



Dear Homeowner:

Your residence at _____ has been cited twice for having trash in you blue recycling barrel.

Specifically, _____ has been found, please see the attached photo.

In order to keep our recycling stream clean you must remove the non-recyclable items before you set out your blue recycling barrel for pick up. The City will be back on _____ to inspect the barrel.

Failure to remove the contaminated items will result in a \$50 fine being issued to the property owner. Please see the enclosed information regarding what is and is not acceptable.

If you have any questions please call 886-5111

FINAL RECYCLING WARNING NOTICE

Date: _____

Location: _____

Dear Resident/ Owner:

Your trash contained recyclables when it was collected today. This is the second time the trash at this address was in violation of the Mandatory Recycling Ordinance.

In the future you must separate recyclables from your trash. We will re-check this address on _____ which is your next scheduled recycling day to verify this address is in compliance with the Mandatory Recycling Ordinance. **If it is not in compliance, the owner of this address will be issued a \$50.00 fine and the trash will not be collected.**

Please call 787-6260 if you have any questions regarding this matter.



**Department of Public Works
Springfield, MA**

No. XXXXX

NON-COLLECTION NOTICE

Date: _____

Location: _____

Dear Resident/ Owner:

Your trash was not collected today because of non-compliance with the Mandatory Recycling Ordinance despite two prior notices. The property owner has been mailed a \$50.00 fine.

You must remove your trash from the street today and remove and separate all recyclables. The recyclables will be collected on your next regularly scheduled recycling day. We will resume your trash service after you have complied with the Mandatory Recycling Ordinance. To resume trash service call 787-6237.

Please call 787-6260 if you have any questions regarding this matter.



**Department of Public Works
Springfield, MA**

No. XXXX