

**Eligible Training Provider List WorkGroup
Conference Call
10-13-2015**

AGENDA

- I. Entered Employment Rate Denominator
- II. Partner Programs and the ETPL

I. Entered Employment Rate Denominator:

Background: A question was asked by a provider on how the entered employment rate is calculated. In response, DCS replied that the EE rate is calculated by taking the number of completions + the number of dropouts divided by those who reported employment to the provider. The provider disputed this calculation as they indicated they should not be held accountable for those participants that drop out.

In response, an email inquiry to workgroup members was posed to gather input on their thoughts of removing dropouts from the denominator of the EE rate calculation. Seven responses were collected and overwhelmingly members thought that providers should be held accountable for dropouts. It was noted that America's Job Link does not include dropouts.

Feeling like the group needed to be given the providers prospective, a conference call was pulled together to offer some further insight. It was noted:

1. Providers are held accountable for dropouts in the completion rate performance indicator
2. It would not be fair to hold providers accountable for dropouts in both the completion and entered employment performance indicators especially when, for example, the federal exclusions are out of the control of the provider. These are the Federal exclusions excluded from performance reporting:
 - a. Death
 - b. Medical/Health
 - c. Institutionalized

Proposals and Action Items

1. Remove the federal exclusions from the denominator for entered employment and completion rate. If anyone disagrees with this proposal, you must contact bgoguen@detma.org by October 19th and indicate so with justification.
2. If anyone has other exclusions they would like to propose, proposals should be submitted no later than October 19th to bgoguen@detma.org and they can be vetted and voted on by the Workgroup.

A list of final exclusions will be sent to the group for a final vote by October 21st.

Votes will be collected through COB October 23rd.

A final determination (majority rules) will be issued by October 26th and will be incorporated into the ETPL policy.

II. Partner Programs and the ETPL

Adult Education Programs: It was proposed and accepted that since ABE has a formal RFR process which incorporates the check and balances DCS does on providers for acceptance on the ETPL, approved ABE providers will automatically be approved as vendors on the ETPL. Those vendors will then be able to submit their courses for the various program approvals (ITA, Trade, Section 30) for review.

This will expedite the provider approval process and enable Career Center staff and their partners to easily track shared customers going through a Career Center.

Action Items

Beth Goguen will send Jolanta the information for the ETPL including the link for Training Pro and the manual for data entry.

Jolanta agreed to send Beth the link for the list of approved ABE providers.

Beth Goguen will follow up with representatives from Vocational Rehabilitation and DTA to understand and potentially implement an automatic approval process, if applicable, and provide links to instructions for submitting courses for ITA, Trade and/or Section 30 approval.