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|  | |  | **Fall** | **Spring** |
|  | **RECRUITMENT**  Student identified by high school transition team and contact made with family. Distribute ICE family handbook. | | Jan | Sep | |
|  | **APPLICATION**  Submit completed Early Admit Application to Ty Hanson. Record month/year of student’s 22nd birthday as “expected date of high school graduation.” Check that all sections are signed off and complete. | | Feb | Oct | |
|  | **WELCOME WEDNESDAY TOUR**  Schedule a college tour at 413-552-2321 or email admissions@hcc.edu. Tours are held weekly at 10:00 a.m. and last for about an hour. Encourage the student’s educational coach and/or family to attend. | | Mar | Oct | |
|  | **PERSON-CENTERED PLAN**  Schedule a PCP with Ty Hanson, the student, high school liaison, family and/or friends. Encourage the student to review the PCP questions prior to the meeting. PCPs take approximately 1.5 hours. | | Mar | Oct | |
|  | **INTAKE MEETING**  Schedule an intake meeting with Maureen Conroy, the student, ed coach or high school liaison and/or family. Bring documentation of disability so an accommodation plan can be written. Learning styles and accommodations will be discussed. | | *Early* April | *Early* Nov | |
|  | **REGISTER FOR CLASSES**  New students are eligible to register for classes following the Priority Registration period at HCC. Students need to create a wish list of classes, times available, transportation schedule, and medical protocol (if applicable) prior to the advising appointment. Popular classes fill quickly, register early. | | *Late* April | *Late* Nov | |
|  | **CAMPUS VISITS**  New students and their coaches are encouraged to attend campus activities on Wednesdays, from 11:00-12:30, prior to their first semester. | | Spring | Fall | |
|  | **ORIENTATION**  Attendance at the New Student Orientation is mandatory for all students and their educational coaches. | | Aug | Jan | |



Your Logo Here

Inclusive Concurrent Enrollment Initiative

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