

EXTENDED PRODUCER RESPONSIBILITY COMMISSION

1<sup>ST</sup> MEETING - INFORMATION PACKAGE [sent via email to all Commission members 4/7/25]

Date and time: **April 14, 2025, 10 a.m. – 12:30 p.m.**

Location: 100 Cambridge Street, 2<sup>nd</sup> floor conference room  
Boston, MA 02114

We look forward to your participation in the Extended Producer Responsibility Commission. Included in this email is preparation information for the upcoming meeting on April 14, 2025. Your attendance in-person at the first meeting is appreciated. At the meeting, the Commission will be voting on whether to have future meetings fully remote or hybrid in nature.

1. Meeting Agenda - Attached
2. Commission Member List – Attached
3. Draft Bylaws, Ground Rules, Remote Participation Policy - Attached
4. Open Meeting Law
  - a. Open Meeting Law Website - <https://www.mass.gov/the-open-meeting-law>
  - b. Open Meeting Law Guide and Educational Information <https://www.mass.gov/doc/2023-guide-with-ed-materials/download>
  - c. **Open Meeting Law Certification Form - Attached**
5. Extended Producer Responsibility Commission (EPR Commission) [c. 239, § 108, of the Acts of 2024](#)
6. Extended Producer Responsibility Basic Information – <https://recyclingpartnership.org/extended-producer-responsibility-101/>  
Attached – Product Stewardship Institute Background Slides & Excerpt from Perspective on Product Stewardship
7. Massachusetts Solid Waste Master Plan - <https://www.mass.gov/doc/2030-solid-waste-master-plan-working-together-toward-zero-waste/download>

**Important Note: Commission members are required to sign the Open Meeting Law Certification Form and return to MassDEP either via email to [greg.cooper@mass.gov](mailto:greg.cooper@mass.gov) or in-person at the first Commission Meeting.**

If you have any questions, please contact Greg Cooper at [greg.cooper@mass.gov](mailto:greg.cooper@mass.gov).