



**Commonwealth of Massachusetts**  
**Executive Office of Health and Human Services**  
**Office of Medicaid**  
[www.mass.gov/masshealth](http://www.mass.gov/masshealth)

**Eligibility Operations Memo 22-06**  
**March 2022**

TO: MassHealth Eligibility Operations Staff  
FROM: Heather Rossi, Director of Eligibility Policy

RE: **Updated Application for Seniors and People Needing Long-Term-Care Services (SACA-2)**

**Background**

MassHealth has updated the application packet for health benefits for seniors and people needing long-term-care services. The application packet for Health Coverage for Seniors and People Needing Long-Term-Care Services (SACA-2), revised March 2022, is for the following populations in Massachusetts:

- an individual 65 years of age or older who is living at home and
  - is not the parent of a child younger than 19 years of age who lives with the individual; or
  - is not an adult relative living with and taking care of a child younger than 19 years of age when neither parent is living in the home; or
  - is disabled and is either employed 40 hours or more a month or is currently employed and has been employed for at least 240 hours in the six months immediately before the month of application; or
- an individual of any age who needs long-term-care services in a medical institution or a nursing facility; or
- an individual who is eligible under certain programs to get long-term-care services to live at home; or
- a member of a married couple living together and
  - both spouses are applying for health coverage;
  - there are no children younger than 19 years of age living with the couple; and
  - one spouse is 65 years of age or older and the other spouse is younger than 65 years of age.

An individual 65 years of age or older should complete the Application for Health and Dental Coverage and Help Paying Costs (ACA-3) if he or she meets any of the following exceptions. The individual is

- the parent of a child younger than 19 years of age who lives with him or her; or
- an adult relative living with and taking care of a child younger than 19 years of age when neither parent is living in the home.

## **Summary of Changes**

The following changes have been made in the March 2022 version of the SACA-2:

- Instruction page: What you may need to apply. Updated language to add exceptions to the requirement to provide a social security number (SSN).
- Step 2 Person One Question 6:
  - Deleted the sentence about needing an SSN for a Premium Assistance Payment
  - Added a reference to the Member Booklet for more information about SSNs.
- Other Income Question 25: Added question about lottery and gambling winnings for each person.
- Yearly Income Question 30: Updated the language to refer to unemployment benefits for each person.
- Signature Page, For MassHealth and Health Connector Applicants:
  - Added language about use of the SSN
  - Modified language to avoid certain doublets (such as “false or untrue”)
  - Modified some sentences to follow plain language practices (e.g., shorter sentences, shorter words in some instances).
- Added most recent ARD form (November 2021).
- Immigration Statuses and Document Types: Added language about Afghan evacuees and COFA migrants to list of “Eligible Immigration Statuses.”
- Added [www.MAhealthconnector.org](http://www.MAhealthconnector.org) throughout the document: [www.MAhealthconnector.org](http://www.MAhealthconnector.org)
- Updated MEC addresses: deleted Chelsea; added Charlestown.
- Updated language on How to Apply.
- Added “choose not to answer” to the Race and Ethnicity option.

## **Supplies and Use of Revised Forms**

To assist with the unwinding of the Public Health Emergency, the July 2021 version of the SACA-2 will be accepted through December 31, 2022.

The March 2022 version of the SACA-2 is currently available.

## **How to Apply**

To apply, applicants can use any of the options below.

**Mail** the filled-out, signed application to:

MassHealth Enrollment Center  
PO Box 290794  
Charlestown, MA 02129-0214.

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**Fax** the filled-out, signed application to (617) 887-8799.

The MassHealth Enrollment Centers (MECs) are open for transactions that cannot be completed online, by phone, or by mail only. Please help maintain the safety of our staff and public by visiting our online reservation system. Go to [mass.gov/masshealth/appointment](https://mass.gov/masshealth/appointment) to make a reservation for one of our open MECs. For questions, call (800) 841-2900 or TTY (800)-497-4648.

**Location of Printable Application on the MassHealth Website**

The updated Senior Application (SACA-2) can be printed from the MassHealth website. Go to [www.mass.gov/lists/masshealth-member-applications](https://www.mass.gov/lists/masshealth-member-applications).

**Questions**

If you have questions about this memo, please have your MEC designee contact the Policy Hotline.