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|  |  | **Fall** | **Spring** |
|  | **RECRUITMENT**Student identified by high school transition team and contact made with family. Distribute ICE family handbook.  | Jan | Sep |
|  | **APPLICATION**Submit completed Early Admit Application to Ty Hanson. Record month/year of student’s 22nd birthday as “expected date of high school graduation.” Check that all sections are signed off and complete. | Feb | Oct |
|  | **WELCOME WEDNESDAY TOUR**Schedule a college tour at 413-552-2321 or email admissions@hcc.edu. Tours are held weekly at 10:00 a.m. and last for about an hour. Encourage the student’s educational coach and/or family to attend. | Mar | Oct |
|  | **PERSON-CENTERED PLAN**Schedule a PCP with Ty Hanson, the student, high school liaison, family and/or friends. Encourage the student to review the PCP questions prior to the meeting. PCPs take approximately 1.5 hours. | Mar | Oct |
|  | **INTAKE MEETING**Schedule an intake meeting with Maureen Conroy, the student, ed coach or high school liaison and/or family. Bring documentation of disability so an accommodation plan can be written. Learning styles and accommodations will be discussed.  | *Early* April | *Early* Nov |
|  | **REGISTER FOR CLASSES**New students are eligible to register for classes following the Priority Registration period at HCC. Students need to create a wish list of classes, times available, transportation schedule, and medical protocol (if applicable) prior to the advising appointment. Popular classes fill quickly, register early. | *Late* April | *Late* Nov |
|  | **CAMPUS VISITS**New students and their coaches are encouraged to attend campus activities on Wednesdays, from 11:00-12:30, prior to their first semester. | Spring | Fall |
|  | **ORIENTATION**Attendance at the New Student Orientation is mandatory for all students and their educational coaches. | Aug | Jan |

Your Logo Here

Inclusive Concurrent Enrollment Initiative

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Commonwealth of Massachusetts

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