



Eligibility Operations Memo 12-02
January 20, 2012

TO: MassHealth Eligibility Operations Staff

FROM: Amy Andrade, Director, Member and Provider Services

RE: **Move of Revere MassHealth Enrollment Center to Chelsea**

Introduction

On January 20, 2012, the MassHealth Enrollment Center (MEC) located in Revere will move to Chelsea. The last day of business at the Revere location (300 Ocean Avenue, Suite 4000) is Friday, January 20, 2012. The new office in Chelsea will open on Monday, January 23, 2012.

New Address

The new address for the MEC is:

MassHealth Enrollment Center
45-47 Spruce Street
Chelsea, MA 02150.

**Mailing Address
and Telephone/Fax
Numbers**

When submitting or inquiring about a Senior Medical Benefit Request (SMBR) and associated documentation for new applicants residing in a nursing or rehabilitation facility serviced by the Chelsea MEC, please use the following address, telephone, TTY, and/or fax numbers.

MassHealth Enrollment Center
45-47 Spruce Street
Chelsea, MA 02150
Telephone: 1-888-665-9993
TTY: 1-888-665-9997 (for people with partial or total hearing loss)
Fax: 617-889-3285

Although the following situations and associated addresses and telephone and fax numbers have been issued in previous memos, the information is being reprinted.

(continued on next page)

**Other Addresses
and Telephone/Fax
Numbers**

When submitting MassHealth Medical Benefit Requests (MBRs) or SMBRs for applicants residing in the community (including any community waiver programs, such as Frail Elder, PACE, and Kaleigh Mulligan), MassHealth Buy-In applications, and any documentation associated with these applications, please use the following address and/or fax number.

EOHHS
Central Processing Unit (CPU)
P.O. Box 290794
Charlestown, MA 02129
Fax: 617-887-8799

When submitting annual reviews (including those for nursing home and rehabilitation center residents), the documentation associated with the reviews, and any documentation necessary for updating or maintaining case record information for the Chelsea, Springfield, Taunton, and Tewksbury MassHealth Enrollment Centers, please use the following address, telephone, TTY, and/or fax numbers.

MassHealth Enrollment Center
P.O. Box 1231
Taunton, MA 02780
Telephone: 1-888-665-9993
TTY: 1-888-665-9997 (for people with partial or total hearing loss)
Fax: 617-887-8777

Form Updates

The SMBR, the MassHealth and You Guide, and any manually/systems-generated notices are being updated with the appropriate information.

Questions

If you have any questions about this memo, please have your MEC designee contact the Policy Hotline.
