

## Timeline for Enrollment into the ICE Program



	Fall	Spring
<b>RECRUITMENT</b> Student identified by high school transition team and contact made with family. Distribute ICE family handbook.	Jan	Sep
<b>APPLICATION</b> Submit completed Early Admit Application to Ty Hanson. Record month/year of student's 22nd birthday as "expected date of high school graduation." Check that all sections are signed off and complete.	Feb	Oct
<b>WELCOME WEDNESDAY TOUR</b> Schedule a college tour at 413-552-2321 or email admissions@hcc.edu. Tours are held weekly at 10:00 a.m. and last for about an hour. Encourage the student's educational coach and/or family to attend.	Mar	Oct
<b>PERSON-CENTERED PLAN</b> Schedule a PCP with Ty Hanson, the student, high school liaison, family and/or friends. Encourage the student to review the PCP questions prior to the meeting. PCPs take approximately 1.5 hours.	Mar	Oct
<b>INTAKE MEETING</b> Schedule an intake meeting with Maureen Conroy, the student, ed coach or high school liaison and/or family. Bring documentation of disability so an accommodation plan can be written. Learning styles and accommodations will be discussed.	Early April	Early Nov
<b>REGISTER FOR CLASSES</b> New students are eligible to register for classes following the Priority Registration period at HCC. Students need to create a wish list of classes, times available, transportation schedule, and medical protocol (if applicable) prior to the advising appointment. Popular classes fill quickly, register early.	Late April	Late Nov
<b>CAMPUS VISITS</b> New students and their coaches are encouraged to attend campus activities on Wednesdays, from 11:00-12:30, prior to their first semester.	Spring	Fall
<b>ORIENTATION</b> Attendance at the New Student Orientation is mandatory for all students and their educational coaches.	Aug	Jan

