



**Eligibility Operations Memo 18-04  
July 2018**

TO: MassHealth Eligibility Operations Staff

FROM: Amy Dybas, Deputy Chief Operating Officer for Member Policy Implementation,  
Training, and Communications *Amy Dybas*

RE: **Application for Health Coverage for Seniors and People Needing Long-Term-Care Services (SACA-2)**

**Background**

MassHealth has updated the paper application for health benefits for seniors and people needing long-term-care services. The Application for Health Coverage for Seniors and People Needing Long-Term-Care Services (SACA-2), revised in July 2018, is intended for the following populations in Massachusetts:

- an individual 65 years of age or older and living at home and
  - not the parent of a child younger than 19 years of age who lives with the individual; or
  - not an adult relative living with and taking care of a child younger than 19 years of age when neither parent is living in the home; or
- an individual of any age who needs long-term-care services in a medical institution or a nursing facility; or
- an individual who is eligible under certain programs to get long-term-care services to live at home; or
- a member of a married couple living together and
  - both spouses are applying for health coverage;
  - there are no children younger than 19 years of age living with the couple; and
  - one spouse is 65 years of age or older and the other spouse is younger than 65 years of age.

An individual 65 years of age or older should complete the Application for Health and Dental Coverage and Help Paying Costs (ACA-3) if he or she meets any of the following exceptions. The individual

- is the parent of a child younger than 19 years of age who lives with him or her; or
- is an adult relative living with and taking care of a child younger than 19 years of age when neither parent is living in the home; or
- is disabled and is either employed 40 hours or more a month or is currently employed and has been employed at least 240 hours in the six months immediately before the month of application.

**Summary of Changes**

Below is a summary of changes made in the July 2018 version of the SACA-2.

*(continued on next page)*

### **Summary of Changes (cont.)**

- Deleted Questions 23 and 28—“Is this a sheltered workshop?” because sheltered workshops have been phased out.
- Page 1, Question 20, and page 7, Question 13, a space for responses to preferences for both spoken language and written language was added.
- Question 6, Person 1, clarified that the statement referring to reconciliation of the Advance Premium Tax Credit (APTC) is optional.
- Changed language and order of statements for bullet #2 on page 18.
- As a result of work with the Connector and MassHealth updates to the language for Question 6, Person 1, and Question 16, Person 2 were made to inform applicants that if they file taxes as head of household, they may be excluded from joint tax return requirement. Also, added language to indicate one way in which applicant may qualify as head of household (if they live apart from spouse and have at least one dependent).
- The disability question was moved from Section 7, and now appears under each person; Question 16, Person 1, and Question 26, Person 2.
- The race or ethnicity question was moved to page 20 due to space issues in the application.
- After “are you incarcerated? Yes No,” added “Please select no if you will be released in the next 60 days.” Question 14, Person 1, and Question 24, Person 2.
- Updated language on Question 15 Supplement D Health Coverage from Jobs.

### **Supplies and Use of Revised Forms**

The April 2018 version of the SACA-2 can continue to be used until supplies are exhausted.

The July 2018 version of the SACA-2 is currently available. To apply, members can use any of the options listed below.

### **How to Apply**

**Mail** the filled-out, signed application to

MassHealth Enrollment Center  
Central Processing Unit  
P.O. Box 290794  
Charlestown, MA 02129-0214.

**Fax** the filled-out, signed application to (617) 887-8799.

**Visit** a MassHealth Enrollment Center (MEC) to apply in person.

### **Location of Printable Application on the MassHealth Website**

The new Senior Guide to Health Care Coverage (SACA-1) and the SACA-2 can be printed from the MassHealth website. Go to <https://www.mass.gov/how-to/apply-for-masshealth-coverage-for-seniors-and-people-of-any-age-who-need-long-term-care>.

### **Questions**

If you have any questions about this memo, please have your MEC designee contact the Policy Hotline.