abstaining: none.

Subcommittee Meetings and Reports

Correspondence

Topics not reasonably anticipated 48 hours in advance of meeting

Public Comment

1. Alex Normandin shared that he is a licensed Civil Engineer. He submitted a license verification to the Board in September which is still pending. He is looking to speak with someone to figure out what's happening with his request.
2. Cameron Lease said he will reach out directly to discuss.
3. Alex Normandin suggested that the Board evaluate its procedures because this delay is impacting his ability to work.
4. Cameron Lease shared that this is a license verification request, which he handles, not an application, which is handled by Eric Funk. He apologized for the delay with his request and acknowledged that waiting five months for a response is unacceptable.
5. Azu Etoniru shared that DOL staff work hard and that there are several Boards for which they are responsible.

Executive Session

CLOSED per M.G.L. c. 30A, § 21(a)(1), Individual Character Rather Than Competence

Quasi-Judicial Session

CLOSED per M.G.L. c. 30A, § 18

Investigative Conference

CLOSED per M.G.L. c. 112, § 65C

1. Complaint Committee Report
 - a. Cases
 - i. 2025-001141-IT-ENF - Dismiss
 - ii. 2025-001134-IT-ENF - Dismiss
 - iii. 2025-001071-IT-ENF - Dismiss
 - iv. 2025-001062-IT-ENF - Dismiss
 - v. 2025-001052-IT-ENF – Refer to Prosecution
 - vi. 2025-000996-IT-ENF – Dismiss with Advisory
 - b. Full Board Vote to Approve Complaint Committee Report
2. Previous Cases
 - a. 2024-000939-IT-ENF
 - b. 2025-000865-IT-ENF

Adjournment

1. Full Board Vote to Adjourn Public Meeting
 - a. Edward Englander moved to close the public meeting.
 - b. Nancy Gould seconded the motion.
 - c. The motion passed by a roll call vote of 7-0. Members in favor: Edward Englander, Shallan Fitzgerald, Kenneth Anderson, Nancy Gould, Paul Tsang, Azu Etoniru, Joyce Hastings. Members opposed: none. Members abstaining: none.

Documents used at the public meeting:

- Agenda
- January Board Meeting Minutes
- Maryland Board Bulletin
- NCEES Article

- Delegation Policy
- Application Report