WIOA EPTL Meeting Minutes
Wednesday March 25, 2015

Proceeded by: Beth Goguen

Attendees

Joan Boucher	jboucher@detma.org	Steven Sullivan	sullivansr@mcceo.mass.edu
Dan Totten	dtotten@sswib.org	Susan Quinones	squinones@boston.gov
Luz Gonzalez	lgonzalez@detma.org	Patricia McManus	pmcmanus@detma.org
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Dave Bassett	Dave.bassett@boston.gov	Gene White	gwhite@commcorp.org
Leslie Abramowitz	labramowitz@detma.org	Marilyn Boyle	mboyle@detma.org

Course Approval Minutes Review

In demand occupations – will be data driven and reviewed by the local offices in order to make the decision of what is in demand in their area. LMI products to be utilized can be, but are not limited to, HWOL, MA CIS, etc.

Accessibility review process – done by DPL during the initial eligibility process.

Industry Recognized Credential – add in clarification/comment boxes for TrainingPro to describe what the vendor offers. Degree, Certification, Certificate of completion, etc.

Initial/Subsequent Eligibility:

- The State will complete initial eligibility for all vendors each year

    - ✓ Courses that pass the minimum performance standards will be sent to the local area for final approval based on local criteria to be outlined as part of their local plan.
    - ✓ Once the State completes initial verification of providers, locals will have 30 days to review

- All courses will have a June 30 expiration date

- Subsequent eligibility for the State will follow the minimum guidelines and have an auto approval process, first. It will then be reviewed by the local offices for final approval for their area.

- Crystal reports – Two reports will be made available for the local offices. One based on vendor entered performance data and the other with MOSES performance data for that vendor.

- State Appeal process and Local Appeal process will follow the unified complaint process. Details will be noted in that policy though that workgroup.

Vendor Approval Minutes Review

Discussed each agency's criteria for doing business

Shared chart outlining the Criteria that was created

DPL provided a flowchart of their process

Out of State Vendors – Recommended that if a vendor from outside of MA is on their states ETPL, MA would approve and then the Local centers will review. Will still review and make sure they are in good standing with their state before approval.

Distance learning must have a brick and mortar in this state to be approved by DPL.

Out of state distance learning will follow same as out of state vendor.

Decisions

In demand occupations will be left to the local boards. Determinations will be made based on:
- Workforce business plans
- Job Postings (utilizing HWOL, etc.)
- Data driven research into what has been taken vs what is offered, what performance outcomes have been, and the wages that are offered

Denials will follow the unified complaint process.

Industry Recognized Credentials will be marketed – Degree, Certifications, and Certificates of completion that lead to employment

Initial Eligibility:
- Courses can be reviewed and updated before the expiration date (30 days prior)
- TrainingPro Notice to vendors regarding WIOA
- Any vendor with courses approved prior to July 1, 2015 will have their courses expire on December 31, 2105
- New vendors or courses that submit programs after July 1, 2015 will be subject to new WIOA changes

Subsequent Eligibility determinations will be done January 1, 2016
- State requirement of 70% completions rate, 60% employment rate, and minimum wage requirements will need to be met before courses are moved to the local level for review

- Will ask schools to not include Incumbent workers in training programs in the performance data

Draft Timeline

Draft Policy – April 15, 2015-to go to Workgroup
Finalized Policy Review – May 6, 2015
Final Policy Posted to TrainingPro – May 15, 2015
TrainingPro – Notice Posted in TrainingPro May, 2015
Notification sent to vendors regarding changes – May 22, 2015

Need to ask Diane H. about public notice protocol