



Eligibility Operations Memo 17-03
April 15, 2017

TO: MassHealth Eligibility Operations Staff

FROM: Amy Dybas, Deputy Chief Operating Officer for Member Policy Implementation,
Training, and Communications *Amy Dybas*

RE: **Application for Health Coverage for Seniors and People Needing Long-Term-Care Services (SACA-2)**

Background

MassHealth has updated the paper application for health benefits for seniors and people needing long-term-care services. The Application for Health Coverage for Seniors and People Needing Long-Term-Care Services (SACA-2), revised in March 2017, is intended for the following populations in Massachusetts:

- an individual 65 years of age or older and living at home and
 - not the parent of a child younger than 19 years of age who lives with the individual; or
 - not an adult relative living with and taking care of a child younger than 19 years of age when neither parent is living in the home; or
- an individual of any age who needs long-term-care services in a medical institution or a nursing facility; or
- an individual who is eligible under certain programs to get long-term-care services to live at home; or
- a member of a married couple living together and
 - both spouses are applying for health coverage;
 - there are no children younger than 19 years of age living with the couple; and
 - one spouse is 65 years of age or older and the other spouse is younger than 65 years of age.

An individual 65 years of age or older should complete the Application for Health and Dental Coverage and Help Paying Costs (ACA-3) if he or she meets any of the following exceptions. The individual

- is the parent of a child younger than 19 years of age who lives with him or her; or
- is an adult relative living with and taking care of a child younger than 19 years of age when neither parent is living in the home; or
- is disabled and is either employed 40 hours or more a month or is currently employed and has been employed at least 240 hours in the six months immediately before the month of application.

Summary of Changes

Below is a summary of changes made in the March 2017 version of the SACA-2.

- Clarified instructions on question 3 of Supplement D, Health Coverage from Jobs.
- Updated language in residency question.
- Changed year from 2016 to 2017 where appropriate.

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Summary of Changes (cont.)

- Added questions from the ACA-3 (Massachusetts Application for Health and Dental Coverage and Help Paying Costs) to gather necessary information from applicants younger than 65 years of age who are using the SACA-2 (for example, individuals applying for a Home- and Community-Based Services Waiver).

How to Apply

The March 2017 version of the SACA-2 is currently available.

To apply, members can use any of the options below.

Mail the filled-out, signed application to

MassHealth Enrollment Center
Central Processing Unit
P.O. Box 290794
Charlestown, MA 02129-0214.

Fax the filled-out, signed application to 1-617-887-8799.

Visit a MassHealth Enrollment Center (MEC) to apply in person.

Supplies and Use of Earlier Versions of the SACA-2

MassHealth Enrollment Centers and MAXIMUS can obtain supplies of the new SACA-2 through the normal channels.

Earlier versions of the SACA-2 may be accepted. Although earlier versions will be accepted, they should **not** be distributed to the public.

When you receive a supply of the March 2017 version of the SACA-2, please recycle earlier versions of the form.

Location of Printable Application on the MassHealth Website

The new Senior Guide to Health Care Coverage (SACA-1) and the SACA-2 can be printed from the MassHealth website. Go to www.mass.gov/eohhs/consumer/insurance/apply-for-health-coverage/applications-for-seniors-and-people-who-need-it-care.html.

Questions

If you have any questions about this memo, please have your MEC designee contact the Policy Hotline.