

# EMPLOYEE PERFORMANCE REVIEW SYSTEM

## EMPLOYEE DEVELOPMENT PLAN

Name:	Supervisor:
Agency:	Location:
Position:	
Evaluation Year:	Date:

**Goals:** (what the employee is working to accomplish)

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**Plan:**

Development Activity (Which development activity will be done)

Location (Where development activity will be done)

Planned Date(s) (When will development activity begin and end)

**Employee Comments:**

Employee's Signature

Date

**Supervisor Comments:**

Supervisor's Signature

Date

**Reviewer Comments:**

Reviewer's Signature

Date